



**Regular Meeting
Human Relations Commission
Tuesday, May 3, 2022
6:30 P.M.**

Members

Brandon Lamar, Chair, Mayor
Sandy Greenstein, Vice-Chair, District 6
Wilhelmina Robertson, District 1
Jonathan Horton, District 2
Rene H. Gonzalez, District 3
Kevork Keushkerian, District 4
Katie Young, District 5
Hamed Shirmohammadi, At Large
Vacant, District 7

Staff

Pamela Cantero-More, Acting Parks, Recreation and Community Services Superintendent
Tamer Sabha, Recording Secretary

Meeting Information

Human Relations Commission regular meetings are held on the 1st Tuesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/human-relations-commission/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-7295 or tsabha@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

Public Participation

The following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

Video Conference: <https://us02web.zoom.us/j/86843087076>

OR

Phone: 1 (669) 900-6833 – Webinar ID: 868 4308 7076

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. Advance correspondence, to become part of the record:

Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address: tsabha@cityofpasadena.net. These comments will be provided to the members of the body if received by 5:30 p.m. on the day of the meeting, and will become part of the meeting record. They will not be read aloud. Correspondence received after that time will be provided to members of the body later.

2. Live public comments during the meeting:

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the “raise hand” function; or (b) if participating by telephone, pressing *9 to raise your hand. Public comments are limited to 3 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

Your phone call to the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or tsabha@cityofpasadena.net.



**Regular Meeting
Human Relations Commission
Tuesday, May 3, 2022
6:30 P.M.**

- 1. Call to order**
- 2. Roll call**
- 3. Public comments for items not on the agenda**
- 4. Approval of minutes**
 - April 5, 2022*
- 5. New business**
 - Information Items**
 - Presentation from the Pasadena Police Department about reporting hate crimes – Lt. Javier Aguilar
 - Presentation about the role of the City’s Public Information Office – Lisa Derderian (Public Information Officer)
 - Presentation from the Public Information Office about misinformation – Lisa Derderian (Public Information Officer)
 - Action Items**
 - Establish Nominating Committee for FY 2022-2023 Commission Officers – Chair Lamar
 - Finalize the date and time of the Annual Meeting
- 6. Old business**
 - Action Items**
 - Discussion to create additional action items for Work Plan Objective #1 (Advise and Engage City Council) about hate crimes
 - Commission work plan updates and discussion*
- 7. Reports/comments from the Chair**

- 8. Comments from Commissioners**
- 9. Staff comments**
- 10. Upcoming meeting agenda items**
- 11. Adjournment**

*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 28th day of April 2022, by 5:30 p.m. The agenda may be viewed at the City's website at www.cityofpasadena.net/commissions/human-relations-commission/.



Brandon Lamar, Chair
Human Relations Commission



Tamer Sabha, Recording Secretary



Draft Minutes
Regular Meeting
Human Relations Commission
Tuesday, April 5, 2022
6:30 P.M.

Commissioners Present: Sandy Greenstein, Jonathan Horton, Kevork Keushkerian, Brandon Lamar, Wilhelmina Robertson, Hamed Shirmohammadi (departed 6:53 PM, rejoined 6:55 PM), Katie Young

Commissioners Absent: Rene Gonzalez (unexcused)

Staff Present: Pamela Cantero-More, Lola Osborne, Tamer Sabha

1. Call to Order

Chair Lamar called the meeting to order at 6:32 PM.

2. Roll call

Staff (Sabha) called the roll and a quorum was established for the Commission.

3. Public comments for items not on the agenda

None

4. Approval of minutes

After review, it was moved (Keushkerian) and seconded (Robertson) to approve the Minutes of the March 1, 2022 regular meeting as amended below. (Motion unanimously carried)

In Favor: Lamar, Greenstein, Robertson, Horton, Keushkerian, Young, Shirmohammadi

Amended Text:

8. Comments from Commissioners

Vice-Chair Greenstein provided the following comments:

- Asked staff to correct the term limit information on the Commission's webpage *which states that her term ended in June 2021, however it will actually end in June 2023.*

10. Upcoming meeting agenda items

- *Discussion about misinformation and disinformation*

5. New business

- **Discussion to create additional action items for Work Plan Objective #1 (Advise and Engage City Council) about hate crimes**

The Commission discussed creating an additional action item for Work Plan Objective #1 (Advise and Engage City Council) about hate crimes and requested a presentation from the Pasadena Police Department. The Commission also requested a presentation from the Public Information Office at the May meeting about their role in the City.

