



**Minutes**  
**Regular Meeting**  
**Northwest Commission**  
**Tuesday, February 8, 2022**  
**6:30 P.M.**

**Commissioners Present:** Pat Amsbry, Julieta Aragon, Ryan Bell, Michael Cullins, Kimberly Douglas, Cindy Schnuelle, Allen Shay (joined at 6:36 PM)

**Commissioners Absent:** Alfred Carr (excused), Monique Preyer (unexcused), Beverly Sims (excused)

**Staff Present:** Lola Osborne, Tamer Sabha

**1. Call to order**

Chair Douglas called the meeting to order at 6:31 PM.

**2. Roll call**

Staff (Sabha) called the roll and a quorum was established for the Commission

**3. Public comments for items not on the agenda**

None

**4. Approval of minutes**

After review, it was moved (Amsbry) and seconded (Schnuelle) to approve the Minutes of the January 11, 2022 regular meeting. (Motion carried)

In Favor: Douglas, Schnuelle, Aragon, Cullins, Amsbry, Bell

Absent: Shay

**5. Update from Pasadena Police Department – Lt. Marcia Taglioretti**

Staff (Osborne) informed the Commission that Lt. Taglioretti was unable to attend the meeting and asked Commissioners to send any questions to staff.

**6. New business**

- **Update from the Public Works Department regarding projects at Washington Park, Brenner Park, and Robinson Park – Hayden Melbourn (Capital Projects Manager)**

The Commission received a presentation about Capital Improvement Program (CIP) project updates for Washington Park, Brenner Park, and Robinson Park. Questions from the Commission followed.

- **Presentation about the Citizen Service Center data map for the Northwest area – Mandy Templeton (311 Call Center Manager)**

The Commission received a demonstration from the Citizen Service Center, regarding a data map with information about requests for services in the Northwest area. Questions from the Commission followed.

## **7. Old business**

- **Commission strategic plan updates and discussion**

After discussion, it was moved (Amsbry) and seconded (Shay) to approve the strategic plan updates as discussed. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Aragon, Cullins, Shay, Amsbry, Bell

## **8. Reports/comments from the Chair**

Chair Douglas shared a summary of the recent Los Angeles Times article entitled “For one Pasadena neighborhood, gun violence is unrelenting” and suggested that the Commission should read the article and be aware of the statements made by Pasadena residents.

## **9. Comments from Commissioners**

None

## **10. Staff comments**

Staff (Osborne) provided the following comments:

- Shared information about events celebrating Black History Month; and
- Shared information about summer employment opportunities with the Parks, Recreation and Community Services Department.

## **11. Upcoming meeting agenda items**

- Memo from the Department of Transportation about the Metro Micro program and updated bus routes
- Presentation from the Housing Department regarding the submittal of the Public Housing Agency Annual Plan (2022) to the U.S. Department of Housing and Urban Development
- Discussion of non-profit organizations to contact who can present to the Commission about gang prevention programs for at-risk youth

## **12. Adjournment**

It was moved (Bell) and seconded (Amsbry) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 8:29 PM.

**/s/ Kimberly Douglas**

Kimberly Douglas, Chair  
Northwest Commission

**/s/ Tamer Sabha**

Tamer Sabha, Recording Secretary  
Parks, Recreation and Community Services Department