



**Special Annual Meeting  
Accessibility and Disability Commission  
Tuesday, June 21, 2022  
3:00 P.M.**

**Members**

James Farr, Chair, District 3  
Andrea Jennings, Vice-Chair, District 7  
Cy Estabrook, Mayor  
Danielle Friberg, District 1  
Casey Jagusch, District 2  
Sharon Rogers, District 4  
Michael Warner II, District 5  
Martin Sweeney, District 6  
Mark Waterson, At Large

**Staff**

Ali Everett, Accessibility Coordinator  
Jane Whitmore, Recording Secretary

**Meeting Information**

Accessibility and Disability Commission regular meetings are held on the 4<sup>th</sup> Tuesday of each month.

Agendas and related documents are available for public review on the City website at: [www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission)

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-4782 or [aeverett@cityofpasadena.net](mailto:aeverett@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-4782 or [aeverett@cityofpasadena.net](mailto:aeverett@cityofpasadena.net). Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-4782.

## **Public Participation**

The following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

**Video Conference:** <https://us02web.zoom.us/j/81319530285>

**OR**

**Phone:** 1 (669) 900-6833 – Webinar ID: 813 1953 0285

## **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

### **1. Advance correspondence, to become part of the record:**

Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address: [aeverett@cityofpasadena.net](mailto:aeverett@cityofpasadena.net). These comments will be provided to the members of the body if received by 5:30 p.m. on the day of the meeting, and will become part of the meeting record. They will not be read aloud. Correspondence received after that time will be provided to members of the body later.

### **2. Live public comments during the meeting:**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

Your phone call to the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

Public comments will be limited to matters on this agenda.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-4782 or [aeverett@cityofpasadena.net](mailto:aeverett@cityofpasadena.net).



**Agenda**  
**Special Annual Meeting**  
**Accessibility and Disability Commission**  
**Tuesday, June 21, 2022**  
**3:00 P.M.**

- 1. Call to order**
- 2. Roll call**
- 3. Public comments for items on the agenda**
- 4. Approval of minutes**
  - May 24, 2022\*
- 5. New business**
  - Action items**
    - Review and approval of Commission Attendance Record for FY 2021-2022\*
    - Review and approval of Commission Report of Accomplishments for FY 2021-2022\*
    - Report from the Nominating Committee for recommended FY 2022-2023 Commission Officers (oral report)
    - Election of Commission Officers for FY 2022-2023
    - Chair to appoint Parliamentarian for FY 2022-2023
    - Establish Work Plan For FY 2022-2023
- 6. Old business**
  - None
- 7. Reports/comments from the Chair**
- 8. Comments from Commissioners**
- 9. Staff comments**
- 10. Upcoming meeting agenda items**

## 11. Adjournment

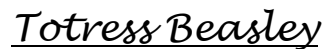
### \*Attachments

Note to Public: Public comment is limited to items on this special meeting agenda and will be heard at the time the item is considered.

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 16<sup>th</sup> day of June 2022, by 5:30 p.m. The agenda may be viewed at the City's website at [www.cityofpasadena.net/commissions/accessibility-and-disability-commission](http://www.cityofpasadena.net/commissions/accessibility-and-disability-commission).



James Farr, Chair  
Accessibility and Disability Commission



Totress Beasley  
Totress Beasley, Office Assistant



**Draft Minutes**  
**Regular Meeting**  
**Accessibility and Disability Commission**  
**Tuesday, May 24, 2022**  
**5:30 P.M.**

**Commissioners Present:** James Farr, Danielle Friberg, Casey Jagusch, Andrea Jennings, Sharon Rogers, Martin Sweeney, Michael Warner II, Mark Waterson (arrived at 5:59 PM)

**Commissioners Absent:** Cy Estabrook (excused)

**Staff Present:** Ali Everett

**1. Call to order**

Chair Farr called the meeting to order at 5:32 PM.

**2. Roll call**

Staff (Everett) called the roll and a quorum was established for the Commission.

**3. Public comments for items not on the agenda**

Robin Grimm shared information about services provided by the agency she works for, California Mentor Family Home Agency, and suggested that the Commission request a presentation from the Lanterman Regional Center about services provided by family home service agencies.

