



**Regular Meeting
Accessibility and Disability Commission
Tuesday, August 23, 2022
5:30 P.M.**

Members

Andrea Jennings, Chair, District 7
Casey Jagusch, Vice-Chair, District 2
Cy Estabrook, Mayor
Danielle Friberg, District 1
Patricia Herrera, District 4
Michael Warner II, District 5
Janie Lynn Heinrich, District 6
Mark Waterson, At Large
Vacant, District 3

Staff

Ali Everett, Accessibility Coordinator
Jane Whitmore, Recording Secretary

Meeting Information

Accessibility and Disability Commission regular meetings are held on the 4th Tuesday of each month.

Agendas and related documents are available for public review on the City website at: www.cityofpasadena.net/commissions/accessibility-and-disability-commission

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-7295 or jwhitmore@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7295 or jwhitmore@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7295.

Public Participation

The following meeting will take place solely by teleconference/videoconference.

Members of the public may participate electronically in the open session portion of the meeting.

Access to the meeting is as follows:

Video Conference: <https://us02web.zoom.us/j/83963368540>

OR

Phone: 1 (669) 900-6833 – Webinar ID: 839 6336 8540

Public Comment Instructions

If you wish to provide comments, you may do so as follows:

1. Advance correspondence, to become part of the record:

Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address: jwhitmore@cityofpasadena.net. These comments will be provided to the members of the body if received by 5:00 p.m. on the day of the meeting, and will become part of the meeting record. They will not be read aloud. Correspondence received after that time will be provided to members of the body later.

2. Live public comments during the meeting:

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the “raise hand” function; or (b) if participating by telephone, pressing *9 to raise your hand. Public comments are limited to 3 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

Your phone call to the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-7295 or jwhitmore@cityofpasadena.net.



Agenda
Regular Meeting
Accessibility and Disability Commission
Tuesday, August 23, 2022
5:30 P.M.

- 1. Call to order**
 - Welcome to new Commissioners Patricia Herrera (District 4) and Janie Lynn Heinrich (District 6)
- 2. Roll call**
- 3. Public comments for items not on the agenda**
- 4. Approval of minutes**
 - June 21, 2022*
- 5. New business**
Information Item
 - Recognition of 2022 Robert Gorski Access Award recipient Zebreda Dunham
- 6. Old business**
Action items
 - Discussion and approval of the Accessibility and Disability Commission Work Plan for FY 2022-2023*
- 7. Reports/comments from the Chair**
- 8. Comments from Commissioners**
- 9. Staff comments**
- 10. Upcoming meeting agenda items**
- 11. Adjournment**

*Attachments

Posting statement: I hereby certify that this Agenda, in its entirety was posted on the City Council Chamber Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 18th day of August 2022, by 5:30 p.m. The agenda may be viewed at the City's website at www.cityofpasadena.net/commissions/accessibility-and-disability-commission.



Andrea Jennings, Chair
Accessibility and Disability Commission



Jane Whitmore, Recording Secretary



Draft Minutes
Special Meeting
Accessibility and Disability Commission
Tuesday, June 21, 2022
3:00 P.M.

Commissioners Present: Cy Estabrook (joined at 3:06 p.m.), James Farr, Casey Jagusch, Andrea Jennings, Sharon Rogers, Michael Warner II, Mark Waterson

Commissioners Absent: Danielle Friberg (excused), Martin Sweeney (excused)

Staff Present: Ali Everett, Jane Whitmore

1. Call to order

Chair Farr called the meeting to order at 3:04 PM.

2. Roll call

Staff (Whitmore) called the roll and a quorum was established for the Commission.

3. Public comments for items on the agenda

None

4. Approval of minutes

After review, it was moved (Warner II) and seconded (Rogers) to approve the Minutes of the May 24, 2022 regular meeting. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson

Absent: Friberg, Sweeney

5. New business

- **Review and approval of Commission Attendance Record for FY 2021 - 2022**

After review, it was moved (Warner II) and seconded (Rogers) to approve the Commission Attendance Record for FY 2021-2022 with updates discussed. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson

Absent: Friberg, Sweeney

- **Review and approval of Commission Report of Accomplishments for FY 2021 - 2022***

After review and discussion, it was moved (Warner II) and seconded (Estabrook) to approve the Commission Report of Accomplishments for FY 2021 - 2022 with the amendments discussed. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson
Absent: Friberg, Sweeney

- **Report from the Nominating Committee for recommended FY 2022 - 2023 Commission Officers (oral report)**

Commissioner Jagusch presented the oral report with the recommendation of Commissioner Jennings to serve as Chair and Commissioner Jagusch to serve as Vice-Chair for FY 2022 - 2023.

- **Election of Commission Officers for FY 2022 - 2023**

After discussion, it was moved (Waterson) and seconded (Rogers) to approve Commissioner Jennings as Chair for FY 2022 - 2023. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson
Absent: Friberg, Sweeney

After discussion, it was moved (Rogers) and seconded (Jennings) to approve Commissioner Jagusch as Vice-Chair for FY 2022 - 2023. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson
Absent: Friberg, Sweeney

- **Chair to appoint Parliamentarian for FY 2022 - 2023**

Chair Farr appointed Commissioner Warner II as Parliamentarian for FY 2022 - 2023.

