



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
July 21, 2022**

I. CALL TO ORDER

The meeting was called to order at 11:03am

II. ROLL CALL

Commissioners Present: Chair Steve Mulheim, Vice Chair Marilyn Buchanan, Jack Huang, Debbie Meymarian

Commissioners Absent: Sally Lunetta

Staff Present: Jon Hamblen, Gloria Flores, Patrisia De La Torre

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

(Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Chair may limit this time if reasonable under the circumstances.)

IV. NEW BUSINESS

a. Election of Officers for FY2022-2023

Chair Mulheim nominated Vice Chair Buchanan for Chair and Commissioner Meymarian for Vice-Chair. Motion approved unanimously.

b. 2021-2022 Annual Report and 2022-2023 Annual Workplan

Jon Hamblen presented the 2021-2022 Annual Report and 2022-2023 Annual Workplan to the Commission. Motion approved unanimously with minor corrections.

V. OLD BUSINESS

VI. INFORMATION ITEMS

a. Financial Reports

Based on actual data through June 30, 2022, this fund is estimated to end FY 2022 with a fund balance of \$1,402,780 made up of \$702,780 available for appropriations and \$700,000 in reserves for Operations and Meter replacement. The fund appropriations report reflects the \$200,000 spent in FY21 to assist local restaurants in Old Pasadena with the initial rental and then purchase of barriers for outdoor dining. City Council adopted the FY23 fee schedule, which includes a 20% recovery of lost meter revenue due to on street dining. As COVID-19 becomes more contained, parking demand continues to increase and improve the financial outlook for all parking operations. However, until the revenue has returned to pre-Covid levels, we should continue to remain vigilant of expenses.

b. Meter Plant and Statistics

Jon Hamblen informed the Commission of the Playhouse District's interest in adding meters and of the continued need to upgrade meter technology.

- c. Parking Enforcement**
Enforcement is steady.

VII. APPROVAL OF MINUTES

- a. January 20, 2022 Meeting**
Motion passed unanimously.

- b. May 5, 2022 Special Meeting**
Motion approved with Commissioner Huang abstaining.

VIII. COMMISSIONER COMMENTS

IX. CHAIR COMMENTS

X. OTHER REPORTS

XI. ADJOURNMENT

Chair Mulheim adjourned the meeting at 11:33am.

Patrisia De La Torre, Recording Secretary