



**MEETING MINUTES
SPECIAL MEETING
HISTORIC PRESERVATION COMMISSION
TUESDAY, JULY 5, 2022**

**SPECIAL PUBLIC MEETING 4:30 P.M.
VIRTUAL MEETING**

For a complete and detailed recap of the meeting, please log on to:
<https://www.cityofpasadena.net/commissions/audio-video-recordings/>

1. ROLL CALL– CHAIR MILLER CALLED THE MEETING TO ORDER AT 4:30 P.M.

Present: Commissioners Mueller, Luna, Hofer (left early), De La Cruz, Rahder, and Miller

Absent: Commissioner Menchaca (Unexcused)

Staff: Kevin Johnson, Stephanie Cisneros, and Robert Keatinge

2. APPROVAL OF MINUTES

Moved and seconded by Commissioners Rahder and De La Cruz to approve **June 7, 2022** minutes. No opposition, Commissioner Menchaca was absent, minutes were approved.

3. CERTIFICATE OF APPROPRIATENESS

A. 1145 ARDEN RD – (COUNCIL DISTRICT 7)

To allow construction of a new approximately 300 square-foot accessory structure in front of the primary structure to serve as a pool house.

(Case Planner: Robert Keatinge)

Owner: Anthony and Ann Russo

Applicant: Teresa Grimes

Public Comments: NONE

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Commission Comments:

- Information regarding lot size and blockface averages listed on plan set shall be submitted to staff of the Current Planning Section in order to confirm consistency with the Zoning Code

Motion

Motion made to approve the Certificate of Appropriateness subject to the modified conditions of approval recommended by staff. Moved and seconded by Commissioners Mueller and De La Cruz.

AYES: Commissioners Mueller, Luna, Hofer, De La Cruz, Rahder, and Miller
NOES: None
ABSENT: Commissioner Menchaca (Unexcused)
ABSTAIN: None
APPROVED: 6-0-1

B. 1091 ARDEN RD – (COUNCIL DISTRICT 7)

To allow demolition of an existing concrete block garden wall and remove/replace an existing driveway. To install a new pedestrian entry gate and pathway, new fencing and site walls, and a new front yard patio. The project also includes enclosing an existing screened in porch and constructing a new rear yard trellis.

(Case Planner: Stephanie Cisneros)
Owner: Brian Brooks
Applicant: Georgie Kajer, Kajer Architects

Public Comment: A. Salimian

Commission Comments:

- Information regarding heights and setbacks related to the proposed pergola, cook center and chimney, front yard hardscape and landscape measurements, and the back yard garden wall shall be clarified and submitted to staff of the Current Planning Section in order to confirm consistency with Zoning Code.
- The solid wall located at the west side of the proposed outdoor cook center shall be at least 60% open in order to be consistent with Zoning Code requirements.
- Development of the enclosed porch space shall include a reference to the original wall and opening configurations to be removed by way or floor and ceiling treatments. New exterior walls of the enclosed porch shall include floor-to-ceiling or large uninterrupted glazed panels on both sides. Existing French doors and windows shall be carefully removed and preserved on site for a future use or restoration, or may be used in the new Accessory Dwelling Unit.

- Provide additional landscaping or vegetation at the outside of the proposed fencing and site walls to soften the aesthetic at the street frontages.
- The new metal fencing shall be specified to have a matte finish.
- Upon completion of construction, the proposal will be subject to an inspection by Design & Historic Preservation Staff to ensure the construction has been completed in a manner consistent with the approved plans.
- Recommend reconsidering the installation of the proposed front yard fence.

Motion

Motion made to approve the Certificate of Appropriateness subject to the modified conditions of approval recommended by staff. Moved and seconded by Commissioners Rahder and De La Cruz.

AYES: Commissioners Mueller, Luna, Hofer, De La Cruz, Rahder, and Miller
 NOES: None
 ABSENT: Commissioner Menchaca (Unexcused)
 ABSTAIN: None
 APPROVED: 6-0-1

4. ACTION ITEM

A. SELECTION OF NEW DESIGN COMMISSION REPRESENTATIVE

- No one was selected at this time.

5. COMMENTS AND REPORT FROM STAFF

- Staff reported on upcoming agenda meeting.

6. COMMENTS AND REPORTS FROM COMMISSIONERS –

- Commissioner Mueller discussed Commission vacancies/absences and possible means of protecting or incentivizing properties that are ineligible for individual historical designation.

7. COMMENTS AND REPORTS FROM COMMITTEES - NONE

8. ADJOURNMENT – CHAIR MILLER AJOURNED THE MEETING AT 6:30 P.M.



Kevin Johnson, Principal Planner



Michi Takeda, Recording Secretary