**4. Approval of minutes**

After review, it was moved (Warner II) and seconded (Jagusch) to approve the Minutes of the April 26, 2022 meeting. (Motion carried)

In Favor: Farr, Jennings, Jagusch, Rogers, Warner II, Sweeney

Abstain: Friberg

Absent: Estabrook, Waterson

**5. New business**

- **Establish Nominating Committee for FY 2022-2023 Commission Officers – Chair Farr**

Chair Farr appointed Vice-Chair Jennings and Commissioners Jagusch and Warner II to the Nominating Committee for FY 2022-2023 Commission Officers.

- **Finalize the date and time of the Annual Meeting**

After discussion, it was moved (Farr) and seconded (Jagusch) to schedule the Annual Meeting as a special meeting on Tuesday, June 21, at 3:00 PM, or Tuesday, June 28, at 3:00 PM, if it is not possible to meet on June 21st. (Motion unanimously carried)

In Favor: Farr, Jennings, Friberg, Jagusch, Waterson, Rogers, Warner II, Sweeney

Absent: Estabrook

## 6. Old business

- **Commission work plan updates and discussion**

After discussion, it was moved (Farr) and seconded (Rogers) to approve Chair Farr, Vice-Chair Jennings, Commissioner Sweeney, and Commissioner Friberg to attend the Pasadena Disaster Mental Health Plan stakeholder meetings on behalf of the Commission. (Motion unanimously carried)

In Favor: Farr, Jennings, Friberg, Jagusch, Waterson, Rogers, Warner II, Sweeney

Absent: Estabrook

After discussion, it was moved (Sweeney) and seconded (Warner II) to select Zebreda Dunham as the 2022 Robert Gorski Access Award recipient. (Motion unanimously carried)

In Favor: Farr, Jennings, Friberg, Jagusch, Waterson, Rogers, Warner II, Sweeney

Absent: Estabrook

After discussion, it was moved (Sweeney) and seconded (Jennings) to approve the work plan updates as discussed. (Motion unanimously carried)

In Favor: Farr, Jennings, Friberg, Jagusch, Waterson, Rogers, Warner II, Sweeney

Absent: Estabrook

## 7. Reports/comments from the Chair

Chair Farr announced that this is his second to last meeting on the Commission and thanked the Commission for the opportunity to work together in representing people with disabilities in Pasadena. In response, Commissioners thanked Chair Farr for his service on the Commission.

**8. Comments from Commissioners**

None

**9. Staff comments**

Staff (Everett) provided information about the expiration of each Commissioner's current term on the Commission.

**10. Upcoming meeting agenda items**

- Review and approval of Commission Attendance Record for FY 2021-2022
- Review and approval of Commission Report of Accomplishments for FY 2021-2022
- Report from the Nominating Committee for recommended FY 2022-2023 Commission Officers
- Election of Commission Officers for FY 2022-2023
- Chair to appoint Parliamentarian for FY 2022-2023
- Establish Work Plan For FY 2022-2023

**11. Adjournment**

It was moved (Jennings) and seconded (Warner II) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 7:25 PM.

**Accessibility and Disability Commission  
Meeting Attendance Record FY 2021-2022**

MEMBERS	07/27/21	08/24/21	09/28/21	10/26/21	11/23/21	11/30/21	12/28/21	01/25/22	02/22/22	03/22/22	04/26/22	05/24/22	06/21/22	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	SPECIAL	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	SPECIAL		
JAMES FARR	P	P	P	P	XX	P	XX	A	P	P	P	P		9	81.82%
ANDREA JENNINGS	P	P	P	P	XX	P	XX	P	P	P	P	P		10	90.91%
CY ESTABROOK	P	P	P	P	XX	P	XX	A	P	A	P	A		7	63.64%
DANIELLE FRIBERG	P	A	P	P	XX	P	XX	P	A	P	A	P		7	63.64%
CASEY JAGUSCH	P	P	P	A	XX	P	XX	P	P	P	P	P		9	81.82%
SHARON ROGERS	P	P	P	P	XX	P	XX	P	P	P	P	P		10	90.91%
MICHAEL WARNER II	P	P	P	P	XX	P	XX	P	P	P	P	P		10	90.91%
MARK SWEENEY	A	P	P	P	XX	P	XX	P	P	P	P	P		9	81.82%
MARK WATERSON	P	P	P	P	XX	P	XX	P	A	P	P	P		9	81.82%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