- **Establish Work Plan For FY 2022 - 2023**

After discussion, it was moved (Waterson) and seconded (Warner II) to approve the draft Work Plan for FY 2022 - 2023 as discussed during the meeting. (Motion unanimously carried)

In Favor: Farr, Jennings, Estabrook, Jagusch, Rogers, Warner II, Waterson
Absent: Friberg, Sweeney

6. **Old business**

None

7. Reports/comments from the Chair

Chair Farr thanked the Commissioners for their hard work and support during the past year and expressed his appreciation for the experience of being on the Commission. Chair Farr also recognized Commissioner Rogers for her years of support and dedication to the Commission.

8. Comments from Commissioners

Commissioner Rogers thanked each Commissioner personally for their individual contributions to the Commission during her tenure. The Commissioners thanked Chair Farr for his leadership and commitment to the Commission. The Commissioners also thanked Commissioner Rogers for her guidance and support and encouraged her to stay connected and support the work of the Commission.

9. Staff comments

Staff (Everett) thanked the outgoing commissioners for their service, congratulated the newly elected officers, and informed the Commission that the FY 2023 CIP budget includes funding for an updated ADA Transition Plan.

10. Upcoming meeting agenda items

None

11. Adjournment

It was moved (Jagusch) and seconded (Warner II) to adjourn the regular meeting. (Motion unanimously carried) The meeting was adjourned at 5:43 PM.

Draft

City of Pasadena Accessibility and Disability Commission Work Plan: 07/01/2022 – 06/30/2023

Mission:

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

FY 2022-2023 Objectives:

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Accessibility at City Facilities

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

Draft

Objective #1 – Outreach and Awareness

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of the disability community.

Chair appointed Commissioners:

Action Items:

- Table at a minimum of two community events to increase awareness and visibility of the Accessibility and Disability Commission.
- Support the monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Collaborate with other entities, including the Arts and Culture Commission, to promote the inclusion of people with disabilities in local art based events and opportunities.
- Attend public outreach meetings hosted by the City of Pasadena to share information about accessibility and disability related considerations and report to the Commission on accessibility and disability topics discussed at the meetings.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The Mayor and City Council will present The *Robert Gorski Access Award* annually at a City Council meeting in July and the Commission will recognize the awardee at the Commission's July meeting.

Chair appointed Commissioners:

Action Items:

- Recognize the recipient of the *2022 Robert Gorski Access Award* at the Commission's August 2022 meeting.
- Review and recommend any changes to the *Robert Gorski Access Award* criteria and nomination process for 2023 no later than the Commission's December meeting.
- Select the honoree of the *Robert Gorski Access Award* to be recognized in July 2023.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #3 - Transportation and Accessibility at City Facilities

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and City facilities.

Chair appointed Commissioners:

Action Items:

- Attend public meetings to provide input on accessibility considerations for City projects involving new construction and facility alterations.
- Explore a City-sponsored on-demand ride share program that provides discounted fares for trips within the City as a means to make all destinations within the City more accessible for people with disabilities who use public transit.
- Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb cuts.
- Provide input on City's updated Transition Plan that is funded as part of the FY 2022-2023 Capital Improvements Program (CIP).

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #4 – Housing

To promote inclusive housing solutions for the disability community.

Chair appointed Commissioners:

Action Items:

- Submit a recommendation to City Council about improving access to quality, affordable and accessible housing in the City of Pasadena.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #5 – Public Safety

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Chair appointed Commissioner:

Action Items:

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to:
 - Requesting a community meeting where the disabled community can interact with the Pasadena Police Department.
 - Developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations.
 - Providing information about the needs of disabled individuals to the Community Police Oversight Commission.

- Explore data about police categorical use of force toward people with disabilities.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #6 – Adaptive and Inclusive Recreation

To promote health and recreational opportunities for persons with disabilities and their families.

Chair appointed Commissioners:

Action Items:

- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.
- Examine opportunities for and barriers to participation in recreational and leisure activities for people with disabilities in order to inform possible recommendations to improve access for all community members.
- Review park accessibility information once it is posted to the Parks, Recreation and Community Services Department webpage.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Objective #7 – Employment

To promote the employment of people with disabilities in the Pasadena community.

Chair appointed Commissioners:

Action Items:

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Follow up with Pasadena agencies supporting people with disabilities that were contacted about the ROSE and MASH programs to determine barriers and opportunities.
- Review the contact information for Pasadena agencies that support people with disabilities seeking employment and provide any updates to relevant City staff.
- Share employment opportunities with Pasadena agencies that support people with disabilities seeking employment.
- Review the City of Pasadena job opportunities webpage for clearly visible information about how to request an accommodation for the application process.
- Support the Civitan event honoring Pasadena employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.

Work Plan Updates

July 2022:

- No update due to meeting cancellation.

August 2022:

Status:

Draft

Accessibility and Disability Commission Presentation Calendar FY 2022-2023

To Be Scheduled:

July 2022:

- No meeting

August 2022:

- No presentation

September 2022:

- City of Pasadena Homelessness Plan Listening Session – Jennifer O'Reilly-Jones (Homeless Programs Coordinator, Housing Department) and Anna Jacobsen (Consultant, CityWise)

October 2022:

November 2022:

December 2022:

January 2023:

February 2023:

March 2023:

April 2023:

May 2023:

June 2022: Annual Meeting

Updated July 20, 2022