



**Minutes
Regular Meeting
Northwest Commission
Tuesday, October 11, 2022
6:30 P.M.**

Commissioners Present: Julieta Aragon, Ryan Bell, Alfred Carr, Michael Cullins, Beverly Sims

Commissioners Absent: Kimberly Douglas (excused), Monique Preyer (unexcused), Max Reyes (excused),

Staff Present: Lola Osborne and Jane Whitmore

1. Call to order

Chair Sims called the meeting to order at 6:31 P.M.

2. Roll call

Staff (Whitmore) called the roll, and a quorum was established for the Commission.

3. Public comments for items not on the agenda

None

4. Approval of minutes

After review, it was moved (Cullins) and seconded (Carr) to approve the minutes of the September 13, 2022 regular meeting. (Motion unanimously carried)

In Favor: Sims, Aragon, Cullins, Bell

Abstain: Carr

Absent: Preyer, Reyes, Douglas

5. Update from Pasadena Police Department – Lieutenant. Carlo Montiglio

Lieutenant Montiglio provided information on recent incident trends in Northwest and responded to questions from the Commission.

6. New business

- **Presentation regarding the Community Development Block Grant (CDBG) program – Randy Mabson (Program Coordinator, Housing Department)**

The Commission received a presentation from Randy Mabson, Program Coordinator, Housing Department, about CDBG funded non-public service projects for program year 2021-2022. Questions from the Commission followed the presentation.

- **Discussion regarding the Capital Improvement Program timeline and recommendation of projects**

After discussion, it was moved (Cullins) and seconded (Aragon) to approve the Northwest Commission recommended 2024 - 2028 Capital Improvement Program (CIP) recommended projects list and for Staff (Osborne) to submit the CIP list to the Public Works Department. (Motion unanimously carried)

In Favor: Sims, Carr, Aragon, Cullins, Bell,
Absent: Preyer, Reyes, Douglas

- **Discussion regarding the Commission meeting date for November**
After discussion, it was moved (Bell) and seconded (Aragon) to cancel the November regular meeting on Tuesday, November 8, 2022 of the Northwest Commission and schedule a special meeting on Tuesday, November 15, 2022, at 6:30 P.M. (Motion unanimously carried)

In Favor: Sims, Carr, Aragon, Cullins, Bell
Absent: Preyer, Reyes, Douglas

7. Old business

- **Commission Strategic Plan Updates and Discussion**
After discussion, it was moved (Bell) and seconded (Carr) to approve the Northwest Commission Strategic Plan updates for October 2022 and Presentation Calendar as discussed. (Motion unanimously carried)

In Favor: Sims, Carr, Aragon, Cullins, Bell
Absent: Preyer, Reyes, Douglas

8. Reports/comments from the Chair

Chair Sims requested clarification from Staff (Osborne) regarding protocols for contacting City department staff as a Commissioner. Staff (Osborne) provided a response stating that Commissioners need to contact the Commission staff regarding any inquiries to other City departments.

9. Comments from Commissioners

Commissioner Aragon encouraged the Commission to assist with tabling at community events and stressed the importance of getting feedback from residents about the work of the Commission.

Commissioner Cullins announced that he attended the Hahamongna Watershed Park Advisory Committee meeting on Tuesday, September 27 and provided an update on the information discussed at the meeting.

Commissioner Bell encouraged the Commissioners to attend other Commission meetings as residents and provide public comment on topics and issues that affect their community.

10. Staff comments

Staff (Osborne) shared the following information:

- City of Pasadena ArtNight is on Friday, October 14, from 6:00 – 10:00 P.M. The complete list of art and cultural offerings at each location will be sent to the Commission.
- Pasadena Public Health Department is offering free flu and COVID-19 vaccines at several community locations. A link will be sent with more information about the dates and locations.
- Bring your family and friends to the Giggles and Scream Block Party on Saturday October 29, from 3:00 – 8:00 P.M. at La Pintaresca Park. The event is free and will include games, food, and a haunted house. The event flyer will be sent to the Commission.

11. Upcoming meeting agenda items

- Presentation from the Housing Rights Center about the services they provide.
- Presentation from the Planning and Community Development Department regarding an update on the 2021-2029 Housing Element.

12. Adjournment

It was moved (Carr) and seconded (Cullins) to adjourn the regular meeting. The meeting was adjourned at 8:56 P.M.

/s/Beverly Sims

Beverly Sims, Chair
Northwest Commission

/s/Jane Whitmore

Jane Whitmore, Chair
Parks, Recreation and Community Services
Department