<b>Total Meetings Held</b>	<b>11</b>
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# **City of Pasadena Accessibility and Disability Commission Report of Accomplishments: 07/01/2021 – 06/30/2022**

## **Mission:**

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

## **FY 2021-2022 Objectives:**

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Public Rights-of-Way

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

## **Objective #1 – Outreach and Awareness**

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of disability community

Commissioners: Sweeney (lead), Friberg, Rogers, Waterson

### **Action Items:**

- Table at a minimum of two community events.
- Review the existing Accessibility and Disability Commission brochure and modify it as needed.
- Invite local disability and social justice organizations to provide informational presentations to the Commission about their services and the individuals they serve.
- Update the history of the Commission section on the Commission's webpage, which was last revised in 2015. (Farr, Rogers)
- Further develop and utilize the ACCESS Network to build and strengthen Pasadena's disability community.
- Identify collaboration opportunities with community partners to sustain and grow the iBookClub.
- Facilitate monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Host one online event highlighting disability culture and identity.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead), Friberg, Rogers, and Waterson to the Outreach and Awareness ad hoc committee.
- Commissioners Rogers, Warner II, and Friberg facilitated the monthly iBookClub meeting on the topic of American history and the Americans with Disability Act of 1990 on Monday, July 12. There were 12 members in attendance.
- The Outreach and Awareness ad hoc committee volunteered to table at the Adaptive Sports Festival on Saturday, November 20.

August 2021:

- Commissioner Rogers facilitated the monthly iBookClub meeting on the topic of poetry on Monday, August 9. There were 19 members in attendance.
- Commissioner Rogers provided information to Library staff about the iBook Club for inclusion in the Library's response to the California State Library 2021 Summer Library Program Participation Survey.

#### September 2021:

- Commissioner Sweeney shared the current status of action items for the Outreach and Awareness objective and asked Commissioners to contact an ad hoc committee member (Sweeney, Friberg, Rogers, Waterson) with suggestions of local disability and social justice organizations to present at future meetings.
- Commissioner Rogers shared that the iBookClub met virtually on Monday, September 13 and discussed the topic of science.

#### October 2021:

- The Outreach ad hoc committee will be tabling at the Adaptive Sports Festival on Saturday, November 20, with Commissioners Sweeney, Estabrook, Farr and Waterson participating.
- Commissioners Jennings and Rogers volunteered to review the history of the Commission on the Accessibility and Disability Commission webpage and to provide suggested updates.
- Commissioner Sweeney emailed staff (Everett) an accessible email format to use with the Access Network, an e-list serv maintained by staff for the purpose of distributing accessibility and disability related information to the public.
- Commissioner Rogers shared that the iBookClub met virtually on Monday, October 11, and discussed the topic of animals. Commissioner Rogers also spoke to Diane Walker (Hastings Branch Library) about how to describe the iBookClub and developed a draft of the bylaws that were sent to the Club leaders for review.

#### November 2021:

- Chair Farr and Commissioners Sweeney, Waterson, Estabrook, Jagusch tabled at the Adaptive Sports Festival on Saturday, November 20, where they shared information about the Commission with interested community members. Twenty-five individuals signed up to receive accessibility and disability related information via the Access Network e-list serv.
- Commissioner Sweeney updated the Commission brochure with information about the Commission's current work plan.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, November 8, where they discussed the topic of food with 16 participants in attendance.
- Commissioner Rogers is consulting with Staff (Everett) on bylaws for the iBookClub to share with the Hastings Branch Library and the Library Commission.
- Chair Farr discussed accessibility barriers to public participation when public comment is only accepted in person at City Council, committee, and commission meetings and requested that staff look into whether the City is considering continuing virtual public comment (in addition to in-person public comment) once in-person City Council meetings resume.

#### December 2021:

- No update due to meeting cancellation.

#### January 2022:

- Commissioner Sweeney shared that the Black History Parade and Festival was cancelled due to COVID-19 concerns so the Commission will not be able to table at the event as planned.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, January 10, where they discussed the topics of dancing and drumming with 14 participants in attendance.
- Commissioner Rogers shared that the draft iBookClub Principles and Practices document was reviewed by Commissioners Warner II, Friberg, and Library staff. The role of the Accessibility and Disability Commission will be to include a Commissioner on the iBookClub Planning Team.

