



**REGULAR MEETING
HEARING OFFICER
Wednesday, April 3, 2024
6:00 P.M.**

HEARING OFFICER

Alex Garcia

STAFF

Beilin Yu, Zoning Administrator
Katherine Moran, Associate Planner
Joseph Weaver, Associate Planner
Ivan Galeazzi, Assistant Planner
Jasmine Heredia, Assistant Planner
Tess Varsh, Recording Secretary

Hearing Officer meetings are held on the 1st and 3rd Wednesday of each month.

Agendas and related documents are available for public review on the City website at:
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To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7374 or tvarsh@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

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**AGENDA
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**Permit Center Hearing Room
175 North Garfield Avenue, Pasadena, CA 91101**

- 1. READING OF PROCEDURES**
- 2. PUBLIC HEARING**

MINOR CASES

A. SE #11976: 224 N. FAIR OAKS AVE. – COUNCIL DISTRICT #3

Sign Exception: To allow a wall sign on an existing building to be located above a second story window at an approximate height of 42.2 feet, where the maximum height allowed is 25 feet, or the bottom of lowest second story window, whichever is lower. A Sign Exception is required for a sign that deviates from the maximum allowable height.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15311 (Class 11, Accessory Structures); and
 - 2) Approve the Sign Exception with conditions.
- Case Manager: Jasmine Heredia

B. CE #415: 353 & 375 ANITA DR. – COUNCIL DISTRICT #6

Certificate of Exception: To allow a lot line adjustment between parcels 5709-030-008 and 5709-030-010 (353 Anita Drive); and 5709-030-009 (375 Anita Drive). The proposal would consolidate land at 353 Anita Drive (5709-030-008 and 5709-030-010) into a single parcel (Parcel 1); and adjust the lot line between 353 Anita Drive (Parcel 1) and 375 Anita Drive (Parcel 2), transferring 5,445 square feet from Parcel 2 to Parcel 1. No construction, demolition, or tree removal is proposed as part of this application.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15305 (Class 5, Minor Alterations in Land Use Limitations); and
 - 2) Approve the Certificate of Exception with conditions.
- Case Manager: Ivan Galeazzi

REGULAR CASES

C. CUP #7193: 411 W. COLORADO BLVD. – COUNCIL DISTRICT #1

Conditional Use Permit: To allow the construction of walls, fences, and gates up to 8'-6" tall in conjunction with an existing Cultural Institution land use within in the OS (Open Space) zoning district.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303 (Class 3, New Construction or Conversion of Small Structures); and
- 2) Approve the Conditional Use Permit with conditions.

Case Manager: Joseph Weaver

D. HDP #6998: 1413 S. MARENGO AVE. – COUNCIL DISTRICT #7

Hillside Development Permit: To allow a 1,164 square-foot two-story addition to an existing 1,901 square-foot single-story, single-family residence. The residence currently has an attached 220 square-foot one-car garage. The project also includes a 170 square-foot conversion of existing first-floor living area into garage area. The project would result in a 2,895 square-foot residence and 390 square foot garage. The project is located within the RS-4-HD (Single-Family Residential, 0-4 dwelling units per acre, Hillside Overlay) zoning district.

Staff Recommendation:

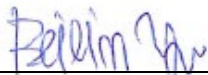
- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301 (Class 1, Existing Facilities); and
- 2) Approve the Hillside Development Permit with conditions; and

Case Manager: Katherine Moran

3. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 29th day of March 2024, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at:

www.cityofpasadena.net/commissions/hearing-officer/.



Beilin Yu, Zoning Administrator



Tess Varsh, Recording Secretary