Regular Meeting
Early Child Development and Early Learning Task Force
Wednesday, August 3, 2022
5:00 P.M.

Members

Dr. Vera Vignes, Chair
Efren Aguilar
Geoff Albert
Toni Boucher
Lisa Clements
Lila Guirguis
Ree Harris-Hudson
Lindsay Lewis
Dr. Dianne Philibosian
Marie Kanne Poulsen, Ph.D
Tony Santilena
Blanca Siebels
Melani Smith-Hill
Susan C. Wood
Carla Hegwood (Ex-Officio)

Staff

Michelle Garrett, Assistant to the City Manager
Danica Borja, Recording Secretary

Meeting Information

Agendas and related documents are available for public review on the City website at: https://www.cityofpasadena.net/commissions/early-childhood-development-early-learning-task-force/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the City Manager's Department as soon as possible at (626) 744-4333 or rumartinez@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by at (626) 744-4333 or rumartinez@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-4333.

Public Participation

The following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

Video Conference:
https://us02web.zoom.us/j/81463426534

OR

Phone: 1 (669) 900-6833 – Webinar ID: 814 6342 6534

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. **Advance correspondence, to become part of the record:**
   Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address: rumartinez@cityofpasadena.net. These comments will be provided to the members of the body if received by 4:30 p.m. on the day of the meeting, and will become part of the meeting record. They will not be read aloud. Correspondence received after that time will be provided to members of the body later.

2. **Live public comments during the meeting:**
   During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the "raise hand" function; or (b) if participating by telephone, pressing *9 to raise your hand. Public comments are limited to 2 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

   Your phone call to the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the City Manager's Department as soon as possible at (626) 744- 4333 or rumartinez@cityofpasadena.net.

Agenda
Early Child Development and Early Learning Task Force
Wednesday, August 3, 2022
5:00 P.M.

Regular Meeting
Pasadena City Hall
100 North Garfield Avenue

1. **Call To Order/Roll Call**
2. **Approval of Minutes – July 20, 2022***
3. **Public Comment**
4. **Panel Discussion with Early Childhood Policy & Funding Experts – Vera Vignes, Task Force Chair**
5. **Review of Draft Policy Vision Statement & Master Plan for the Young Child- Vera Vignes, Task Force Chair**
6. **Adjournment**

*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 28th day of July 2022, by 5:30 p.m. The agenda may be viewed at the City's website at https://www.cityofpasadena.net/commissions/early-child-development-early-learning-task-force/

Dr. Vera Vignes, Chair
ECDEL Task Force

Michelle Garrett
Assistant to the City Manager

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ITEM #2

Approval of Minutes

July 20, 2022

Regular Meeting
Early Child Development and Early Learning Task Force Minutes
Wednesday, July 20, 2022
5:00 P.M.

Task Force Members Present: Chair Vera Vignes, Efren Aguilar, Geoff Albert, Toni Boucher, Lila Guirguis, Ree Harris-Hudson, Dr. Dianne Philibosian, Dr. Marie Poulsen, Tony Santilena, Blanca Siebels, Melani Smith-Hill, Carla Hegwood (Ex-Officio)

Task Force Members Absent: Lisa Clements, Lindsay Lewis, Susan Wood

Staff Present: Danica Borja, Michelle Garrett, Pat Bowie (Consultant), Dion O'Connell

1. **Call To Order/Roll Call**
   Chair Vignes called the meeting to order at 5:03 P.M.

2. **Approval of Minutes – July 6, 2022**
   It was moved by Geoff Albert to approve the amended meeting minutes for July 6, 2022 and seconded by Lila Gurguis (Motion carried)

   In Favor: Chair Vera Vignes, , Efren Aguilar, Geoff Albert, Toni Boucher, Lila Guirguis, Dr. Dianne Philibosian, Dr. Marie Poulsen, Tony Santilena, Blanca Siebels, Ree Harris-Hudson, Melani Smith-Hill,
   Opposed:
   Abstain:

3. **Public Comment**

   No public comment.

4. **Panel Discussion with City Departments – Vera Vignes, Task Force Chair**

   The Task Force held a panel discussion with City Departments (Housing, Parks, Recreation & Community Services (PARCS), Pasadena Fire Department (PFD) Pasadena Police Department (PPD), Library, Public Health Department (PPHD), and Pasadena Public Library (PPL)). The panel was asked numerous questions about their role in working with children. PPL, PARCS, & PPHD work directly with and offer services for children 0-5, while PFD and PPD work with older children and adolescents. Housing works indirectly with children through the award of grants to non-profit service providers that service children, improve quality of life in neighborhoods, and a voucher program families. The PPL offers 10 sites in which they serve children every day with programs such as story time for toddlers, newborns, special needs, outreach activities, and meal

services. Additional PPL resources include a feelings identifier kit for parents to help talk to their children about their emotional well-being. The PPL plans to develop a center for youth services. The PFD and PPD youth programs are geared towards pre-teens and teenagers. PARCS offers several services and programs for children 0-5 such as swimming classes, dance classes, Tiny Tots, summer camp and more. PARCS also help to maintain parks and works closely with the planning department to plan and provide input about open spaces. The PPHD's WIC Program serves pregnant women and children 0-5, provides nutrition education, breastfeeding support, and early literacy programs. PPHD WIC has services approximately 3,000 families/children in Pasadena. The group discussed the need for warm handoffs between PPD and other city departments when they respond to incidents of domestic violence. All the panelists agreed that Pasadena has numerous resources for families, but without a centralized resource hub many individuals do not know that these resources exist. City departments would benefit from having regular updates on information about the services offered by their colleagues in other departments. Panelists and task force members discussed ways in which infant welcome kits could be distributed to new moms and babies born in Pasadena. The PPHD WIC Program Coordinator suggested that their office could provide kits to new moms once they reenroll in the program after giving birth. Another issue identified by City departments are challenges with transportation (to and from services) and childcare (affordability and a directory of options).

No public comment

5. **Recap of Mid-Term Report to City Council – Vera Vignes, Task Force Chair**

Chair Vera Vignes reported to the task force that council members were receptive to the progress report of the work performed thus far by the task force. Members of the City Council gave feedback to the task force and encouraged them to be specific with their final recommendations. The Mayor encouraged the task force to explore opportunities for funding- local, state, federal and private to support its recommendations, Office of the Young Child, and the early childhood community in Pasadena. Chair Vignes reported that the Task Force would focus on the funding piece at its next meeting on August 3, 2022.

No public comment.

6. **Review of the Draft Policy Vision Statement & Master Plan for the Young Child – Vera Vignes, Task Force Chair**

Task force members agreed that the vision should be shortened and wordsmithed. Chair Vignes asked the task force if there was agreement with the Master Plan statement and the previously identified overarching themes. The task force agreed that the overarching themes should be included, however some members suggested rephrasing them to the positive (e.g. health disparity to health equity).

No public comment.

7. **Adjournment**

Chair Vignes adjourned the meeting at 7:05 PM

X

Michelle Garrett
Assistant to the City Manager

X

Danica Borja
Recording Secretary