



**SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION MEETING  
TUESDAY, OCTOBER 18, 2022  
4:30 P.M.**

**MEMBERS**

Tina Miller, Chair, District 2  
Helen Rahder, Vice-Chair, At Large  
VACANT, Rep., District 1  
Caryn Hofer, Rep., District 3  
Laura Luna, Rep, District 4  
Cindy Clark-Schnuelle, Rep., District 5  
Phyllis Mueller, Rep, District 6  
Lucinda Over, Rep., District 7  
Juan De La Cruz, Rep., Mayor

**STAFF**

Kevin Johnson, Principal Planner  
Stephanie Cisneros, Senior Planner  
Edwar Sissi, Planner  
Michi Takeda, Recording Secretary

Historic Preservation Commission meetings are held on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of each month.

Agendas and related documents are available for public review on the City website at:  
<https://www.cityofpasadena.net/commissions/historic-preservation-commission/>

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact Michi Takeda as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7135. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7135 al por lo menos con 24 horas de anticipación.*

## **PUBLIC PARTICIPATION**

THE FOLLOWING MEETING WILL TAKE PLACE SOLELY BY  
TELECONFERENCE/VIDEOCONFERENCE.

MEMBERS OF THE PUBLIC MAY PARTICIPATE ELECTRONICALLY IN  
THE OPEN SESSION PORTION OF THE MEETING.

ACCESS TO THE MEETING IS AS FOLLOWS:

**Video Conference:** <https://us02web.zoom.us/j/83776530923>

**OR**

**Phone: 1 (669) 900 6833 - Webinar ID: 837 7653 0923**

### **PUBLIC COMMENT INSTRUCTIONS**

If you wish to provide comment, you may do so as follows:

**1. ADVANCE CORRESPONDENCE, TO BECOME PART OF THE RECORD:**

Members of the public may submit correspondence of any length up to the close of the public hearing. Comments must be sent to [commentsHPC@cityofpasadena.net](mailto:commentsHPC@cityofpasadena.net).

**2. LIVE PUBLIC COMMENTS DURING THE MEETING**

During the meeting, members of the public may provide live public comment on an agenda item, at the time the Chair solicits public comment, by either (a) if using the Zoom program, selecting the “raise hand” function; or (b) if participating by telephone, pressing \*9 to raise your hand. Public comments are limited to 3 minutes each, and the Chair or the Commission may limit this time if reasonable under the circumstances.

Your live comments during the Commission meeting will be recorded as part of the Commission meeting. By staying on the line and making public comment during the Commission meeting, you are agreeing to have your phone call recorded.

If you need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act because you are unable to participate electronically as set forth above, please contact the Planning Department as soon as possible at (626) 744-7135 or [mtakeda@cityofpasadena.net](mailto:mtakeda@cityofpasadena.net)



**AGENDA  
SPECIAL MEETING  
HISTORIC PRESERVATION COMMISSION  
TUESDAY, OCTOBER 18, 2022  
4:30 P.M.**

**1. ROLL CALL**

**2. APPROVAL OF MINUTES  
A. SEPTEMBER 20, 2022**

**3. LANDMARK DESIGNATION  
A. 353 ANITA DR (COUNCIL DISTRICT 6)**

Designation of the property at 353 Anita Drive as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2, Criterion C, because it embodies the distinctive characteristics of a historic resource property type, period and architectural style.

Staff Recommendation:

1. Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308, Class 8 pertaining to Actions by Regulatory Agencies for Protection of the Environment such as designation of historic resources; and
2. Recommend that the Historic Preservation Commission forward a recommendation to the City Council to approve the designation of the single-family residential property at 353 Anita Drive as a landmark.

(Case Planner: Stephanie Cisneros)

Owner: Jacob & Caroline Szymanski

Applicant: Kelly Sutherlin McLeod Architecture, Inc. on behalf of owners

**B. 673 S. LOS ROBLES AVE (COUNCIL DISTRICT 7)**

Designation of the property located at 673 S. Los Robles Ave., known as the James L. Lee Residence, as a landmark pursuant to Pasadena Municipal Code (PMC) Section 17.62.040.D.2, Criterion C, because it embodies the distinctive characteristics of a historic resource property type, period, and architectural style.

Staff Recommendation:

1. Find that the designation of a historic resource is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15308, Class 8, pertaining to Actions by Regulatory Agencies for Protection of the Environment such as designation of historic resources; and
2. Recommend that the Historic Preservation Commission forward a recommendation to the City Council to approve the designation of the single-family residential property at 673 S. Los Robles Ave as a landmark.

(Case Planner: Edwar Sissi)

Owner: Joseph Flores

Applicant: Joseph Flores

**4. ACTION ITEM**

**A. SELECTION OF NEW DESIGN COMMISSION REPRESENTATIVE**

**5. COMMENTS AND REPORT FROM STAFF**

**6. COMMENTS AND REPORTS FROM COMMISSIONERS**

**7. COMMENTS AND REPORTS FROM COMMITTEES**

## 8. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 13th day of October 2022, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Ave, and the agenda may be viewed at the City's website at: <http://ww5.cityofpasadena.net/commissions/historic-preservation-commission/>.



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Kevin Johnson, Principal Planner



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Michi Takeda, Recording Secretary