



## ACTION MINUTES

### SPECIAL MEETING ARTS & CULTURE COMMISSION Thursday, July 14, 2022-4:30pm Virtual Meeting

#### 1. ROLL CALL

Chair Hansen called the meeting to order at 4:33 p.m.

**Commissioners Present:** Commissioner Hansen, Commissioner Harnagel, Commissioner Crook, Commissioner Campbell, Commissioner Jablonski, Commissioner Yen, Commissioner Jones, and Commissioner Feinblatt.

**Commissioners Absent:** Commissioner Sepulveda

**Staff Present:** Rochelle Branch, Cultural Affairs Division Manager; Corey Dunlap, Public Art Coordinator; and Patricia Valencia, Cultural Affairs Senior Office Assistant.

#### 2. APPROVAL OF MINUTES

**A. June 9, 2022** – Chair Hansen called for a motion to approve the minutes. **Action:** Commissioner Crook moved to approve the minutes. Commissioner Harnagel seconded. Commissioner Jablonski and Commissioner Jones abstained. Motion was approved.

#### 3. PUBLIC COMMENT ON MATTERS ON THE AGENDA – NONE

#### 4. STAFF ITEMS

**A. PUSD Arts Programs Presentation by Karen Anderson, PUSD District Art Coordinator** – *This item was taken out of order* – Ms. Karen Anderson provided an overview of PUSD’s art programs, including their five-year strategic work plan.

**B. Review and Approval of 350 Cordova Street Public Art Concept (Public Art Consultant Beatrix Barker)** - Corey Dunlap provided a brief introduction of the project and the Artist Team. Ms. Beatrix Barker gave an overview of the project with the artist, Elena Manferdini providing a more detailed description. **Action:** Chair Hansen made the motion to approve the 350 Cordova Street Public Art Concept. Commissioner Jablonski seconded. The vote was split 4-Yes, 4-No. The item was tabled to a future meeting after limited feedback from Commissioners.

**C. Review and Approval of the Annual Grants Program FY 22-23 Award Recommendations in the Amount of \$188, 935.** – Rochelle Branch gave a brief history of the Annual Grants Program progression leading to the recommended award structure. She noted that the Diversity Equity & Inclusion workshop was expanded to all Pasadena-based arts and culture organizations. Feedback solicited from applicant and

panelists will be considered along with best practices for next year's Guidelines. Jayme Filippini, Annual Grants Coordinator, provided a quick overview of the Annual Grant Program recommended awards and provided a summary of proposed projects. **Action:** Chair Hansen made the motion to approve the Annual Grants Program FY 22-23 Award Recommendations in the amount of \$188, 935. Commissioner Feinblatt seconded. The motioned was approved unanimously.

## 5. COMMENTS AND REPORTS FROM COMMISSIONERS

- A. **Appointment of Subcommittee Members and Chairs** – *This item was taken out of order.* Chair Hansen made the following appointments: **Community Development Subcommittee** – Commissioners Campbell, Jones and Jablonski with Commissioner Harnagel as Chair; **Public Art Subcommittee** – Commissioners Feinblatt, Crook and Jablonski with Commissioner Hansen as Chair; **Grants Program Subcommittee** – Commissioners Jones and Yen with Commissioner Feinblatt as Chair; **Design** - Commissioner Sepulveda will continue as the representative to the Design Commission. Chair Hansen congratulated Commissioner Sepulveda who was named Chair of the Design Commission. She also reminded the Commission that the next Community Development Subcommittee Special Meeting is on July 28, 2022 and the Arts & Culture Commission Special Meeting on July 21, 2022
- B. **Approval of Community Development Subcommittee Special Meeting Time Change to 4:30 pm** – Chair Hansen asked for a motion. **Action:** Commissioner Jablonski motioned to approve the Community Development Special Meeting Time Change to 4:30 pm. Commissioner Harnagel seconded. The motioned was approved unanimously.
- C. **Cancellation of the August Meeting** – Chair Hansen confirmed that all Commission and Subcommittee meetings in August are cancelled.
- D. **Special Arts Commission Meeting July 21, 2022** – Chair Hansen reiterated that there is a Special meeting of the Arts & Culture Commission scheduled for July 21, 2022 at 4:30 pm.
- E. **Confirmation of Annual Retreat for September 8 from 9 am -1 pm** – Chair Hansen confirmed the Annual Retreat date as September 8, 2022, 9 am-1 pm.
- F. **Comments from the Chair** – Chair Hansen welcomed the Commission to the new fiscal year. She requested that last year's Subcommittee Chairs provide a written report by July 29 on the work accomplished by their subcommittee.


## 6. COMMENTS AND REPORTS FROM COMMITTEES

- A. **Community Development Subcommittee** – Commissioner Campbell stated that the Committee discussed the new time change for the committee's special meetings.
- B. **Grants Subcommittee** – Commissioner Harnagel stated that Jayme Filippini, Annual Grants Coordinator, presented the FY 2022-2023 award recommendations.
- C. **Public Art Subcommittee** – No report.
- D. **Design Subcommittee** – No report.

## 7. ADJOURNMENT

There being no further business to discuss, Chair Hansen moved to adjourn the meeting. Commissioner Crook seconded. Motion was carried by unanimous vote.

The meeting was adjourned at 6:17 p.m.



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Patricia Valencia, Recording Secretary