6. Old business

- **Review Pasadena Police Department Community Brief for January and February 2022**

The Commission reviewed and discussed the Pasadena Police Department Community Brief for January and February 2022.

- **Discussion to continue regarding the Human Relations Commission Annual Awards Ceremony**

After discussion, it was moved (Greenstein) and seconded (Young) to cancel the Human Relations Commission Annual Awards Ceremony. (Motion unanimously carried)

In Favor: Lamar, Greenstein, Robertson, Horton, Keushkerian, Young, Shirmohammadi

- **Review and approve the new language for the Mills Place Plaques, regarding inaccuracies pertaining to a Chinese business and settlers in Pasadena**

After discussion, it was moved (Robertson) and seconded (Greenstein) to accept the Mills Place Plaque language, including the modifications read by Vice-Chair Greenstein that were sent by Pasadena Heritage, with the stipulation that the approved language be presented to the Chinese Historical Society of Southern California, the Chinese American Museum, and other Asian American organizations for review. (Motion unanimously carried)

In Favor: Lamar, Greenstein, Robertson, Horton, Keushkerian, Young, Shirmohammadi

Approved language:

MILLS PLACE

DEDICATED TO THE MEMORY OF YUEN KEE LAUNDRY AND THE EARLY CHINESE SETTLERS OF PASADENA, WHO HELPED BUILD THE RAILROADS, LABORED ON THE CITRUS AND GRAPE FARMS, AND ESTABLISHED SUCCESSFUL BUSINESSES.

ON NOVEMBER 6, 1885, A MOB THREW STONES INTO THE LAUNDRY, BREAKING A KEROSENE LAMP THAT BURNED THE BUILDING DOWN. THE NEXT DAY, THE CITY BARRED ALL CHINESE IMMIGRANTS FROM LIVING IN THE CENTRAL PORTION OF THE CITY.

THIS TRIBUTE ACKNOWLEDGES THE WORK AND SACRIFICE OF ALL CHINESE SETTLERS WHO HELPED TO BUILD OUR CITY AND OUR NATION, RECOGNIZES THEIR FORTITUDE, COURAGE AND RESILIENCE, AND THANKS THEM FOR THEIR CONTRIBUTIONS. PASADENA'S MARCH TOWARD JUSTICE IS NOT COMPLETE AND MUST CONTINUE IN EACH GENERATION.

- **Commission work plan updates and discussion**

After discussion, it was moved (Keushkerian) and seconded (Horton) to approve the work plan updates as discussed. (Motion unanimously carried)

In Favor: Lamar, Greenstein, Robertson, Horton, Keushkerian, Young, Shirmohammadi

7. Reports/comments from the Chair

None

8. Comments from Commissioners

Vice-Chair Greenstein requested staff notify the Commission when an agenda item is removed along with an explanation for the removal of the item.

Commissioner Keushkerian provided the following comments:

- Sunday, April 24 will be the 107th commemoration of the 1915 Armenian Genocide; and
- Shared that \$35 million dollars were raised to build an Armenian-American museum in Glendale, with Congressman Adam Schiff and State Senator Anthony Portantino securing State and Federal funds for the museum.

9. Staff Comments

Staff (Cantero-More) provided information about the Great Egg Scramble event for children and families taking place at Robinson Park and Victory Park on Saturday, April 9.

10. Upcoming meeting agenda items

- Discussion about misinformation and disinformation
- Presentation from the Pasadena Police Department
- Presentation from the Public Information Office
- Review motion from the March meeting to support the Martin Luther King Community Coalition's Annual Essay and Art Contest in 2023

11. Adjournment

It was moved (Robertson) and seconded (Keushkerian) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 8:06 PM.

**City of Pasadena Human Relations Commission
Work Plan: 07/01/2021 – 06/30/2022**

Mission:

The purpose of this Commission is to aid the City in achieving better human relations in City government, and to provide assistance to private persons and groups in promoting good will and better relations among all people.

