



**SPECIAL MEETING  
HEARING OFFICER AGENDA  
Wednesday, July 20, 2022  
5:30 P.M.**

**HEARING OFFICER**

Alex Garcia

**STAFF**

Beilin Yu, Zoning Administrator  
Alison Walker, Planner  
Katherine Moran, Associate Planner  
Joseph Weaver, Assistant Planner  
Hayman Tam, Recording Secretary

Hearing Officer meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7479. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7479 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

***The following meeting will take place solely by teleconference/videoconference.***

Members of the public may participate electronically in the open session portion of the meeting.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/87444497807>

**OR**

**Phone: 1 (669) 900-6833 - Webinar ID: 874 4449 7807**

### **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

#### **1. CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [byu@cityofpasadena.net](mailto:byu@cityofpasadena.net).

#### **2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Hearing Officer solicits public comment, by either (a) if using the Zoom application, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each.

Your live comments during the Hearing Officer meeting will be recorded as part of the meeting. By staying on the line and making public comment during the Hearing Officer meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-6726 or [byu@cityofpasadena.net](mailto:byu@cityofpasadena.net).



**AGENDA  
SPECIAL MEETING  
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Wednesday, July 20, 2022  
5:30 P.M.**

1. **READING OF PROCEDURES**
2. **PUBLIC HEARING**

**MINOR CASES**

**A. MV #11953: 3810 RANCH TOP ROAD – COUNCIL DISTRICT #4**

Minor Variance: to allow a 102 square-foot addition to the front of an existing single-story single-family residence with a 23'-10" setback where a 25-foot minimum front setback is required. The property is located within the RS-6 HD-1 (Single-Family Residential, Upper Hastings Ranch Area) zoning district.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Variance with conditions.

Case Manager: Joseph Weaver

**REGULAR CASES**

**B. CUP #7005: 2670 E. COLORADO BOULEVARD – COUNCIL DISTRICT #4**

Conditional Use Permit: to establish a Charitable Institution land use (Huntington Collection) within an existing 7,500 square-foot commercial tenant space. The property is located within the ECSP-CG-5-AD-2 (East Colorado Specific Plan, The Lamanda Park area) zoning district.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Conditional Use Permit with conditions.

Case Manager: Joseph Weaver

**C. HDP #6937: 470 SYCAMORE GLEN – COUNCIL DISTRICT #6**

- 1) Hillside Development Permit: to allow the construction of a new 1,562 square-foot two-level single-family residence, built over an attached 365 square-foot two-car garage in the Hillside Overlay District. The property is located within the RS-6-HD-SR (Single-Family Residential, Hillside Development, San Rafael Area) zoning district; and,
- 2) Variance: To allow 64 percent paving in the front setback area where a maximum 30 percent is allowed.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303 (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Hillside Development Permit and Variance with conditions.

Case Manager: Alison Walker

**D. NDP #6883: 3540 LANFAIR ROAD – COUNCIL DISTRICT #4**

Neighborhood Development Permit: To allow the construction of an 18 square-foot, one-story, addition to the front of an existing 1,435 square-foot, one-story, single-family residence. The property is located within the RS-6 ND (Single-Family Residential, Neighborhood Overlay District) zoning district.

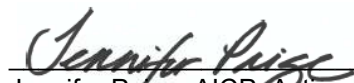
**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Neighborhood Development Permit with conditions.

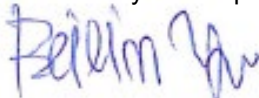
Case Manager: Katherine Moran

**3. ADJOURNMENT**

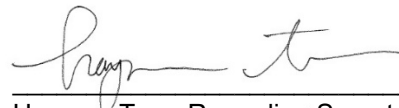
POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 15<sup>th</sup> day of July 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: [www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/).



Jennifer Paige, AICP, Acting Director of Planning and Community Development



Beilin Yu, Zoning Administrator



Hayman Tam, Recording Secretary