#### February 2022:

- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, February 14, where they discussed the topic of storytelling with 12 participants in attendance.
- Commissioner Rogers led a discussion about information to add to the Commission's history posted on the Commission's webpage. Suggested additions including information about the Adaptive Sports Festival, iBookClub, providing recommendations about accessible features for public use computers at community centers, celebration of the ADA 30<sup>th</sup> anniversary, and the Robert Gorski Access Award.
- Chair Farr established the Commission History ad hoc committee and appointed himself and Commissioner Rogers to the ad hoc committee. The ad hoc committee will review and recommend updates to the existing Accessibility and Disability Commission History, including recommending additions for 2015-present.

#### March 2022:

- Commissioner Sweeney led a discussion about suggested action items for the Outreach and Awareness work plan objective in the next fiscal year.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, March 14, where they discussed the topic of birthdays with 12 participants in attendance.

#### April 2022:

- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, April 11, where they discussed the topic of sports with 11 participants in attendance. She also shared a copy of a flyer advertising the iBookClub that the Hastings Branch Library staff created and made available for library patrons.

May 2022:

- The Commission approved Chair Farr, Vice-Chair Jennings, Commissioner Sweeney, and Commissioner Friberg to attend the Pasadena Disaster Mental Health Plan stakeholder meetings on behalf of the Commission.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Friday, May 13, where they discussed the topic of summer activities with 12 participants in attendance.
- Commissioners Waterson and Sweeney agreed to table on behalf of the Commission at the Older Americans Month celebration on Wednesday, May 25, from 10:00 AM–12:00 PM at the Jackie Robinson Community Center.
- Commissioner Sweeney agreed to table on behalf of the Commission at be tabling at the Juneteenth Celebration on Saturday, June 18, from 10:00 AM–12:00 PM.

**Status:**

## Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The *Robert Gorski Access Award* will be presented annually by the Mayor and City Council at a City Council meeting in July and the awardee will be recognized at the Commission's July meeting.

Commissioners: Sweeney (lead), Estabrook

### Action Items:

- Recognize the inaugural recipient of the *Robert Gorski Access Award* at the Commission's August 2021 meeting.
- Review and recommend any changes to the *Robert Gorski Access Award* criteria and nomination process for 2022.
- Select the honoree of the *Robert Gorski Access Award* for recognition in July 2022.

### Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead) and Estabrook to the Robert Gorski Access Award ad hoc committee.
- Commissioner Sweeney provided staff with information about the Robert Gorski Access Award to post on the Commission's webpage and to use in the City's press release about the award.

August 2021:

- Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, was recognized at the City Council meeting on Monday, August 2, and the Commission meeting on Tuesday, August 24.

September 2021:

- Commissioner Sweeney shared that the ad hoc committee will resume focusing on this objective after the holiday season in January 2022, and recommended inviting Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, to receive the award at the first in-person meeting.

October 2021:

- Commissioner Sweeney invited Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, to attend and receive the award during opening ceremonies at the Adaptive Sports Festival on Saturday, November 20.

November 2021:

- The Commission presented Donna Pomerantz with the Robert Gorski Access Award during the Adaptive Sports Festival opening ceremonies on Saturday, November 20.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Commission discussed the nomination criteria for the Robert Gorski Access Award.

February 2022:

- The Commission continued to discuss updates to the nomination criteria and process for the Robert Gorski Access Award.

March 2022:

- The Robert Gorski Access Award ad hoc committee recommended moving forward with the 2022 award without making any changes to the established nomination process, under which nominations are only accepted from Commissioners. The ad hoc committee suggested that the Commission consider changing the nomination process to accept nominations from individuals not on the Commission starting with the 2023 award.

April 2022:

- The Robert Gorski Access Award ad hoc committee reminded the Commission that the deadline to submit nominations for the 2022 Robert Gorski Access Award is Saturday, April 30 and reminded the Commission of nomination eligibility criteria.
- Chair Farr added Commissioner Waterson and himself to the Robert Gorski Access Award ad hoc committee for the purpose of reviewing nominations and recommending a 2022 Award nominee to the full Commission.