FY 2021-2022 Objectives:

Objective #1 – Advise and Engage City Council

Objective #2 – Public Forums

Objective #3 – Collaborations

Objective #1 – Advise and Engage City Council

To advise and engage City Council on Human Relations issues of public, local and national concerns with regular updates to provide an opportunity to review and understand issues for the decision-making process.

Commissioners: Robertson, Greenstein, Young

Action Items:

- Encourage City Councilmembers to enhance their online presence in order to foster diverse community relationships and increase interpersonal communication with residents.
- Engage youth interns to perform social media analyses of community connectedness and responsiveness to Councilmembers' content in order to assess local issues.
- Inform, on a monthly basis, Councilmembers of HRC meeting action items and local needs in order to report discussion outcomes during commission meetings.
- Render a recommendation regarding the Mills Place Plaque:
 - Staff to begin the process to create a new plaque solely dedicated to acknowledging this event,
 - Host a public event to educate the public about the atrocious events from 1885, or
 - Work with City staff to initiate a press release to share with the Pasadena community.
- Attend Council District meetings to share the progress of Commission-related activities as needed.
- Form an ad hoc committee to examine the proposed Pasadenans Empowering Parent Participation in Education Governance (PEPPEG) initiative that would allow all parents of Pasadena Unified School District (PUSD) children, including non-citizen parents, to vote in PUSD School Board elections. **(Completed November 2021)**
 - Ad hoc committee to examine the PEPPEG initiative: Lamar, Greenstein, Gonzalez

Work Plan Updates:

July 2021:

- Staff removed the link to the existing Human Relations Commission Community Survey from the Commission's webpage.

August 2021:

- Commissioner Robertson provided an update that she contacted Councilmember Hampton after the meeting in July to share what the Commission is working on in FY 2021-2022.

September 2021:

- Four out of seven Commissioners contacted their Councilmember after the meeting in August to highlight what the Commission is currently working on.
- Staff (Taylor) confirmed that the Commission can request an intern to assist with work plan objectives and requested the Commission to send a list to staff of tasks required to help narrow down the list of available candidates.
- Staff (Taylor) advised the Commission that one Commission cannot recommend a policy to a parallel Commission (Historic Preservation Commission).

October 2021:

- The Commission voted to approve the addition of an action item to form an ad hoc committee to examine the proposed Pasadenans Empowering Parent Participation in Education Governance (PEPPEG) initiative that would allow all parents of Pasadena Unified School District (PUSD) children, including non-citizen parents, to vote in PUSD School Board elections.
- Chair Lamar appointed himself, Vice-Chair Greenstein, and Commissioner Gonzalez to an ad hoc committee to study the PEPPEG initiative
- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Vice-Chair Greenstein attended two community events and spoke to Councilmember Madison's District Liaison Takako Suzuki asking if they would like to add articles about the work of the Commission to District 6 newsletters.
 - Commissioner Robertson sent an email updating Councilmember Hampton about the Commission meeting in September.
 - Commissioner Young shared that Councilmember Rivas will be scheduling a meeting for all District 5 Commission representatives.
 - Commissioner Robinett attended Councilmember Williams' virtual town hall meeting on Wednesday, September 30, which included presentations from Police Chief Perez and the Department of Transportation.
 - Commissioner Keushkerian sent an email to Councilmember Masuda's District Liaison Noreen Sullivan requesting that she be included in future District 4 meetings.
 - Commissioner Gonzalez attended Councilmember Kennedy's community meeting on Wednesday, September 22, which included presentations from the Department of Transportation and the Police Department.
- Commissioner Young drafted a job description and duties for a ROSE program intern that was sent to Staff (Taylor). Commissioner Young volunteered to supervise the ROSE Intern once they are assigned.

- Commissioner Young requested the leads for Objective #2 (Public Forums) contact her with ideas of additional responsibilities that could be supported by the ROSE Intern.
- Staff (Taylor) hosted a meeting with Pasadena Heritage, who consulted with their Diversity, Equity, and Inclusivity Committee and will provide the names of three organizations they think should be involved with the development of the language for the new plaque. They are also recommending to potentially establish a panel of individuals with members from the Asian-American community to help provide feedback on the proposed language.

