



MINUTES
REGULAR MEETING – 6:00 P.M.
HEARING OFFICER
Wednesday, May 3, 2023
Permit Center Hearing Room
175 North Garfield Avenue, Pasadena, CA 91101

For a complete and detailed recap of the meeting, please log on to:
<https://www.cityofpasadena.net/commissions/audio-video-recordings/>

Hearing Officer Present: Paul Novak
Zoning Administrator: Beilin Yu
Staff Present: Jennifer Driver, Katherine Moran

1. **READING OF PROCEDURES**
2. **PUBLIC HEARINGS**

MINOR CASES

A. MCUP #7046: 219 N. SIERRA MADRE BLVD. – COUNCIL DISTRICT #4

Minor Conditional Use Permit: To allow commercial parking to incorporate vertical tandem parking by using lifts. Of the six parking spaces included in the proposed project, four parking spaces, or 67 percent of the commercial parking spaces, are proposed in vertical lifts. Pursuant to Section 17.46.080.A.3, a Minor Conditional use Permit is required to allow up to 75 percent of the nonresidential off-street parking spaces to incorporate tandem parking.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303, (Class 3, New Construction or Conversion of Small Structures); and,
- 2) Approve the Minor Conditional Use Permit with conditions.

Case Manager: Katherine Moran

APPROVED

APPEAL DATE: May 15th, 2023

EFFECTIVE DATE: May 16th, 2023

HEARING OFFICER ACTION: The Hearing Officer decided to adopt the Environmental Determination, which is an exemption, and approve the project subject to findings in Attachment A and adopted conditions found in Attachment B

REGULAR CASES

B. HDP #6840: 1495 WASHBURN RD. – COUNCIL DISTRICT #6

- 1) Hillside Development Permit: To allow a one-story, 954 square-foot addition to the front and rear of an existing one-story, 1,834 square-foot single-family dwelling with an attached two-car garage in the Hillside Overlay District. A Hillside Development Permit is required to allow an addition of 500 square feet or greater to the first floor in the Hillside Overlay District; and
- 2) Minor Variance: To allow an addition at the front of the dwelling to provide a 24'-1" front setback, where 25 feet is required. A Minor Variance is required to adjust the required front yard setback.

Staff Recommendation:

- 3) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, (Class 1, Existing Facilities); and,
- 4) Approve the Hillside Development Permit and Minor Variance with conditions.

Case Manager: Jennifer Driver

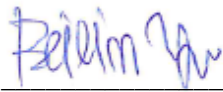
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APPEAL DATE: May 15th, 2023

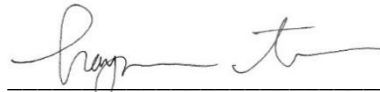
EFFECTIVE DATE: May 16th, 2023

HEARING OFFICER ACTION: The Hearing Officer decided to adopt the Environmental Determination, which is an exemption, and **approve** the project subject to findings in Attachment A and adopted conditions found in Attachment B

3. ADJOURNMENT: approximately 7:00 p.m.



Beilin Yu, Zoning Administrator



Hayman Tam, Recording Secretary