



**Minutes  
Special Meeting  
Accessibility and Disability Commission  
Tuesday, November 14, 2022  
5:30 P.M.**

**Commissioners Present:** Cy Estabrook, Janie Lynn Heinrich, Casey Jagusch, Andrea Jennings, Andrea Totten, Michael Warner II, Mark Waterson

**Commissioners Absent:** Patricia Herrera (excused)

**Staff Present:** Ali Everett and Jane Whitmore

**1. Call to order**

Chair Jennings called the meeting to order at 5:31 P.M.

**2. Roll call**

Staff (Whitmore) called the roll, and a quorum was established for the Commission.

**3. Public comments for items on the agenda**

None

**4. Approval of minutes**

After review, it was moved (Jagusch) and seconded (Warner II) to approve the minutes of the October 25, 2022 regular meeting. (Motion carried with two abstentions)

In Favor: Jennings, Jagusch, Warner II, Heinrich, Waterson

Abstain: Estabrook, Totten

Absent: Herrera

**5. New business**

- None

**6. Old business**

- **Commission work plan updates and discussion**

After discussion, it was moved (Waterson) and seconded (Estabrook) to approve the Accessibility and Disability Commission Work Plan updates for November 2022 and Presentation Calendar as discussed. (Motion unanimously carried)

In Favor: Jennings, Jagusch, Estabrook, Totten, Warner II, Heinrich, Waterson

Absent: Herrera

**7. Reports/comments from the Chair**

Chair Jennings commented on the importance of training for new Commissioners and will include a review of the Accessibility and Disability Commission Rules and Regulations on the December meeting agenda.

**8. Comments from Commissioners**

Commissioner Warner II stated that he is scheduled to meet with Councilmember Rivas on Wednesday, November 16 to provide information about his work on action items in the Commission's FY 22-23 work plan.

**9. Staff comments**

Staff (Everett) made the following comments:

- Effective January 1, 2023, the Commission will have a vacancy to be appointed by the Mayor and encouraged the Commission to share information with their contacts about the vacancy and how to apply.

**10. Upcoming meeting agenda items**

- Review of Accessibility and Disability Commission Rules and Regulations
- City of Pasadena Homelessness Plan update (Department of Housing)

**11. Adjournment**

It was moved (Estabrook) and seconded (Jagusch) to adjourn the regular meeting. The meeting was adjourned at 6:54 P.M.

**/s/Andrea Jennings**

Andrea Jennings, Chair  
Accessibility and Disability Commission

**/s/Jane Whitmore**

Jane Whitmore, Recording Secretary  
Parks, Recreation and Community  
Services Department