



PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

MEMORANDUM

DATE: JULY 19, 2022

TO: HISTORIC PRESERVATION COMMISSION

FROM: JENNIFER PAIGE, AICP, ACTING DIRECTOR OF PLANNING & COMMUNITY DEVELOPMENT

SUBJECT: CALL FOR REVIEW: CERTIFICATE OF APPROPRIATENESS TO LEGALIZE A ONE-STORY ADDITION AT THE REAR OF THE PROPERTY AT 831 E. MOUNTAIN STREET (CONTRIBUTOR TO THE WASHINGTON SQUARE LANDMARK DISTRICT)

Background:

On June 30, 2022, staff approved an application for Certificate of Appropriateness to legalize an existing one-story rear addition at 831 E. Mountain Street that was constructed at an unknown date without a Certificate of Appropriateness or building permit. On July 5, 2022, the neighborhood representative for the Washington Square Landmark District requested a call for review to determine whether the Historic Preservation Commission should review the project to determine if the front windows should be restored as part of the overall proposed project.

The purpose of a request for a call for review is to determine whether a majority of the Historic Preservation Commissioners present at the meeting agree that the decision should be formally called for review by the Historic Preservation Commission, which would result in the Historic Preservation Commission conducting a *de novo* review. A *de novo* review means that the lower decision is set aside and the entire application is reviewed as a new proposal.

Attached is the decision letter and plans that were approved by staff. Since the call for review was initiated, no new information has been submitted by the applicant.

Attachment:

A: Decision Letter and Plans