November 2021:

- The Commission unanimously approved a Resolution to be sent to the City Council recommending the proposed Pasadenans Empowering Parent Participation in Education Governance (PEPPEG) initiative that would allow all parents of Pasadena Unified School District (PUSD) children, including non-citizen parents, to vote in PUSD School Board elections.
- Staff (Taylor) shared the draft revised language for the Mills Place Plaque that will be agendaized for the December meeting.
- Chair Lamar requested the Commission send feedback to staff (Taylor) about the revised plaque language with a deadline of Friday, November 19.
- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Chair Lamar spoke to Mayor Victor Gordo about the current work of the Commission when they attended the Community Meeting at Robinson Park on Thursday, October 28.
 - Vice-Chair Greenstein informed Councilmember Madison's District Liaison Takako Suzuki that the Commission will be reviewing the draft letter of support of the PEPPEG initiative to expand voting rights to all parents of PUSD children, and the Vice-Chair also spoke to Councilmember Wilson about the Commission's District 7 vacancy.
 - Commissioner Robertson emailed an update to Councilmember Hampton after the Commission meeting in October and shared that the Councilmember distributed a Halloween newsletter pertaining to safety that included a message about the recent gun violence.
 - Commissioner Keushkerian met with Councilmember Masuda to discuss the work of the Commission and ongoing issues in District 4, and will also be attending the District 4 meeting on Tuesday, November 16.
 - Commissioner Gonzalez attended the Emergency Community Meeting at Robinson Park on Thursday, October 28 to discuss the recent gun violence.

December 2021

- The Commission reviewed the new language for the Mills Place Plaques and Vice-Chair Greenstein volunteered to update the language for the Commission's review and approval at the next meeting in January 2022.

- The Commission unanimously voted to approve Vice-Chair Greenstein representing the Commission at a City Council meeting in January 2022 to provide a public comment on matters of interest.
- Commissioner Young shared an update that the ROSE program intern (Sterling) is working to gather completed surveys about social media usage and engagement from City Councilmembers.
- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Chair Lamar attended the Mayor's appointed Commissioners meeting before the Mayor's Annual Holiday Tree Lighting Ceremony on Friday, December 3.
 - Vice-Chair Greenstein spoke to Councilmember Williams about the District 2 vacancy and was informed that the seat should be filled by the next meeting in January.
 - Commissioner Robertson provided an email update to Councilmember Hampton after the last meeting to share what the Commission is working on.
 - Commissioner Gonzalez provided an email update to Councilmember Kennedy after the last meeting to inform him about the Commission's support of the PEPPEG initiative.
 - Commissioner Young provided an email update to Councilmember Rivas after the last meeting summarizing what the Commission is working on.

January 2022:

- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Commissioner Robertson provided an email update to Councilmember Hampton after the last meeting to share what the Commission is working on.
 - Commissioner Young spoke to Councilmember Rivas and provided an update of the Commission's work plan.
- Commissioner Young asked that each Commissioner share the social media usage survey link with their Councilmember.
- The Commission reviewed Vice-Chair Greenstein's talking points for the public comment she will be sharing at a City Council meeting in January regarding the current work of the Commission.
- Vice-Chair Greenstein reviewed the updated draft language for the Mills Place Plaque that was discussed at the Commission's meeting in December and suggested putting a new plaque, with a QR code, next to the original that corrects the historical inaccuracies.
- Vice-Chair Greenstein requested that staff provide the Commission with the list of stakeholders who provided input on the updated plaque language.
- Staff (Williams) clarified that the final plaque language recommended by the Commission may be altered during review by City staff and that the City will fund the cost of the new plaques.

February 2022:

- Vice-Chair Greenstein provided an update on behalf of Commissioner Young that Kaz Doi was invited to present to the Commission at the March meeting.
- Vice-Chair Greenstein reported that Councilmembers from Districts 1, 4, and 5 have completed the social media usage survey. Districts 2, 3, and 7 are in communication with the ROSE program intern (Sterling) to complete the survey.
- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Vice-Chair Greenstein contacted Councilmember Madison's District Liaison about adding the PEPPEG resolution to a future City Council agenda.
 - Commissioner Robertson contacted Councilmember Hampton after the last meeting to share what the Commission is working on, and also shared that he will be sending out information about Black History Month and 2022 Lunar New Year via Facebook and Instagram.
 - Commissioner Gonzalez contacted Councilmember Kennedy to inquire if the City Council had received the PEPPEG resolution.
- The Commission requested that staff send a copy of the final signed PEPPEG resolution to the Commission. Staff (Williams) will also follow-up with the City Clerk's Office about the status of the PEPPEG resolution being added to the City Council agenda.

