



**MEETING
CODE ENFORCEMENT COMMISSION
Thursday, June 2, 2022
4:00 P.M.**

PANEL NO. 2 MEMBERS

**Commissioner Ellie Podway, Chair
Commissioner Renee Morgan Hampton
Commissioner Patrick Cabral ¹**

STAFF

**Jon Pollard, Code Compliance Manager
Code Enforcement Officer Tony Escamilla**

Code Enforcement Commission meetings are held on the 1st Thursday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/code-enforcement-commission .

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Code Enforcement Department as soon as possible at (626) 744-3806 or jpollard@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-3806. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-3806 al por lo menos con 24 horas de anticipación.

¹ Commissioner Cabral substituting in the excused absence of Commissioner Machado Schammel

PUBLIC PARTICIPATION

PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THE FOLLOWING MEETING WILL TAKE PLACE ***SOLELY BY TELECONFERENCE/VIDEOCONFERENCE.***

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

Video Conference: <https://us02web.zoom.us/j/87169264701>

or One tap mobile :

US: +16699006833, 83066630867#

or

+13462487799, 83066630867#

or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833

or

+1 346 248 7799

or

+1 253 215 8782

or

+1 929 205 6099

or

+1 301 715 8592

or

+1 312 626 6799

Webinar ID: 871 6926 4701

International numbers available: <https://us02web.zoom.us/j/87169264701>

PUBLIC COMMENT INSTRUCTIONS

If you wish to provide comment you may do so as follows:

1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:

Submit public comment of any length to jpollard@cityofpasadena.net prior to the meeting day. Please be aware that, while these comments will be provided to the members of the body and will become part of the meeting record, they will not be read aloud.

2. COMMENTS TO BE READ ALOUD AT THE MEETING:

At the start of the meeting you may submit public comment of up to 200 words regarding items on the agenda to: www.cityofpasadena.net/commissions/code-enforcement-commission. The body reserves the right to summarize comments if necessary for the orderly and timely flow of the meeting. All comments in their entirety will become part of the meeting record. Comments will not be accepted after the public comment period has closed.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Code Enforcement Department as soon as possible at (626) 744-6831 or jpollard@cityofpasadena.net



**AGENDA
MEETING
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Thursday, June 2, 2022
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- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC HEARING**

A. CASE NO. CTP2022-00015 – 519 CHAMPLAIN AVE – COUNCIL DISTRICT #3

Violation of the Pasadena Municipal Code:

Section 1.24.010(A) – General penalty

“No person shall violate or fail to comply with any provision or requirement of this code. Any person who violates or fails to comply with any provision or requirement of this code shall be guilty of a misdemeanor, unless (1) such violation or failure is designated as an infraction or is subsequently prosecuted as an infraction, in which case such person is guilty of an infraction; or (2) such a violation or failure is prosecuted as a civil administrative action pursuant to Chapter 1.25 or Chapter 1.26 of this title.”

§ 14.16.030 – Quadrennial Certificate of Inspection – Required

“No person shall occupy any multifamily residential unit, or room within a boarding house without a valid quadrennial certificate of inspection, as hereinafter provided. With respect to multifamily residential units and rooming or boarding houses, each unit shall be inspected no less than once every 4 years.”

§ 14.12.320 – Permit – Separate for Each Building

“No person shall erect, construct, enlarge, alter, repair, move, improve, remove, convert or demolish any building, or cause or permit the same to be done, without first obtaining a separate building permit for each such building from the housing and community development department, in the manner and according to the applicable conditions prescribed in Chapter 3 of the Pasadena building code.”

Violation of the California Building Code :

§ 105.1 Required

“Any owner or owner’s authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of any building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the

installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.”

- 3. REPORTS AND COMMENTS FROM COMMITTEES**
- 4. REPORTS AND COMMENTS FROM STAFF**
- 5. REPORTS AND COMMENTS FROM COMMISSION**
- 6. ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 26th day of May 2022, by 5:30 p.m. The agenda will also be posted on the bulletin board outside the front entrance of the Hale Building, 175 N. Garfield Avenue; the agenda may be viewed at the City's website at: <https://www.cityofpasadena.net/commissions/code-enforcement-commission/>



Jon Pollard, Code Compliance Manager