



**SPECIAL MEETING
HEARING OFFICER AGENDA
Wednesday, January 19, 2022
5:30 P.M.**

HEARING OFFICER

Alex Garcia

STAFF

Beilin Yu, Zoning Administrator
Natsue Sheppard, Planner
Katherine Moran, Associate Planner
Ivan Galeazzi, Assistant Planner
Hayman Tam, Recording Secretary

Hearing Officer meetings are held on the 1st and 3rd Wednesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/hearing-officer/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or htam@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7479. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7479 al por lo menos con 24 horas de anticipación.

PUBLIC PARTICIPATION

The following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/89193966874>

OR

Phone: 1 (669) 900-6833 - Webinar ID: 891 9396 6874

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to htam@cityofpasadena.net.

2. LIVE PUBLIC COMMENTS DURING THE MEETING

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Hearing Officer solicits public comment, by either (a) if using the Zoom application, selecting the “raise hand” function; or (b) if participating by telephone, pressing *9 to raise your hand. Public comments are limited to 3 minutes each.

Your live comments during the Hearing Officer meeting will be recorded as part of the meeting. By staying on the line and making public comment during the Hearing Officer meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or htam@cityofpasadena.net.



**AGENDA
SPECIAL MEETING
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1. **READING OF PROCEDURES**
2. **PUBLIC HEARINGS**

MINOR CASES

A. MCUP #6906: 50 N. MENTOR AVENUE – COUNCIL DISTRICT #5

Minor Conditional Use Permit: to establish a work/live unit within the ground floor tenant space of an existing two-story commercial building located within the CD-5 (Central District Specific Plan, Lake Avenue Subdistrict) zoning district. Pursuant to Section 17.61.050 of the Zoning Code, a Minor Conditional Use Permit is required in order to establish a work/live unit.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and,
 - 2) Approve the Minor Conditional Use Permit with conditions.
- Case Manager: Ivan Galeazzi

B. MCUP #6978: 1655 CARRIAGE HOUSE ROAD – COUNCIL DISTRICT #4

Minor Conditional Use Permit: to allow the installation of a new standing seam metal roof on an existing 2,029 square-foot residence, attached 519 square-foot two-car garage, and on a 996 square-foot addition undergoing plan check review. A Minor Conditional Use Permit is required for any metallic finish on the exterior walls and/or roof of any primary structure in the RS and RM-12 zoning districts pursuant to Section 17.40.110 of the Zoning Code.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and,
 - 2) Approve the Minor Conditional Use Permit with conditions.
- Case Manager: Ivan Galeazzi

REGULAR CASES

C. CUP #6938: 1055 E. GREEN STREET – COUNCIL DISTRICT #7

Conditional Use Permit: to allow the establishment of a retail store that specializes in wine (Pasadena Wine Shop) with off-site sale of beer and wine and on-site instructional tastings (Type 42 ABC License). A Conditional Use Permit is required to allow the retail sale of beer and wine within the CD-5 (Central District Specific Plan, Lake Avenue Subdistrict) zoning district.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Conditional Use Permit with conditions.

Case Manager: Katherine Moran

D. CUP #6930: 1200 E. CALIFORNIA BOULEVARD – COUNCIL DISTRICT #7

Conditional Use Permit: to allow the construction of a new three-story, 80,000 square-foot academic laboratory that requires minor changes that are inconsistent with the Caltech Master Plan. The proposed project would deviate from the identified building setback, the rooftop appurtenance area, and appurtenance height specified in the approved Master Plan. The project also involves relocation of a protected tree on the campus. A Conditional Use Permit is required for minor changes that are inconsistent with an approved Master Plan.

Staff Recommendation:

- 1) Pursuant to California Environmental Quality (CEQA) Guidelines Sections 15162 and 15164, an Addendum to the previously certified Final Supplemental Environmental Impact Report was prepared for the project and reviewed by the Design Commission during Concept Design Review on March 23, 2021. It was found that there are no changed circumstances or new information which would require further environmental review.
- 2) Approve the Conditional Use Permit with conditions.

Case Manager: Natsue Sheppard

3. ADJOURNMENT

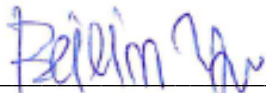
POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 14th day of January 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/hearing-officer/.



David M. Reyes, Director of Planning and
Community Development



Hayman Tam, Recording Secretary



Beilin Yu, Zoning Administrator