



**MEETING MINUTES  
SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, AUGUST 2, 2022**

**SPECIAL PUBLIC MEETING 4:30 P.M.  
VIRTUAL MEETING**

For a complete and detailed recap of the meeting, please log on to:  
<https://www.cityofpasadena.net/commissions/audio-video-recordings/>

- 1. ROLL CALL– VICE CHAIR RAHDER CALLED THE MEETING TO ORDER AT 4:30 P.M.**  
Present: Commissioners Clark-Schnuelle, Mueller, Luna (arrived late), Hofer, De La Cruz, and Rahder  
Absent: Commissioners Miller (Excused) and Menchaca (Unexcused)  
Staff: Kevin Johnson and Stephanie Cisneros
- 2. APPROVAL OF MINUTES**  
Moved and seconded by Commissioners De La Cruz and Rahder to approve **July 5, 2022** minutes. No opposition, Commissioners Luna, Miller and Menchaca were absent, minutes were approved.
- 3. INFORMATION ITEMS**
  - A. ADMINISTRATION**  
Presentation on the administrative function of the Commission.  
(Presenter: Theresa Fuentes)
  - B. HISTORIC PRESERVATION ORDINANCE**  
Overview of Historic Preservation Ordinance and guidelines.  
(Presenter: Stephanie Cisneros)

**4. ACTION ITEM**

**A. SELECTION OF NEW DESIGN COMMISSION REPRESENTATIVE**

No volunteers. Continued to the next meeting.

**5. COMMENTS AND REPORT FROM STAFF**

**A. ANNUAL REPORT TO CITY COUNCIL**

- Staff reported on the Historic Preservation Commission Annual Report to City Council, from July 2021 through June 2022 and Work Plan for 2022-2023.

Motion

Moved and seconded by Commissioners De La Cruz and Rahder to approve and forward to City Council.

AYES: Commissioners Clark-Schnuelle, Mueller, Luna, Hofer, De La Cruz, and Rahder

NOES: None

ABSENT: Commissioners Miller (Excused) and Menchaca (Unexcused)

ABSTAIN: None

APPROVED: 6-0-2

**6. COMMENTS AND REPORTS FROM COMMISSIONERS**

- Commissioner Mueller requested to have an update from staff on the Mills Act, which was agreed to by the Commissioners present, and also discussed an email from the California Preservation Foundation, status on commission vacancies, and status of city survey.

**7. COMMENTS AND REPORTS FROM COMMITTEES - NONE**

**8. ADJOURNMENT – VICE CHAIR RAHDER AJOURNED THE MEETING AT 7:30 P.M.**



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Kevin Johnson, Principal Planner



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Michi Takeda, Recording Secretary