May 2022:

- The Commission selected Zebreda Dunham as the 2022 Robert Gorski Access Award recipient.

**Status:**

## **Objective #3 – Transportation and Public Rights-of-Way**

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and public rights-of-way.

Commissioners: Estabrook, Farr, Jagusch, Jennings

### **Action Items:**

- Study, examine, and provide recommendations regarding accessibility considerations for bike lanes, including the Union Street Protected Bike Lane project and the proposed protected bike lane for the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan. **(Completed February 2022)**
- Explore a City-sponsored ride share program that provides discounted fares for trips within the City as a means to make all destinations within the City more accessible for people with disabilities who use public transit.
- Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb cuts.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Estabrook, Farr, Jagusch, and Jennings to the Transportation and Public Rights-of-Way ad hoc committee.
- Staff (Everett) shared that there will be an upcoming public meeting of the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan and will share the details once they are available.
- Staff (Everett) shared information about the Metro Micro on-demand rideshare program as it relates to the Commission's action item of exploring a City-sponsored ride share program.

August 2021:

- Commissioners Estabrook and Jagusch attended the City Council District 5 Walk & Talk with the Department of Transportation on Saturday, August 7. They spoke with Department of Transportation staff and other attendees about accessibility considerations for protected bike lanes and opportunities for collaboration on the topic.



- Chair Farr shared that he had a good experience using the Metro Micro on-demand rideshare program and encouraged other Commissioners and individuals with disabilities to try the service.

#### September 2021:

- Commissioners Jagusch and Estabrook attended the third North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan community meeting on Tuesday, August 31, and reported that the Department of Transportation presented three options, two including protected bike lanes, and informed the meeting attendees that the option without the bike lane is the preferred option.
- Staff (Everett) informed Commissioners they may submit comments about the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan on the project website.

#### October 2021:

- The Transportation and Public Rights-of-Way ad hoc committee asked about the status of the North Lake Avenue Transportation and Safety Enhancement Plan. Staff (Everett) shared that comments are still being accepted and compiled from the August 21, 2021 meeting.

#### November 2021:

- Commissioner Estabrook and Staff (Everett) updated the Commission that the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan final conceptual designs and project frequently asked questions are now available online.
- Chair Farr shared the difficulty he experiences with transportation to Brookside Park and asked Staff (Everett) to inquire whether the City can recommend to LA Metro that Metro Micro expand its footprint to serve Brookside Park.

#### December 2021:

- No update due to meeting cancellation.

#### January 2022:

- The Transportation and Public Rights-of-Way ad hoc committee met in January to discuss action items for the work plan objective. The ad hoc committee reported that Staff (Everett) worked with the Department of Transportation in December 2021 to identify locations for on-street accessible parking on blocks where parking was altered due to on-street dining along Colorado Boulevard and Green Street.

#### February 2022:

- The Transportation and Public Rights-of-Way ad hoc committee met in February to discuss action items for the work plan objective. The ad hoc committee reported that they are not planning to take further action on the Union Street Protected Bike Lane or North Lake Avenue Traffic and Pedestrian Safety

Enhancement Plan until and unless there are updates to the existing project plans.

- Commissioner Jagusch shared information about the East Colorado Specific Plan and encouraged Commissioners to review the plan and provide any accessibility related comments at the upcoming City Council public hearing on Monday, February 28.

March 2022:

- Commissioner Jagusch shared that the North Lake Avenue Transportation and Safety Enhancement Plan final conceptual designs are now posted online and includes features that improve accessibility (directional ramps, high visibility crosswalks, and curb extensions).
- Staff (Everett) shared an update that the City Council approved the Union Street Protected Bike Lane project at their meeting on Monday, March 14.
- Staff (Everett) shared that Public Works staff reported that 175 curb ramps have been or will be installed or brought up to code during FY 2022.

April 2022:

- No update provided.

May 2022:

- Chair Farr reported that the City Council discussed pedestrian usage and safety of street crossings on South Fair Oaks Avenue at its meeting on May 23, 2022, and encouraged interested Commissioners to view the recording of the meeting.

**Status:**

## **Objective #4 – Housing**

To promote inclusive housing solutions for the disability community.

