



**TRANSPORTATION ADVISORY COMMISSION**  
**MISSION STATEMENT AND WORK PLAN**  
**July 1, 2021—June 30, 2022**

**MISSION STATEMENT**

The primary purpose of the City of Pasadena Transportation Advisory Commission (“Commission”) is to advise the City Council concerning policies affecting the City’s transportation system. The Commission, in cooperation with the Department of Transportation, reviews information and programs, conducts studies and engages with the public regarding the economic, environmental, and social adequacy of the City’s transportation system, and recommends short- and long-range measures for its improvement.

**WORK PLAN**

The Commission has developed the following Work Plan for Fiscal Year 2021- 2022 that incorporates the primary requirements of Section 2.135.090 of the Municipal Code and its Mission Statement.

The Commission will, as appropriate in the current work program period and prioritized within available resources carry out the following activities:

Advise City Council on the following:

- Implementation of the objectives and policies of the 2004 General Plan Mobility Element, the 2015 Mobility Element Update, and the transportation-related elements of the General Plan and Specific Plans and updates
- Policies and programs affecting traffic safety and multi-modal transportation in the City
- Allocation of transportation funding, including Metro Proposition A and C and Measure R and M funds
- Annual capital programs and five-year Capital Improvement Program as it affects streets, transportation, and mobility
- Federal, State, regional, and County proposals and actions affecting the City’s and the region’s transportation network
- Implementation of the City’s Compete Streets program and transit, paratransit, bicycle and pedestrian plans, to ensure that Pasadena residents can circulate without needing a personally-owned motor vehicle

### Undertake Specific Activities

In addition to these ongoing areas of interest and policy impact, the Commission, in consultation with the Department, will determine studies and specific activities to be initiated during the year or continued from prior years. In FY 2021-2022, the Commission will:


- Monitor the impacts, benefits and mitigation measures of new development on transportation, including vehicle miles traveled/vehicle trips (VMT/VT), Local Mobility and other analysis and protection of residential neighborhoods
- Participate in the review and provide input on the transportation-related effects of the 2021 Housing Element update
- Participate in transportation aspects of planning for the repurposing of the “710 stub” area

### Public Engagement

The Commission values and will pursue effective communication between itself, DOT staff, other departments, the City Council, and neighborhood groups and stakeholders.

- Commissioners are encouraged to participate in local transportation-related meetings and to convey pertinent information presented
- The Commission may schedule its meetings at varying locations and times to encourage community participation
- The Commissioners are encouraged to reach out to neighborhood, stakeholder, and advocacy groups, including participation in public engagement events

Respectfully submitted,

  
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Sam Morrissey  
Immediate Past Chair

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Adriana Lim  
Incoming Chair

## **ANNUAL REPORT: July 1, 2020 – June 30, 2021**

The following are highlights of the Commission's activities and accomplishments in fiscal years 2020-21:

- July 2020** Introduced a new Commissioner, Camhi (District 7); The Commission received information on the City's Update to CEQA Transportation Performance Threshold of Significance, making a motion to approve the item as presented.
- September 2020** Election of Officers, including Commissioner Morrissey as Chair, Commissioner Lim as Vice Chair and the Appointment of Commissioner Sales to represent TAC on the Design Commission; Commissioners selected Subcommittee assignments; The Commission received an update on On-Street Dining.
- October 2020** The Speed Hump Policy was presented to the Commission for their consideration and feedback;
- December 2020** The Commission received information on the City's travel patterns during Covid. The Commission reviewed and approved the 2019 – 2020 Annual Work Plan, which was delayed due to Covid;
- January 2021** The Commission received information on the City's CEQA and Local Mobility Guidelines;
- March 2021** The Commission reviewed and approved 2022-2026 Capital Improvement Program (CIP) Budget, recommending funding and prioritization on the following projects: 1,5, 16,17, 39, and 44 should funding become available. The Commission received information on the Performance Metric Dashboard.
- April 2021** The Commission received updates on the City's Greenways Bike Network Study, and Transit Operations during Covid.
- May 2021** The Commission received information on the City's Traffic Safety Toolbox. The Commission received information on the City's Roadway Reclassification making a motion to approve the item as presented and proceed to City Council.
- June 2021** The Commission received information on the City's Zero Emission Feasibility Study. The Commission discussed their goals for the 2021 – 2022 Work Plan.

