



**SPECIAL MEETING  
HEARING OFFICER AGENDA  
Wednesday, August 3, 2022  
5:30 P.M.**

**HEARING OFFICER**

Paul Novak

**STAFF**

Jason Van Patten, Senior Planner  
Alison Walker, Planner  
Joseph Weaver, Assistant Planner  
Hayman Tam, Recording Secretary

Hearing Officer meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7479. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7479 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

***The following meeting will take place solely by teleconference/videoconference.***

Members of the public may participate electronically in the open session portion of the meeting.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/88197161764>

**OR**

**Phone: 1 (669) 900-6833 - Webinar ID: 881 9716 1764**

### **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

#### **1. CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).

#### **2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Hearing Officer solicits public comment, by either (a) if using the Zoom application, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each.

Your live comments during the Hearing Officer meeting will be recorded as part of the meeting. By staying on the line and making public comment during the Hearing Officer meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).



**AGENDA  
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1. **READING OF PROCEDURES**
2. **PUBLIC HEARING**

**REGULAR CASES**

**A. MODIFICATION OF CUP #2506: 714 W CALIFORNIA BLVD (PACIFIC OAKS CHILDREN'S SCHOOL) – COUNCIL DISTRICT #6**

Modification to Conditional Use Permit: A City-initiated public hearing to consider the modification of conditions of approval of Conditional Use Permit (CUP) #2506, originally approved by the Hearing Officer on May 20, 1992. CUP #2506 allows the establishment of a private school (Pacific Oaks Children's School) with daycare facilities and an enrollment of 233 children. As authorized by Section 17.78.090 (Permit Revocation or Modification) of the Zoning Code, the Hearing Officer has the authority to modify any discretionary land use permit, such as a Conditional Use Permit.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
  - 2) Approve the Modification to the Conditional Use Permit with conditions.
- Case Manager: Alison Walker

**B. CE #399: 1577 N FAIR OAKS AVENUE AND 25 W HOWARD STREET – COUNCIL DISTRICT #1**

Certificate of Exception: To allow a lot line adjustment that would consolidate two adjacent parcels of land into one parcel of land.

**Staff Recommendation:**

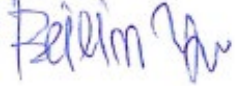
- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) Guidelines Section 15305, Class 5 (Minor Alterations in in Land Use Limitations); and
  - 2) Approve the Certificate of Exception with conditions.
- Case Manager: Joseph Weaver

### 3. ADJOURNMENT

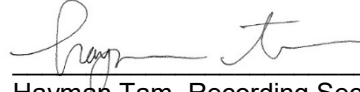
POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 29<sup>th</sup> day of July 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: [www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/).



Jennifer Paige, Acting Director of Planning and  
Community Development



Beilin Yu, Zoning Administrator



Hayman Tam, Recording Secretary