



**MEETING MINUTES
SPECIAL MEETING
HISTORIC PRESERVATION COMMISSION
TUESDAY, JULY 19, 2022**

**SPECIAL PUBLIC MEETING 4:30 P.M.
VIRTUAL MEETING**

For a complete and detailed recap of the meeting, please log on to:
<https://www.cityofpasadena.net/commissions/audio-video-recordings/>

1. ROLL CALL– CHAIR MILLER CALLED THE MEETING TO ORDER AT 4:30 P.M.

Present: Commissioners Mueller, Luna, De La Cruz, Rahder, and Miller;
Washington Square Neighborhood Representative Vannini (item 3A);
Rose Villa-Oakdale Neighborhood Representative Over (item 4A)

Absent: Commissioner Menchaca (Unexcused)

Staff: Kevin Johnson and Stephanie Cisneros

2. APPROVAL OF MINUTES – NONE

3. REQUEST FOR A CALL FOR REVIEW

A. 831 E. MOUNTAIN ST – (COUNCIL DISTRICT 5)

Consideration of a Call for Review of a Director's decision to approve an application for a Certificate of Appropriateness to allow legalization of a one-story addition to the rear of an existing one-story residence.

(Case Planner: Stephanie Cisneros)

Applicant: Ayal Erlich

Owner: Tiffany Thuy Nguyen

Public Comments: None

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Motion

Motion made to deny the call for review of the decision by staff on June 30, 2022.
Moved and seconded by Commissioners De La Cruz and Mueller.

AYES: Representative Vannini; Commissioners Clark-Schnuelle, Mueller,
Luna, De La Cruz, and Miller
NOES: None
ABSENT: Commissioner Menchaca (Unexcused)
ABSTAIN: None
APPROVED: 6-0-1

4. CERTIFICATE OF APPROPRIATENESS

A. 1507 OAKDALE ST (COUNCIL DISTRICT 7)

To allow construction of an approximately 1,075-square-foot second-story addition to an existing one-story residence. The project also includes door and window modifications on the east side of the existing house.

(Case Planner: Stephanie Cisneros)
Owner: Susan & Steve Marsh
Applicant: Susan Masterman Architects

Public Comments: W. Deverell, S. Marsh, D. Michelena, B. Miller, Pasadena Heritage, S. Roundtree

Commission Comments:

- The approved design of the second floor addition shall reflect the alternative presented to the Commission at the public hearing, which reflects the following modifications to the originally submitted design, as recommended by staff and agreed to by the Commission:
 - Elimination of the proposed decorative porch at the front of the second floor.
 - Retention of the proposed front facing gable at the second floor and setting back of the remaining portion of the façade west of it.
 - Provision of a shallow recess in the wall plane at the location of the existing deeply recessed door opening to be infilled at the west elevation first floor and relocation of the existing door to a new recessed opening at the proposed mud room.
- This project will be subject to framing, exterior lathing and final site inspections (50%, 75% and 100% inspection points) and sign-off by staff of the Design & Historic Preservation section to ensure that the work plan undertaken, as described in this report, is as indicated and specified in the decision letter and that all work is performed consistent with the approved final plans and the Secretary of the Interior's Standards for Rehabilitation

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Motion

Motion made to approve the Certificate of Appropriateness subject to the modified conditions of approval recommended by staff. Moved and seconded by Commissioners Clark-Schnuelle and Luna.

AYES: Commissioners Clark-Schnuelle, Mueller, Luna, and Miller
NOES: Commissioner De La Cruz
ABSENT: Commissioner Menchaca (Unexcused)
ABSTAIN: Representative Over
APPROVED: 4-1-1

5. LANDMARK DESIGNATION

A. 1118 N. ALLEN AVE (COUNCIL DISTRICT 2)

Designation of the property at 1118 N. Allen Ave as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2, Criterion C, because it embodies the distinctive characteristics of a historic resource property type, period and architectural style.

(Case Planner: Stephanie Cisneros)

Owner: Mt. Olive Lutheran Church, LLC.

Applicant: Mt. Olive Lutheran Church, LLC.

Public Comments: None

Motion:

To continue Landmark Designation to October 4, 2022. Moved and seconded by Commissioners Mueller and De La Cruz

AYES: Commissioners Clark-Schnuelle, Mueller, Luna, De La Cruz and Miller
NOES: None
ABSENT: Commissioner Menchaca (Unexcused)
ABSTAIN: None
APPROVED: 5-0-1

6. ACTION ITEM

A. SELECTION OF NEW DESIGN COMMISSION REPRESENTATIVE

Continued to next meeting.

7. COMMENTS AND REPORT FROM STAFF

Staff reported on upcoming agenda items and the status of the Citywide survey

8. COMMENTS AND REPORTS FROM COMMISSIONERS

9. COMMENTS AND REPORTS FROM COMMITTEES

10. ADJOURNMENT – CHAIR MILLER AJOURNED THE MEETING AT 7:10 P.M.



Kevin Johnson, Principal Planner



Michi Takeda, Recording Secretary