March 2022:

- Commissioner Young shared that City Council Districts 2, 3, and 7 have not yet submitted the social media usage survey.
- Staff (Osborne) shared that staff was contacted by the City's Public Information Officer, who would like to understand the purpose of the survey, and asked the ad hoc committee to contact the Public Information Office directly.
- Vice-Chair Greenstein shared that the Commission will be reviewing the updated language for the Mills Place Plaques at the next meeting in April and proposed adding a QR code for people to be able to read about the history of the location.
- Chair Lamar informed the Commission that Mayor Gordo forwarded the PEPPEG resolution to the Pasadena Unified School District Board of Education. There is no further action needed from the Commission.
- Update from Commissioners attending City Council District meetings and communicating with their Councilmember:
 - Vice-Chair Greenstein shared she followed up with the Office of the Mayor and City Council about the PEPPEG resolution and completing the social media usage survey.
 - Commissioner Robertson contacted Councilmember Hampton after the February meeting to provide an update about the work of the Commission and shared he is interested in how the City handles the reporting of hate crimes. Commissioner Robertson asked staff for an update about the police investigation of the distribution of the anti-Semitic flyers, and for information on how the Pasadena Police Department identifies hate crimes in the community briefs.

- Staff (Osborne) clarified that staff can inquire about receiving information about hate crimes if the Commission is interested, and that there is no update that can be publically shared about the distribution of the anti-Semitic flyers.
- o Commissioner Keushkerian sent an update to Councilmember Masuda's office after the last meeting in February.

April 2022:

- Commissioner Young shared a spreadsheet of responses to the social media usage survey and summarized that Councilmembers prioritize using district newsletters instead of social media to share information.
- Staff (Cantero-More) recommended the ROSE program intern (Sterling) look at Councilmembers' Facebook accounts to see how many posts are made weekly and the number of followers in order to gather more information regarding social media usage.
- Commissioner Young provided an update that she and the ROSE intern (Sterling) are working on creating a survey to ask youth in the community about their needs.
- Commissioners provided an update regarding attendance at City Council District meetings and communicating with their Councilmember:
 - o Vice-Chair Greenstein spoke to Councilmember Madison's District Liaison about the PEPPEG initiative.
 - o Commissioner Robertson contacted Councilmember Hampton after the March meeting to provide an update about the work of the Commission.
- The Commission unanimously voted to accept the new language for the Mills Place Plaque, which included modifications read by Vice-Chair Greenstein that were sent by Pasadena Heritage, and with the stipulation that the approved language be presented to the Chinese Historical Society of Southern California, the Chinese American Museum, and other Asian American organizations for review.

Objective #2 – Public Forums

To present public forums, panels, and programs on issues that affect human relations in the City of Pasadena.

Commissioners: Lamar, Robertson, Horton

Action Items:

- Support programs that highlight the principles of Martin Luther King Jr.
- Collaborate with the Martin Luther King Community Coalition on their Annual Essay and Art Contest **(Completed January 2022)**
- Investigate alternatives to in-person forums, panels, and programs.
- Design, solicit, and evaluate a Human Relations Commission Community Focus Group

Work Plan Updates:

July 2021:

- The Commission worked on defining action items for the public forums work plan objective.

August 2021:

- The Commission received a presentation from Pasadena Water and Power about the planning process and best practices for their annual “Water is Life” Student Art Contest before discussing ways to change the format for the Multimedia High School Contest in an effort to conduct outreach, collaborate with local organizations, and receive more submissions.

September 2021:

- No update provided.

October 2021:

- The Commission received a presentation from the Martin Luther King Community Coalition about their annual essay and art contest, and the Commission expressed their desire to support the coalition with the annual contest.
- The Public Forums ad hoc committee will schedule a meeting to discuss the possibility of hosting a virtual public forum to discuss the Mills Place Plaque.

