CITY OF PASADENA
FINANCE COMMITTEE MINUTES
PASADENA CITY HALL
100 NORTH GARFIELD AVENUE
CITY HALL COUNCIL CHAMBER S249
FEBRUARY 27, 2023
SPECIAL MEETING

OPENING Chair Gordo called the special meeting of the Finance Committee to order at 3:14 p.m.

ROLL CALL: Mayor Victor M. Gordo (Chair)
Councilmember Tyron Hampton
Vice Mayor Felicia Williams

Staff: Miguel Márquez, City Manager
David Reyes, Acting Assistant City Manager
Theresa Fuentes, Assistant City Attorney
Matthew Hawkesworth, Director of Finance
Chad Augustin, Fire Chief
William Huang, Director of Housing
Jennifer O'Reilly-Jones, Program Coordinator III
Jim Wong, Senior Project Manager
Sidney Jackson, General Manger Water and Power
Jeremy Marquette, Acting Assistant General Manager
Gloria Acevedo, Recording Secretary

Guest: Rabbi Joshua Levine Grater, Friends in Deed

APPROVAL OF MINUTES It was moved by Vice Mayor Williams and seconded by Councilmember Hampton to approve the February 6, 2023 Special Meeting minutes and the cancellation notice of February 13, 2023 as submitted.

NEW BUSINESS

AUTHORIZATION TO ENTER INTO CONTRACT WITH SOUTH COAST FIRE EQUIPMENT, INC. FOR THE PURCHASE OF ONE FIREMATIC FORD F550 AIR-LIGHT UNIT FOR A TOTAL OF $585,163

Chair Gordo introduced the item and Chad Augustin, Fire Chief, provided a PowerPoint presentation and responded to questions.

Councilmember Hampton inquired if there were any fuel cell vehicle options and if when an electric option became available,

the existing model could be transformed to electric. Chief Augustin indicated that there are no current fuel cell models, and that staff could certainly look at converting the unit that is being purchased this year to an electric model.

Chair Gordo asked for clarification on the funding source for this purchase. Mr. Hawkesworth responded that revenue from the Emergency Medical Services will be used to offset the cost. Chief Augustin added that funds from the states' Ground Emergency Medical Transportation Services program will also be used for the accusation of the air-light unit.

Vice Mayor Williams requested clarification on how revenue from the new ambulance subscription program would affect the Fire Department's budget. Chief Augustin stated that a portion of the Emergency Medical Services will be used, since conservatively, $50,000 is expected to be generated this year. In the future, this funding source could offset a portion of a new ambulance, staff can provide updates in the future.

Following a brief discussion, it was moved by Vice Mayor Williams seconded by, Councilmember Hampton, to approve staff's recommendation and forward the item to the City Council for consideration. (Motion Unanimously carried) (Absent: None)

AMENDMENT TO THE HOUSING DEPARTMENT'S FISCAL YEAR 2023 ADOPTED OPERATING BUDGET AND AUTHORIZATION TO AMEND CONTRACT NO. 31830 WITH THE FID GROUP DBA FRIENDS IN DEED WITH ADDITIONAL FUNDING FOR THE PROVISION OF MOTEL VOUCHERS

Chair Gordo introduced the item and Bill Huang, Director of Housing, provided a brief outline and introduced Jennifer O'Reilly Jones, Program Coordinator, who provided a PowerPoint presentation and responded to questions.

Chair Gordo thanked staff for their efforts and asked if the department tracks if individuals being served are current or past Pasadena residents. Ms. O'Reilly-Jones responded that in general most of the population served are current or past Pasadena residents. Chair Gordo suggested that staff look at opportunities to join forces with other agencies that could provide funding sources, including the state and county.

Vice Mayor Williams asked if the regional housing trust fund is available to fund the bad weather shelters and suggested staff look at all funding resources to provide continuity. Mr. Huang stated that the agreements to initiate the regional housing trust

funds are expected to be executed in March; however, mentioned that the funds would not be available for a few months since the eligibility criteria is under review.

Vice Mayor Williams inquired about the potential benefits to the City of Pasadena if a homelessness emergency is declared. Mr. Huang responded that staff could review the idea and provide the findings in a future City Manager's Newsletter.

Councilmember Hampton thanked staff for their efforts and requested staff put out a Request for Proposal when looking for organizations to support the bad weather shelters, so that all entities in Pasadena, that can provide services are aware. Councilmember Hampton also asked Chair Gordo to consider working with the Pasadena Police Department to facilitate the availability of hotel vouchers to officers, as needed, to assist residents in the middle of the night.

City Manager, Miguel Márquez, added that the City will take a comprehensive view of the process to issue weather-activated motel vouchers for improvement opportunities.

Following a lengthy discussion, it was moved by Councilmember Hampton seconded by, Vice Mayor Williams, to approve staff's recommendation and forward the item to the City Council for consideration. (Motion Unanimously carried) (Absent: None)

INFORMATION ONLY

GENERAL FUND RESERVES AND POTENTIAL USE OF THE OPERATING RESERVE

Chair Gordo introduced the item and Matthew Hawkesworth, Director of Finance, provided a PowerPoint presentation and responded to questions.

Chair Gordo asked for clarification on how the $5 million that will not be transferred to the General Fund from the Power Utility will be recovered. Mr. Hawkesworth indicated that the Power Fund will make a $13 million transfer in Fiscal Year (FY) 24 and by implementing a small rate increase, be in a position to make a $23 million transfer to the General Fund by FY 25. In a two-year period, it will transfer a total of $36 million, which equates to $18 million per year. Mr. Márquez stated the strategy will allow for the smoothing of future rate increases by the utility.

Following a brief discussion, on the order of the Chair and consensus of the Committee, the item was received and filed.

ADJOURNMENT

On the order of the Chair, the special meeting of the Finance Committee was adjourned at 4:08 p.m.

ATTEST:

Mayor Victor Gordo, Chair
Finance Committee

Gloria Acevedo
Recording Secretary