## ***Administration***

**Commissioner Changes:** The Commission said farewell to and thanked Commissioners Floyd for his dedicated service on the Commission. The Commission welcomed the addition of Commissioner Litwin.

**Staff Update:** DOT staff provided the Commissioners with regular updates on upcoming projects.

## ***Capital Improvement Program (CIP) Budget***

**CIP Budget:** The Commission conducted its annual review of the CIP budget and made its recommendations to City Council.

## ***Design and Project Review***

**Design Commission:** The Commission continued to have one of its members serve as its designee to the Design Commission. Commissioner Sales served as the TAC's Design Commission representative and provided routine updates to the Commission during this term. Commissioner Sales was reappointed, his term will end June 30, 2022.

## ***Transit and Traffic Issues***

**Arroyo Verdugo Communities Joint Powers Authority:** The Commission received a presentation and update regarding potential projects associated with Measure M and Multi-year Subregional Programs (MSP).

**Metro Gold Line:** As part of the Traffic Management Center tour in May 2019, the Commission received information on the traffic signal modifications on several intersections in the vicinity of the Gold Line for the near-future implementation of the Adaptive Signal Control on adjacent arterials, improving traffic flow operations near Gold Line crossings.

**Short-Range Transit Plan:** The Commission reviewed the Short-Range Transit Plan.

**SR-710 North DEIS/DEIR:** DOT staff kept the Commission up-to-date on the status of this project.

**Special Note:** None of the Commission's accomplishments would have been possible without the support and assistance of Department of Transportation (DOT) staff. The Commission thanks DOT staff for their continued support and cooperation in Fiscal Year 2021-22.

**EXHIBIT A**

**Transportation Advisory Commission**

**Ad Hoc Subcommittees**

	<b>CIP</b>	<b>Specific Plans</b>	<b>Public Transit</b>	<b>Complete Streets</b>	<b>Communications</b>
Dan Beal		√			√
Kevin Litwin		√	√		
Adriana Lim				√	
Jessica Bowles Martinez	√	√		√	
Sam Morrissey	√		√		
Jeffery Potter			√		
Timothy Sales		√		√	
Nick Saponara	√		√		√
Glenn Camhi				√	√

Legend:

- CIP: Capital Improvement Program monitoring
- Specific Plans Update process
- Public Transit: Public Transit/Pasadena Transit (to also include Gold Line, Foothill Transit, LADOT Commuter Express, etc.)
- Complete Streets: to include Complete Streets Concepts, the Bicycle Transportation Plan, Pedestrian Issues, and Shared Mobility concepts such as “bike share, ebikes, scooters, ride share, etc.”
- Communications: Subcommittee that has created the TAC Orientation Program for new Commissioners, and will prepare quarterly updates if needed, and work with staff on DOT interface with neighborhood, stakeholder and advocacy groups

**MEETING ATTENDANCE RECORD**

July 2020 - June 2021

<b>MEMBERS</b>	<b>JULY 23, 2020 SPECIAL</b>	<b>SEPTEMBER 24, 2020 SPECIAL</b>	<b>OCTOBER 22, 2020 SPECIAL</b>	<b>DECEMBER 10, 2020 SPECIAL</b>	<b>JANUARY 28, 2021 SPECIAL</b>	<b>FEBRUARY 25, 2021 CANCELED</b>	<b>MARCH 25, 2021 REGULAR</b>	<b>APRIL 22, 2021 REGULAR</b>	<b>MAY 27, 2021 REGULAR</b>	<b>JUNE 24, 2021 REGULAR</b>	<b>TOTAL MEETINGS ATTENDED</b>	<b>ATTENDANCE RECORD PERCENTAGE</b>
DAN BEAL (District 6 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
JESSICA BOWLES-MARTINEZ (District 3 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
GLEN CAMHI (District 7 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
GARY FLOYD (District 2 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
ADRIANA LIM (District 4 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
SAM MORRISSEY (Mayor Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
JEFFERY POTTER (District 1 Nomination)	P	P	P	P	P	XX	P	P	P	P	9	100%
TIMOTHY SALES (District 5 Nomination)	P	P	P	P	P	XX	P	A	P	P	8	89%
NICHOLAS SAPONARA (District 4/At Large Nomination)	P	P	P	P	P	XX	P	P	P	A	8	89%