



**MINUTES**  
**ENVIRONMENTAL ADVISORY COMMISSION**  
**REGULAR MEETING**  
**April 9, 2024 - 6:00 PM**

1. **ROLL CALL** Chair Cutter called the meeting to order at 6:03pm  
**Present: Commissioner** Cutter, Siegel, York, Sanborn, Fleming, Siler, Robb  
**Excused Absence:** Vice Chair Sheehan  
Staff Present: Derrick Airitam, Senior Office Assistant
  
2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**
  - a. Christine Lenches-Hinkel, an advocate for composting at the local equestrian center suggested to work with PUSD to establish potential sites for composting centers. She urged EAC to take this item to MSC.
  
3. **MINUTES**
  - a. March 12, 2024
    - i) Commissioner Robb made a motion to approve the minutes. Commissioner York seconded. All in favor.
  
4. **INFORMATION AND DISCUSSION ITEMS**
  - a. Introduction and Q&A and E3 Optimized Plan Discussion - David Reyes – (Assistant City Manager/Acting General Manager: Water and Power)
    - i) David Reyes, Acting General Manager of Water and Power introduced himself to the EAC. He gave a series of updates involving major changes to climate and energy procurement as well as updating internal infrastructure. He briefly spoke on the Optimized Strategic Plan (OSP) and the contract with E3. There was mention of a potential new STAG to discuss the studies and approach of the OSP. This is to layout a transparent pathway for the new GM to lead this plan. Cynthia Cannady from Pasadena 100 concluded by thanking David and is behind supporting PWP.
  - b. State of the Water - Stacie Takeguchi (Assistant General Manager – Water: Water and Power) and Lynne Chaimowitz (Assistant General Manager – Finance & Admin: Water and Power)
    - i) Stacie Takeguchi gave a history of the Water Supply with City of Pasadena. She broke the condition updates and the big upcoming project – Ripple Effect, as well as the reservoir project and a series of mainline replacements over the future years. Lynne Chaimowitz gave an overview of the Water Fund and broke down the sources of funds. She put an emphasis on PWWPs plans on reinvesting in ourselves and how the City manages costs to keep rate competitive. These are long-term financial plans for sustainability.
      - (1) There were a series of public comments from Felix Breden, Jamie Scott, and Genette Foster involving questions on microplastics/nanoplastics, usable/unusable wells and water usage in comparison to revenue, and inquiries on new commercial operation standards for water efficiencies. This sparked a topic involving cisterns.
  - c. Climate Action Plan Update - Ursula Schmidt (Customer Program Manager: Water and Power)
    - i) Ursula Schmidt gave a brief history on the Greenhouse Gas (GHG) Inventory from 2013 until now. She broke down the CAP from 2018 and the strategy to reduce Pasadena GHG emissions. The EAC is expecting a follow up update in the next meeting about the 2021 GHG Inventory results. The plan is to bring the scope of work, with the RFP beginning soon, and additional input from the EAC.
      - (1) There were public comments from David Weeshoff, Kathy Berlin, and Norman Li asking if there could be more specifics in regard to the terms of the actions needed to achieve this reduction of GHG goals. There was also questions about soil conservation enforcement of SB 1383 as part of the CAP and about waste water recycling with solid waste recycling.
  
5. **COMMENTS AND REPORTS FROM STAFF**
  
6. **REPORTS AND COMMENTS FROM COMMITTEES**
  - a. **Energy Committee** – (Chair: Cutter)
  - b. **Waste Reduction Committee** – (Chair: Fleming, Rep: Siler)
  - c. **Water Committee** – (Chair: Robb, Rep: Sheehan)

- d. **Urban Design Committee** – (Chair: Siegel)
- e. **Preservation & Natural Areas Committee** – (Chair: York)
  - i) Commissioner York mentioned possibility of housing parks at Hahamongna.
- f. **Transportation Committee** – (Chair: Sanborn)
- g. **Environmental Health Committee** – (Chair: Siler)
  - i) Commissioner Siler emphasized a focus on artificial turf and is communicating with Public Health regarding this.
- h. **Artificial Turf Ad Hoc Committee** – (Rep: Siler, Fleming, York)
- i. **Utility Advisory Ad Hoc Committee** – (Chair: Siegel)
  - i) Vice Chair Dan drafted a document on the Utility Advisory Committee discussing the potential overlapping with the Stakeholder Technical Advisory Committee (STAG). The commission agreed that they will see how the STAG plays out before making any additional moves.
- j. **Hahamongna Watershed Park Advisory Committee** - (EAC Representative: York)
  - i) Combining with Preservation & Natural Areas Committee

**7. COMMENTS AND REPORTS FROM THE COMMISSION**

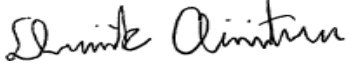
**8. NEXT MEETING – May 14, 2024**

**9. ADJOURNMENT – 8:45pm**

**POSTING STATEMENT:**

I HEREBY CERTIFY that this Agenda and its entirety was posted on the Council Chambers bulletin board, the City Hall rotunda bulletin board at 100 N Garfield Avenue, and the bulletin board located outside the front entrance of the Hale Building at 175 N. Garfield Avenue on or before April 4, 2024 at 6:00 p.m. The agenda is also available on the City's website at:

[www.cityofpasadena.net/commissions/environmental-advisory-commission/](http://www.cityofpasadena.net/commissions/environmental-advisory-commission/).



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Derrick Airitam, Staff Representative and Recording Secretary