November 2021:

- The Commission unanimously approved collaborating with the Martin Luther King Community Coalition on their Annual Essay and Art Contest in 2022.
- Commissioner Robertson will contact the Martin Luther King Community Coalition to discuss next steps and the timeline for the Commission to support their Annual Essay and Art Contest.
- Chair Lamar asked staff to provide information about the scholarship money that was previously donated by the Pasadena After Hours Rotary Club.

December 2021

- The Commission discussed collaborating with the Martin Luther King Community Coalition on their Annual Essay and Art Contest with Commissioners Robertson, Greenstein, Gonzalez, and Keushkerian (alternate) volunteering to join the contest Judging Committee.
- The Commission discussed honoring the awardees for the 2020 Human Relations Commission Annual Awards that did not receive the award in 2020 due to the COVID-19 pandemic.
- The Commission unanimously voted to move the action item related to the Human Relations Commission Community Survey to objective #2 (Collaborations) and updating the language to read “focus group” instead of “survey”.
- Commissioner Shirmohammadi spoke to former Chair Nat Nehdar, who requested the Commission’s involvement and presence at the Rekindling the Light of Peace event.
- Chair Lamar spoke to former Chair Nat Nehdar and advised that the Commission is not in a position at this moment to lead the Rekindling the Light of Peace event, but will be able to support the event.

January 2022:

- Chair Lamar requested the Public Forums ad hoc committee begin discussing hosting an educational public forum about combatting disinformation.
- The Commission unanimously voted to approve their support for the Martin Luther King Community Coalition’s Rekindling the Light of Peace event in principle.
- Commissioner Robertson volunteered to write a letter of support of the Rekindling the Light of Peace event and send it to Chair Lamar and staff for review.
- The essay and art contest Judging Committee (Greenstein, Robertson, Gonzalez) reviewed approximately 300 contest submissions, and assisted with selecting winners who will be recognized by the Martin Luther King Community Coalition on Monday, January 17.
- The Commission voted to approve donating \$375.00 to the Martin Luther King Community Coalition to help fund the prizes for the essay and art contest winners.
- Commissioner Robertson volunteered to accept the invitation from the Martin Luther King Community Coalition to assist in announcing the contest winners during the virtual Martin Luther King Holiday Program on Monday, January 17.
- As part of the monthly work plan update for this objective, the Commission voted to mark as completed the action item to “Collaborate with the Martin Luther King

Community Coalition” and to also remove the action item to “Sponsor a Multimedia High School Contest.”

- Chair Lamar appointed Commissioner Horton to the Public Forums work plan objective ad hoc committee.

February 2022:

- Staff (Williams) shared information about the process of requesting a check from the Pasadena Recreation and Parks Foundation to the Martin Luther King Community Coalition.
- Commissioner Gonzalez volunteered to draft a letter explaining the purpose of fundraising for the Human Relations Commission to share at the March meeting.

March 2022:

- Commissioners Lamar and Young met to discuss the ROSE program intern (Sterling) and developing in a survey to ask teenagers and youth if they are receiving the services they desire in Pasadena, and hosting a public forum in the future about what teenagers and young people would like to see in the City.
- Staff (Osborne) recommended Chair Lamar contact local non-profit organizations to verify if they are also working on a survey related to youth.

April 2022:

- The Commission unanimously voted to cancel the Human Relations Commission Annual Awards Ceremony and remove it as an action item on the work plan objective.
- Staff (Osborne) provided clarification that organizations interested in donating to the MLK Coalition can donate directly to the Pasadena Recreation and Parks Foundation instead of the Commission conducting fundraising.
- Staff (Osborne) recommended the Commission review the Parks, Recreation and Community Services Department (PRCS) Event Proposal Form and submit to the department for consideration of future events.

Objective #3 – Collaborations

To identify and bring attention to collaborations existing within the City of Pasadena that provide assistance to private persons and groups, and/or promote goodwill and better relations among all people.

Commissioners: Young, Greenstein, Horton

Action Items:

- Identify local collaborations that support the Human Relations Commission's objectives.
- Create a presentation calendar for FY 2021-2022 to better engage community organizations towards achieving Human Relations Commission action items.

Work Plan Updates:

July 2021:

- The Commission worked on defining action items for the collaborations work plan objective.

August 2021:

- The Commission voted to approve the work plan for FY 2021-2022.

