



## ACTION MINUTES

### SPECIAL MEETING ARTS & CULTURE COMMISSION Thursday, December 8, 2022-4:30 PM Virtual Meeting

#### 1. ROLL CALL

Chair Hansen called the meeting to order at 4:33 p.m.

**Commissioners Present:** Commissioner Hansen, Commissioner Crook, Commissioner Jablonski, Commissioner Jones, Commissioner Sepulveda, Commissioner Yen, Commissioner Harnagel, Commissioner Campbell, and Commissioner Feinblatt.

**Commissioners Absent:** None

**Staff Present:** Rochelle Branch, Cultural Affairs Division Manager; Corey Dunlap, Public Art Coordinator; and Patricia Valencia, Cultural Affairs Senior Office Assistant.

#### 2. APPROVAL OF MINUTES

**A. November 10, 2022** – Chair Hansen called for a motion to approve the minutes. **Action:** Commissioner Harnagel moved to approve the minutes. Commissioner Crook seconded. Motion was approved with Commissioner Harnagel and Commissioner Yen abstaining.

#### 3. PUBLIC COMMENT ON MATTERS ON THE AGENDA – There were two public comments unrelated to the Special Meeting agenda items.

#### 4. STAFF ITEMS

**A. Discussion of Arts Commission Public Art Review Process** – Corey Dunlap provided a brief overview on the Public Art Guidelines and Review Process as well as the Commission's roles and responsibilities regarding Capital Improvement and Private Development Projects.

**B. Cultural Affairs Year in Review-** Corey Dunlap provided a summary presentation on the 2022 activities and accomplishments of the Cultural Affairs Office and the Arts and Culture Commission.

#### 5. COMMENTS AND REPORTS FROM COMMISSIONERS

**A. Comments from the Chair** – Chair Hansen stated that the Commission will start meeting in person in January. She also stated that each Commissioner was challenged to personally distribute flyers regarding the Artist opportunity for the Rotating Public Art Program Series IV.

**B. Commissioner Appointment to the Rotating Public Art Program: Series IV** - Chair Hansen appointed Commissioner Robert Crook, District 5 Representative, to the Rotating Public Art Program Series IV project.

**6. COMMENTS AND REPORTS FROM COMMITTEES**

**A. Community Development Subcommittee** – Commissioner Harnagel reported on the October meeting. He noted the continuing discussion of the “Surprise and Delight” music concept and strategies to incorporate all Pasadena districts.

**B. Grants Subcommittee** – Commissioner Feinblatt stated that the Subcommittee has a scheduled meeting on December 15 to review Staff’s proposed changes to the FY 2023-2024 Annual Grants Program Guidelines. He further stated that he will be meeting with the Mayor regarding the Washington Theater in the following week.

**C. Public Art Subcommittee** – None

**D. Design Subcommittee** – None

**7. ADJOURNMENT**

There being no further business to discussion, Chair Hansen moved to adjourn the meeting. Commissioner Harnagel seconded. Motion was carried by unanimous vote.

The meeting was adjourned at 5:29 p.m.

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Patricia Valencia, Recording Secretary