



Rent Stabilization Department

RENT STABILIZATION DEPARTMENT WORKPLAN PROGRESS UPDATE

February 21, 2024





Key Initiatives

Rent Stabilization Department

1. Establishing the Rent Stabilization Department
 - > Adoption of the RSD Operating Budget - **COMPLETED**
 - > Housing Counselor Staffing – In progress
 - > Other Staff Recruitments – Begins in March
 - > Office Infrastructure Build-out – Ongoing

2. Implementing the Rental Registry Database
 - > Software selection and contracting – **COMPLETED**
 - > Implementation kick-off – Week of February 26th
 - > Stakeholder Engagement – Plan in development
 - > Landlord Registration Workshops & Outreach – To be scheduled closer to database launch



Key Initiatives

Rent Stabilization Department

3. Enhancing Outreach and Education

- > RSD Website Launch v1.0 – Planned week of February 26th
- > Expanded Housing Counselor Services – In progress
 - Improving response times
 - In-person attendance at community meetings & events
- > Webinars, Workshops & Community Support
 - March 19th Landlord Virtual Workshop Scheduled

4. Supporting the Board and Policy Development

- > Executive Director Search – First Ad Hoc meeting this week
- > Fiscal Year 2025 Budget Development – Begins April 2024
- > Policy & Regulation Development Support – Ongoing

FY2024 Work Plan Overview

RENT STABILIZATION DEPARTMENT (RSD)

