



**SPECIAL MEETING  
HEARING OFFICER AGENDA  
Wednesday, August 17, 2022  
5:30 P.M.**

**HEARING OFFICER**

Alex Garcia

**STAFF**

Beilin Yu, Zoning Administrator  
Alison Walker, Planner  
Joseph Weaver, Assistant Planner  
Hayman Tam, Recording Secretary

Hearing Officer meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7479. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7479 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

***The following meeting will take place solely by teleconference/videoconference.***

Members of the public may participate electronically in the open session portion of the meeting.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/86234990087>

**OR**

**Phone: 1 (669) 900-6833 - Webinar ID: 862 3499 0087**

### **Public Comment Instructions**

If you wish to provide comments, you may do so as follows:

#### **1. CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).

#### **2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Hearing Officer solicits public comment, by either (a) if using the Zoom application, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each.

Your live comments during the Hearing Officer meeting will be recorded as part of the meeting. By staying on the line and making public comment during the Hearing Officer meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [htam@cityofpasadena.net](mailto:htam@cityofpasadena.net).



**AGENDA  
SPECIAL MEETING  
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1. **READING OF PROCEDURES**
2. **PUBLIC HEARING**

**MINOR CASES**

**A. MV #11952: 276 LINDA VISTA AVENUE – COUNCIL DISTRICT #6**

Minor Variance: To allow a front yard setback of 12'-11", where a 39'-8" minimum is required, in order to facilitate the construction of a single-story, 70 square-foot, addition to the front of a single-family residence that would connect it to an existing detached garage that is planned to be converted to habitable area. The site is located in the RS-4 (Single-Family Residential, 0-4 dwelling units per acre) zoning district.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Variance with conditions.

Case Manager: Alison Walker

**B. MV#11951: 3715 E. SIERRA MADRE BLVD – COUNCIL DISTRICT #4**

Minor Variance: To allow an 11'-8" rear setback, where a 25-foot minimum setback is required, in order to accommodate the construction of a 135 square-foot single-story addition at the rear of an existing single-story single-family residence. The property is zoned RS-6-HD-1 (Single-Family Residential, 0-6 dwelling units per acre, Upper Hastings Ranch Area Overlay).

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Minor Variance with conditions.

Case Manager: Joseph Weaver

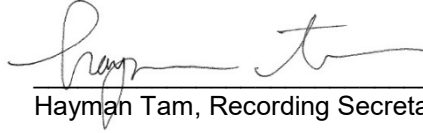
### 3. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 12<sup>th</sup> day of August 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at:

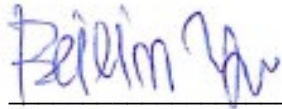
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/).



Jennifer Paige, AICP, Acting Director of  
Planning and Community Development



Hayman Tam, Recording Secretary



Beilin Yu, Zoning Administrator