Commissioners: Jennings (lead), Warner II

### **Action Items:**

- Research a possible recommendation to City Council about the quantity of accessible housing units available through the City of Pasadena housing programs.
- Select a representative to attend Draft Housing Element update public meetings on behalf of the Commission and report to the Commission about the content of the meetings as it relates to accessibility and disability.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Jennings (lead) and Warner II to the Housing ad hoc committee.
- The Commission unanimously voted to approve Commissioners Jennings and Warner II to serve as representatives and speak on behalf of the Commission at the Draft Housing Element meetings.

August 2021:

- The Commission received a presentation from the Housing Department about housing programs and services for individuals with disabilities.
- Chair Farr requested the Housing ad hoc committee draft a recommendation for discussion at the Commission's September meeting about the quantity of accessible housing units available through the City's housing programs.

September 2021:

- Vice-Chair Jennings shared that the Housing ad hoc committee is still conducting research on a possible recommendation about increasing the inventory of accessible housing in the city.

October 2021:

- No update provided.

November 2021:

- The Housing ad hoc committee shared a draft version of recommendations for increasing accessible housing in Pasadena, which the Commission discussed and provided feedback.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Housing ad hoc committee met with Staff (Everett) to review and discuss its draft housing recommendations, which will be presented to the Commission for discussion at the next meeting in February.

February 2022:

- The Housing ad hoc committee discussed their proposed recommendations for increasing accessible housing in Pasadena for the Commission to discuss and provide feedback.

March 2022:

- The Commission discussed and provided feedback on the Housing ad hoc committee's draft recommendations to increase accessible housing in Pasadena.

April 2022:

- The Housing ad hoc committee provided a status update on their draft housing recommendations and reported that they plan to present the recommendations in a letter to Mayor Gordo with the request he share the recommendations with the Housing Task Force. Prior to doing so, they will present the draft letter to the Commission for approval.

May 2022:

- Vice-Chair Jennings provided an update on the status of the City of Pasadena Housing Element.
- Chair Farr reported that a ballot initiative for rent control and just cause eviction in Pasadena will be on the ballot for the November election.

**Status:**

## **Objective #5 – Public Safety**

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Commissioners: Farr, Jennings

### **Action Items:**

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to: requesting a community meeting where the disabled community can interact with the Pasadena Police Department; developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations; and providing information about the needs of disabled individuals to the Community Police Oversight Commission.
- Explore data about police categorical use of force toward people with disabilities.
- Select a representative to observe City Council Public Safety Committee meetings and report to the Commission about the content of the meetings as it relates to accessibility and disability.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed himself and Vice-Chair Jennings to the Public Safety ad hoc committee.
- Chair Farr reported that he is observing the Community Police Oversight Commission training meetings and will report to the Commission as it relates to accessibility and disability.

August 2021:

- Chair Farr observed four of the Community Police Oversight Commission training meetings and reported that the training included police procedures and policies about interacting with persons who have a disability.

September 2021:

- No update provided.

October 2021:

- No update provided.

November 2021:

- No update provided.

December 2021:

- No update due to meeting cancellation.

January 2022:

- No update provided.

February 2022:

- Chair Farr provided an update on topics discussed at the Community Police Oversight Commission meeting on Thursday, February 3 and shared the topics to be discussed at the next Public Safety Committee meeting on Wednesday, February 23.

March 2022:

- No update provided.

April 2022:

- No update provided.

May 2022:

- No update provided.

**Status:**

## **Objective #6 – Adaptive and Inclusive Recreation**

To promote health and recreational opportunities for persons with disabilities and their families.

Commissioners: Estabrook, Waterson, Friberg

### **Action Items:**

- Research and recommend information about accessibility features at City parks to add to the information posted on the City's website about the parks.
- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Estabrook, Friberg, and Waterson to the Adaptive and Inclusive Recreation ad hoc committee.

August 2021:

- Staff (Everett) reported that the Adaptive Sports Festival will occur on Saturday, November 20, and that the City is partnering with Triumph Foundation to conduct the event.
- Chair Farr requested the Adaptive and Inclusive Recreation ad hoc committee discuss with Commissioner Sweeney whether the Commission should request time be allotted during the Adaptive Sports Festival opening ceremonies to recognize Donna Pomerantz as the first Robert Gorski Access Award recipient.

