



**REGULAR MEETING  
HEARING OFFICER  
Wednesday, January 17, 2024  
6:00 P.M.**

**HEARING OFFICER**

Alex Garcia

**STAFF**

Beilin Yu, Zoning Administrator  
Jason Van Patten, Senior Planner  
Alison Walker, Planner  
Katherine Moran, Associate Planner  
Liana Muradian, Recording Secretary

Hearing Officer meetings are held on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month.

Agendas and related documents are available for public review on the City website at:  
[www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/)

*To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7479 or [lmuradian@cityofpasadena.net](mailto:lmuradian@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.*

*Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7135. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7135 al por lo menos con 24 horas de anticipación.*



**AGENDA  
REGULAR MEETING  
HEARING OFFICER  
Wednesday, January 17, 2024  
6:00 P.M.**

Permit Center Hearing Room  
175 North Garfield Avenue, Pasadena, CA 91101

1. **READING OF PROCEDURES**
2. **PUBLIC HEARING**

**MINOR CASES**

**A. MCUP #7153: 1190 CHARLES STREET – COUNCIL DISTRICT #6**

Minor Conditional Use Permit: To allow the installation of a standing seam metal roof on an existing single-family residence, on a new detached two-car garage, and on a new detached accessory dwelling unit (ADU). The property is in the RS-4-HD (Residential Single-Family, 0-4 dwelling units per acre, Hillside District Overlay) zoning district. A Minor Conditional Use Permit is required for any metallic finish on a roof in the RS zoning district.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
  - 2) Approve the Minor Conditional Use Permit with conditions.
- Case Manager: Jason Van Patten

**REGULAR CASES**

**B. HDP #7024: 1181 CHURCH STREET – COUNCIL DISTRICT #6**

Hillside Development Permit: To allow a 919 square-foot second-story addition to an existing 1,072 square-foot single-story, single-family residence and a 117 square-foot addition to an existing 368 square-foot attached garage. The property is in the RS-4-HD (Single-Family Residential, 0-4 dwelling units per acre, Hillside Development Overlay) zoning district. A Hillside Development Permit is required for any new square footage above the first story.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
  - 2) Approve the Hillside Development Permit with conditions.
- Case Manager: Alison Walker

**C. CUP #7145: 183 E. GLENARM STREET #103 – COUNCIL DISTRICT #7**

Conditional Use Permit: To establish a Liquor Stores land use (Purple Vine & Bloom) within an existing tenant space. The site is in the SFO-CG (South Fair Oaks Specific Plan, Commercial General) zoning district. A Conditional Use Permit is required to allow a Liquor Stores land use in the SFO-CG zone.

**Staff Recommendation:**

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
  - 2) Approve the Conditional Use Permit with conditions.
- Case Manager: Katherine Moran

**3. ADJOURNMENT**

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 12<sup>th</sup> day of January 2024, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: [www.cityofpasadena.net/commissions/hearing-officer/](http://www.cityofpasadena.net/commissions/hearing-officer/).

  
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Beilin Yu, Zoning Administrator

  
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Liana Muradian, Recording Secretary