



**Minutes  
Special Meeting  
Northwest Commission  
Saturday, June 25, 2022  
8:30 AM**

**Commissioners Present:** Kimberly Douglas, Cindy Schnuelle, Alfred Carr, Beverly Sims, Monique Preyer, Michael Cullins, Max Reyes

**Commissioners Absent:** Julieta Aragon (excused), Pat Amsbry (unexcused), Ryan Bell (excused)

**Staff Present:** Lola Osborne, Jane Whitmore

**1. Call to order**

Chair Douglas called the meeting to order at 9:15 AM.

**2. Roll call**

Staff (Whitmore) called the roll and a quorum was established for the Commission.

**3. Public comments for items on the agenda**

None

**4. New Business**

• **Approval of Commission Attendance Record for FY 2021-2022**

After review, it was moved (Cullins) and seconded (Schnuelle) to approve the Commission Attendance Record for FY 2021-2022. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Preyer, Cullins, Reyes

• **Approval of Commission Report of Accomplishments for FY 2021-2022**

After review and discussion, it was moved (Cullins) and seconded (Sims) to approve the Commission Report of Accomplishments for FY 2021-2022 with the amendments discussed. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Preyer, Cullins, Reyes

• **Oral Report from the Nominating Committee for recommended FY 2022-2023 Commission Officers**

Commissioner Schnuelle presented the report with the recommendation of Commissioner Sims to serve as Chair and Commissioner Carr to serve as Vice Chair for FY 2022-2023

- **Election of Commission Officers for FY 2022 -2023**

After discussion, it was moved (Carr) and seconded (Schnuelle) to approve Commissioner Sims as Chair for FY2022- 2023. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Preyer, Cullins, Reyes

After discussion, it was moved (Douglas) and seconded (Preyer) to approve Commissioner Carr as Vice-Chair for FY 2022- 2023. (Motion unanimously carried)

In Favor: Douglas, Schnuelle, Carr, Sims, Preyer, Cullins, Reyes

- **Chair to appoint Parliamentarian for FY 2022-2023**

Chair Douglas appointed Commissioner Cullins as Parliamentarian for FY 2022-2023.

- **Establish Strategic Plan for FY 2022-2023**

Discussion facilitated by Diane Burbie with The Aspire Group

Review and approval of the draft Strategic Plan for FY 2022-2023 was continued to the July Regular Meeting

## 5. **Reports/comments from the Chair**

Chair Douglas thanked the Commissioners for their support and is looking forward to working on the FY 2022-2023 Strategic Plan as a Commissioner. Chair Douglas also thanked Commissioner Schnuelle for her years of work and dedication as a Commissioner.

## 6. **Comments from Commissioners**

Vice-Chair Schnuelle commented that it was a pleasure to work with all the Commissioners and hoped to meet in person soon. Vice Chair Schnuelle thanked Staff (Osborne) for her hard work and guidance to the Commission.

All Commissioners expressed their appreciation to Vice Chair Schnuelle for her work on the Commission and her dedication to the Northwest community.

## 7. **Staff comments**

Staff (Osborne) thanked the Commission for their work on the FY 2022 – 2023 Strategic Plan.

**8. Upcoming meeting agenda items**

Review and approval of the Northwest Commission FY 2022 -2023 Strategic Plan

**9. Adjournment**

It was moved (Schnuelle) and seconded (Carr) to adjourn the special meeting.  
(Motion unanimously carried) The meeting was adjourned at 12:28 PM.

**/s/ Kimberly Douglas**

Kimberly Douglas, Chair  
Northwest Commission

**/s/ Lola Osborne**

Lola Osborne, Deputy Director  
Parks, Recreation and Community Services  
Department