September 2021:

- Commissioners Estabrook and Sweeney reported attending a site visit at the Lower Arroyo to review and provide comment on the City's plan to add accessible parking to the parking lot in the Lower Arroyo area adjacent to the casting pond.

October 2021:

- Staff (Everett) reported that the Adaptive Sports Festival currently has 400 registered participants and approximately 125 volunteers and staff, including Commissioner Estabrook who will be facilitating tennis.

#### November 2021:

- Chair Farr and Commissioners Sweeney, Estabrook, Waterson and Jagusch attended the Adaptive Sports Festival where they volunteered to help with the event and provided information about the Commission to interested community members. Chair Farr also made comments on behalf of the Commission during the event's opening ceremonies.
- Chair Farr suggested that the Commission recommend memorializing Commissioner Estabrook's role in bringing the Adaptive Sports Festival to Pasadena via a method to be further discussed.
- Commissioner Friberg led a discussion about what accessibility features at City parks the Commission would like added to the park information available on the City's website.

#### December 2021:

- No update due to meeting cancellation.

#### January 2022:

- Staff (Everett) shared that the Adaptive Sports Festival is tentatively scheduled to take place on Saturday, November 5, 2022.
- The Commission unanimously voted to approve the Adaptive and Inclusive Recreation ad hoc committee's recommended additions to the City's online Parks and Facilities directory, to include information about the following items:
  - Accessible parking (on-site or on-street)
  - Accessible restrooms (single or multi-user)
  - Playground accessibility information (accessible play components, surface material, accessible routes)
  - Sitting areas (availability and type)
  - Distance of accessible walking paths; and
  - Distance to closest transit stops.

#### February 2022:

- Commissioner Sweeney led a discussion about the Commission possibly recommending that the Lower Arroyo Streamside Walk project include a trail that is specifically designed to be welcoming to and accessible for people with mobility disabilities. Chair Farr appointed Commissioners Sweeney, Waterson, Friberg, and Estabrook to the Lower Arroyo Streamside Walk accessibility ad hoc committee.
- The Commission unanimously voted to inform the Recreation and Parks Commission that they are working on a recommendation about designing an accessible trail as part of the Lower Arroyo Streamside Walk.

#### March 2022:

- Commissioner Friberg provided an update on the Adaptive and Inclusive Recreation ad hoc committee's efforts to add information about park accessibility to the City's website and shared that the Parks Division has agreed to assist with



collecting data about park accessibility features discussed at the Commission's January meeting.

- Staff (Everett) reported that the information the Commission provided about the Lower Arroyo Streamside Walk accessible trail was forwarded to the Recreation and Parks Commission staff who shared it with the Recreation and Parks Commission Accessibility and Disability ad hoc committee.

March 2022:

- No update provided.

April 2022:

- No update provided.

May 2022:

- Staff (Everett) informed the Commission that the park accessibility information for the City website is still in the process of being collected and status update will be provided at the June meeting.

**Status:**

## **Objective #7 – Employment**

To promote the employment of people with disabilities in the Pasadena community.

Commissioners: Rogers, Estabrook, Jagusch

### **Action Items:**

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Research information about the City of Pasadena ROSE program outreach, application, and interview process and recommend opportunities to increase participation for young people with disabilities.
- Research information about the MASH program outreach, application, and interview process and make recommendations about how to decrease barriers to participation for people with disabilities.

### **Work Plan Updates:**

July 2021:

- Chair Farr appointed Commissioners Rogers, Estabrook, and Jagusch to the Employment ad hoc committee.
- The Employment ad hoc committee met on Monday, July 26, to discuss possible questions for the ROSE and MASH presenters at the Commission's meeting on Tuesday, July 27.

August 2021:

- Commissioner Rogers reported that the City Council meeting on Monday, October 4 will celebrate National Disability Employment Awareness Month with a proclamation from the City Council and comments from Chair Farr and staff (Everett) about employment for persons with disabilities.
- Commissioner Estabrook contacted the Southern California Resources Services for Independent Living (SCRS-IL) and Commissioner Rogers contacted Jennifer Pringle (Assistant Principal of Special Education & Student Support Services, Pasadena High School) and the Frostig School to share information about the ROSE and MASH programs.
- The Employment ad hoc committee drafted a list of agencies in Pasadena that support individuals with disabilities who are seeking employment and presented it

to the Commission. The list will be further reviewed and discussed at the September meeting.