September 2021:

- Commissioner Young created a spreadsheet of local community organizations representing different minority groups, such as those that focus on disenfranchised populations, and special interests that the Commission can begin to contact to schedule presentations and will send the document to Staff (Taylor).
- Staff (Taylor) communicated with Pasadena Heritage about collaborating with the Commission on the updated language of the Mills Place Plaques.

October 2021:

- The Commission received a presentation from the We Must Breathe Advisory Committee about their purpose.
- Commissioner Young is in communication with the Western Justice Center in Pasadena to schedule a presentation for November meeting. Their mission statement is to “empower people to strengthen their communities by growing the conflict resolution skills and capacity of youth, educators, schools, and community partners.”

November 2021:

- Commissioner Young is scheduled to meet with a representative from the Western Justice Center on Friday, November 5 to confirm their presentation at the Commission meeting in December to discuss the programs they offer.
- Commissioner Young is working with ROSE program intern (Sterling) to identify additional collaborations with local community-based organizations in order to understand their priorities, and will contact Danny Parker (We Must Breathe Advisory Committee) to discuss best practices for diversity, equity, and inclusion.

December 2021

- Commissioner Young spoke to Danny Parker (We Must Breathe Advisory Committee) about a possible future collaboration and encouraged Commissioners to read a section of the Committee's report regarding the Business Committee for Racial Equity Objective.

January 2022:

- The Commission discussed methods to collaborate with the We Must Breathe Advisory Committee and possibly adding a work plan objective to collaborate with the group.

February 2022:

- The Commission received a presentation from Pasadena Heritage about Pasadena's first African American owned hotel (The Hotel Carver).
- Vice-Chair Greenstein shared that the ROSE program intern (Sterling) drafted a list of organizations for the Commission to contact about possible future collaborations.

March 2022:

- Chair Lamar appointed Commissioner Horton to the Collaborations ad hoc committee.
- Commissioner Horton requested staff contact the Los Angeles County Registrar's Office to schedule a future presentation about election misinformation. Staff (Osborne) asked Commissioner Horton to provide clarification about the topic of the presentation to share at the next regular meeting in April.

April 2022:

- Commissioner Young provided information about a scheduled meeting with Elissa Barrett (Executive Director, Western Justice Center) on Friday, April 8 to discuss a possible collaboration with Pasadena for "LA vs Hate Week 2022", or other collaborations. She also suggested scheduling a future presentation to the Commission.
- Commissioner Young shared that the ROSE program intern (Sterling) is compiling a list of potential local organizations to collaborate with in the future.

Human Relations Commission
Presentation Calendar FY 2021-2022
(Updated 4/18/22)

To be scheduled:

- Presentation from the Anti-Defamation League of Los Angeles
- Presentation from the Western Justice Center about their mission and purpose
- Cultural Signage Project for 10 W. Walnut (Parsons Project) – Mark Workman (LPC West)

August 2021:

- Presentation regarding Pasadena Water and Power's approach to organizing their annual "Water is Life" Student Art Contest – Renae Plave (Events and Education Coordinator, Pasadena Water and Power)

September 2021: No presentation scheduled

October 2021:

- Presentation from the We Must Breathe Advisory Committee regarding their purpose and collaborative opportunities – Danny Parker (Economic Subcommittee Co-Chair and Health Subcommittee member)
- Presentation from the Martin Luther King Community Coalition regarding their annual essay and art contest – Jacqueline Jacobs (President)

November 2021: No presentation scheduled

December 2021: No presentation scheduled

January 2022: No presentation scheduled

February 2022:

- Presentation from Pasadena Heritage on Pasadena's first African American owned hotel (The Hotel Carver) – David Nufer (Pasadena Heritage Volunteer)

March 2022:

- Presentation from Special Service for Groups about the "LA vs Hate" campaign – Rick Eng (Program Manager)*

April 2022:

- No presentation scheduled

May 2022:

- Presentation from the Pasadena Police Department about reporting hate crimes – Lt. Javier Aguilar
- Presentation about the role of the City's Public Information Office – Lisa Derderian (Public Information Officer)

- Presentation from the Public Information Office about misinformation – Lisa Derderian (Public Information Officer)

June 2022: Annual Meeting