



**SPECIAL MEETING  
HEARING OFFICER AGENDA  
Wednesday, December 15, 2021  
5:30 P.M.**

**HEARING OFFICER**

Alex Garcia

**STAFF**

Beilin Yu, Senior Planner  
Jennifer Driver, Planner  
Ivan Galeazzi, Assistant Planner  
Hayman Tam, Recording Secretary

Hearing Officer meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7479. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7479 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

***The following meeting will take place solely by teleconference/videoconference.***

Members of the public may participate electronically in the open session portion of the meeting.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/88177141637>

**OR**

**Phone: 1 (669) 900-6833 - Webinar ID: 881 7714 1637**

### **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

#### **1. CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).

#### **2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Hearing Officer solicits public comment, by either (a) if using the Zoom application, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each.

Your live comments during the Hearing Officer meeting will be recorded as part of the meeting. By staying on the line and making public comment during the Hearing Officer meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).



**AGENDA  
SPECIAL MEETING  
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Wednesday, December 15, 2021  
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1. **READING OF PROCEDURES**
2. **PUBLIC HEARINGS**

**MINOR CASES**

**A. MCUP #6932: 1247 SIERRA MADRE VILLA AVENUE – COUNCIL DISTRICT #4**

- 1) Minor Conditional Use Permit: To allow the installation of a new standing seam metal roof on an existing 2,497 square-foot residence and attached 409 square-foot two-car garage. A Minor Conditional Use Permit is required for any metallic finish on the exterior walls and/or roof of any primary structure pursuant to Section 17.40.110 of the Zoning Code. The site is located in the RS-2-HD (Residential Single-Family, Hillside Overlay) zoning.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Conditional Use Permit with conditions.

Case Manager: Ivan Galeazzi

**REGULAR CASES**

**B. HDP #6878: 210 SOUTH SAN RAFAEL AVENUE - COUNCIL DISTRICT #6**

- 1) Hillside Development Permit: To permit the construction of two, new, detached accessory structures (a 591 square-foot recreation room and a 599 square-foot gym), totaling 1,190 square feet on a property with an existing two-story, 3,826 square-foot dwelling with an attached 528 square-foot, two-car garage in the RS-1-HD (Single-Family Residential, Hillside Overlay District) zoning district.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and,
  - 2) Approve the Hillside Development Permit with conditions.
- Case Manager: Jennifer Driver

**C. MODIFICATION TO CUP #4804: 1100 ARDEN ROAD – COUNCIL DISTRICT #7**

- 1) Modification to CUP #4804: To allow the replacement of the existing Patton Reservoir with a new circular prestressed concrete reservoir. The proposed replacement circular reservoir would be located on the same footprint as the existing reservoir and have an internal diameter of 107 feet. A new berm, similar to an existing berm, is proposed around the replacement reservoir, and the replacement reservoir would measure 12 feet above the top of the berm. The proposed capacity of the new reservoir is 940,000 gallon. A Conditional Use Permit is required for the modification of a ‘Major Utility’ use in the RS-2 (Single-Family Residential, 0-2 lots/acre) zoning district.

**Staff Recommendation:**

- 1) Adopt the Mitigated Negative Declaration
- 2) Approve the Modification to Conditional Use Permit #4804 with conditions.

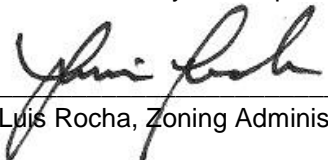
Case Manager: Beilin Yu

**3. ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 10th day of December 2021, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City’s website at: [www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/).

  
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David M. Reyes, Director of Planning  
and Community Development

  
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Hayman Tam, Recording Secretary

  
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Luis Rocha, Zoning Administrator