#### September 2021:

- The Employment ad hoc committee recommended that the Commission provide City staff a list of agencies in Pasadena that provide services to individuals with disabilities who are seeking employment, with the recommendation that the agencies are informed when City employment programs such as MASH and ROSE are accepting applications.

#### October 2021:

- The Commission received a presentation from the Human Resources Department on policies and procedures for providing accommodations for job applicants.
- Commissioner Rogers provided an update that Smart & Final, Home Depot, and Michaels were honored by Pasadena Civitan Club as local employers of persons with developmental disabilities at a reception on Thursday, October 14. Several City representatives, including Mayor Victor M. Gordo, attended the reception.
- Commissioner Rogers informed the Commission that Governor Newsom signed Senate bill 639 on Monday, September 27, ending an exception that allowed businesses with special licenses to pay people with disabilities subminimum wage for their work.

#### November 2021:

- Commissioner Rogers reported about a new assistive technology tool, the TD Pilot, which will help employees with disabilities by using an Apple iPad with eye tracking technology.
- Staff (Everett) reported that disability based requests for program modifications and auxiliary aids and services for the ROSE program participants will be facilitated by the Parks, Recreation and Community Services Department and that she is assisting PRCS staff to develop policies and procedures to respond to any requests.

#### December 2021:

- No update due to meeting cancellation.

#### January 2022:

- The Employment ad hoc committee met with Staff (Everett) on Wednesday, January 19 to review the work plan action items, list of local agencies serving individuals with disabilities who are seeking employment, and employment programs offered by the City (ROSE and MASH).
- Staff (Everett) shared that the MASH application period will be open from Thursday, February 3 through Monday, February 17.

February 2022:

- The Employment ad hoc committee provided an update that they have contacted the nine previously identified agencies in Pasadena that support individuals with disabilities who are seeking employment to inform them about the MASH program application deadline.

March 2022:

- The Employment ad hoc committee provided an update that they have contacted the nine previously identified agencies in Pasadena that support individuals with disabilities who are seeking employment to inform them about the ROSE internship program application deadline.

April 2022:

- The Commission received a presentation from the Pasadena office of the Department of Rehabilitation about their employment services for people with disabilities.
- The employment ad hoc committee met in advance of the Commission meeting to discuss possible questions for the presenter from the Department of Rehabilitation.

May 2022:

- No update provided.

**Status:**

# DRAFT

## City of Pasadena Accessibility and Disability Commission Work Plan: 07/01/2022 – 06/30/2023

### **Mission:**

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

### **FY 2022-2023 Objectives:**

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – XXXX

Objective #4 – XXXX

Objective #5 – XXXX

Objective #6 – XXXX

# DRAFT

## Objective #1 – Outreach and Awareness

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of disability community

Commissioners: Lead, Name, Name

### **Action Items:**

- Action 1
- Action 2
- Action 3

# DRAFT

## Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The *Robert Gorski Access Award* will be presented annually by the Mayor and City Council at a City Council meeting in July and the awardee will be recognized at the Commission's July meeting.

Commissioners: Lead, Name, Name

### Action Items:

- Recognize the inaugural recipient of the *Robert Gorski Access Award* at the Commission's July 2022 meeting.
- Review and recommend any changes to the *Robert Gorski Access Award* criteria and nomination process for 2023.
- Select the honoree of the *Robert Gorski Access Award* for recognition in July 2023.

# DRAFT

## Objective #3 – XXXX

Objective statement (if applicable)

Commissioners: Lead, Name, Name

### **Action Items:**

- Action 1
- Action 2
- Action 3



# DRAFT

## Objective #4 – XXXX

Objective statement (if applicable)

Commissioners: Lead, Name, Name

### **Action Items:**

- Action 1
- Action 2
- Action 3

# DRAFT

## Objective #5 – XXXX

Objective statement (if applicable)

Commissioners: Lead, Name, Name

### **Action Items:**

- Action 1
- Action 2
- Action 3

# DRAFT

## Objective #6 – XXXX

Objective statement (if applicable)

Commissioners: Lead, Name, Name

### **Action Items:**

- Action 1
- Action 2
- Action 3