



**SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION MEETING  
TUESDAY, JULY 19, 2022  
4:30 P.M.**

**MEMBERS**

Tina Miller, Chair, District 2  
Helen Rahder, Vice-Chair, At Large  
VACANT, Rep., District 1  
Caryn Hofer, Rep., District 3  
Laura Luna, Rep, District 4  
VACANT, Rep., District 5  
Phyllis Mueller, Rep, District 6  
Alejandro Menchaca, Rep., District 7  
Juan De La Cruz, Rep. Mayor

**STAFF**

Kevin Johnson, Principal Planner  
Stephanie Cisneros, Senior Planner  
Michi Takeda, Recording Secretary

Historic Preservation Commission meetings are held on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month.

Agendas and related documents are available for public review on the City website at: <https://www.cityofpasadena.net/commissions/historic-preservation-commission/>

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact Michi Takeda as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7135. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7135 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

THE FOLLOWING MEETING WILL TAKE PLACE SOLELY BY  
TELECONFERENCE/VIDEOCONFERENCE.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN  
THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/89073828360>

**OR**

**Phone: 1 (669) 900 6833 - Webinar ID: 890 7382 8360**

### **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide comment, you may do so as follows:

**1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net).

**2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

Your live comments during the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning Department as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net)



**AGENDA  
SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, JULY 19, 2022  
4:30 P.M.**

**1. ROLL CALL**

**2. APPROVAL OF MINUTES – NONE**

**3. REQUEST FOR A CALL FOR REVIEW**

**A. 831 E. MOUNTAIN ST – (COUNCIL DISTRICT 5)**

Consideration of a Call for Review of a Director's decision to approve an application for a Certificate of Appropriateness to allow legalization of a one-story addition to the rear of an existing one-story residence.

(Case Planner: Stephanie Cisneros)

Applicant: Ayal Erlich

Owner: Tiffany Thuy Nguyen

**4. CERTIFICATE OF APPROPRIATENESS**

**A. 1507 OAKDALE ST (COUNCIL DISTRICT 7)**

To allow construction of an approximately 1,075-square-foot second-story addition to an existing one-story residence. The project also includes door and window modifications on the east side of the existing house.

Staff Recommendations:

1. Find that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to section 15301, Class 1, pertaining to existing facilities such as an existing single-family dwelling and whether there are no features that distinguish this project from others in the exempt class; therefore, there are no unusual circumstances; and
2. Approve the Certificate of Appropriateness subject to the recommended conditions of approval.

(Case Planner: Stephanie Cisneros)

Owner: Susan & Steve Marsh

Applicant: Susan Masterman Architects

**5. LANDMARK DESIGNATION**

**A. 1118 N. ALLEN AVE (COUNCIL DISTRICT 2)**

Designation of the property at 1118 N. Allen Ave as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2, Criterion C, because it embodies the distinctive characteristics of a historic resource property type, period and architectural style.

Staff Recommendation:

1. Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308, Class 8 pertaining to Actions by Regulatory Agencies for Protection of the Environment such as designation of historic resources; and
2. Recommend that the Historic Preservation Commission forward a recommendation to the City Council to approve the designation of the property at 1118 N. Allen Ave as a landmark.

(Case Planner: Stephanie Cisneros)

Owner: Mt. Olive Lutheran Church, LLC.

Applicant: Mt. Olive Lutheran Church, LLC.

**6. ACTION ITEM**

**A. SELECTION OF NEW DESIGN COMMISSION REPRESENTATIVE**

**7. COMMENTS AND REPORT FROM STAFF**

**8. COMMENTS AND REPORTS FROM COMMISSIONERS**

**9. COMMENTS AND REPORTS FROM COMMITTEES**

**10. ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 14th day of July 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Ave, and the agenda may be viewed at the City's website at:

<http://ww5.cityofpasadena.net/commissions/historic-preservation-commission/>.



Kevin Johnson, Principal Planner



Michi Takeda, Recording Secretary