



MINUTES
ENVIRONMENTAL ADVISORY COMMISSION
REGULAR MEETING
May 14, 2024 - 6:00 PM

1. **ROLL CALL** - Chair Cutter called the meeting to order at 6:02pm

Present: Commissioner Cutter, Sheena, Siegel, York, Sanborn, Fleming, Siler, Robb

Staff Present: Derrick Airitam, Senior Office Assistant

2. **PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

- a. Vice Chair Sheehan announced his resignation from the EAC at the end of the month. Chair Cutter followed up with a concern about the process of placing items on the EAC Agenda and the limitations of power on what the EAC Commissioners can actually do in their roles.

3. **MINUTES**

- a. April 9, 2024
 - i) Commissioner York made a motion to approve the minutes. Commissioner Robb seconded. All in favor.

4. **INFORMATION ITEMS**

- a. 2021 GHG Inventory Update - Ursula Schmidt (Customer Program Manager: Water and Power) and Martin Potter (Principal Planner: Planning Department)
 - i) Martin Potter introduced himself to the EAC and began a presentation on the history of GHG Inventory and what are the reduction goals between 2020-2050. These were all based on the 1990 baseline, showing adjusted emissions forecast, state-wide, emission goals through reduction. There were comparisons by sectors. The local efforts were mentioned in the presentation, including Resolution 9977 and the Integrated Resource Plan. He concluded with slides on where we believe we are heading out from here and what our next steps are.
 - ii) Hannah Mize, Project Manager from Rincon gave a second portion of the presentation breaking down how the project purpose aligns the City with the current best practices and is the foundation for the CAP Update. She shared a series of graphs and charts showing where the different levels of emissions were coming from and how the data provided was broken down in the different areas.
 - iii) Commissioner Siegel had a series of questions relating to current emissions numbers that were generated from 2019 numbers. She felt as though these numbers were not a good representation of the actual emissions that were produced following Covid. The commission would like to be more involved in the planning process. Commissioners Robb, Siler, and Chair Cutter all shared similar questions regarding how these numbers were developed from off-years and if they were accurate representations of the actual emissions numbers.
- b. Water Rates - Lynne Chaimowitz and Stacie Takeguchi (Assistant General Managers: Water and Power)
 - i) Stacie Takeguchi started off the presentation with a follow up to the prior month's presentation on Pasadena's Water Supply from where it comes from to how it is transported. She broke down the key essential facts involving water conservation through multiple methods while keeping pricing affordable.
 - ii) Lynne Chaimowitz continued the presentation with the Water Rate Study. This is a financial planning process to set rates that promote utility financial viability, considers community values, and must be legally defensible. She share the steps in conducting a rate study from start to final rate adoption, where the City is currently at. She broke down the financial plan comparing revenue and expenses, as well as assessing how much more revenue is needed. There was a breakdown of the Cost-of-service and the rate design, showing three different tiers of where customers are charged for water usage. Lynne went deep into the breakdown of the different Customer Bill impacts, breaking down almost every different type of household or commercial building. She concluded the presentation with a Agency Bill Survey, showing Pasadena to be much lower in rates than most surrounding cities.
 - iii) There was a Public Comment from Ken Kules, who spoke on tier grade system concerns about the Tier 2 and Tier 3 levels.

5. ACTION AND POTENTIAL ACTION ITEMS

- a. Draft and Vote on letter on Water Rates to City Council
 - i) Vice Chair Sheehan made a motion to approve the drafted memorandum on water rates to the City Council with slight edits, which were approved by Chair Cutter. Chair Cutter seconded the memo. All were in favor on this decision.
- b. Form the EAC Chair/Vice Chair Election Ad hoc Committee
 - i) Chair Cutter made a motion to approve the formation of the EAC Chair/Vice Chair Election Ad Hoc Committee with Commissioner Siler and Commissioner Robb as Representatives. Vice Chair Sheehan seconded. All were in favor.

6. COMMENTS AND REPORTS FROM STAFF

- a. The EAC will need to find a new location following the June 11th meeting until the end of the year.

7. REPORTS AND COMMENTS FROM COMMITTEES

- a. **Energy Committee** – (Chair: Cutter)
- b. **Waste Reduction Committee** – (Chair: Fleming, Rep: Siler)
 - i) Commissioner Siler met with public works on residential collections.
- c. **Water Committee** – (Chair: Robb, Rep: Sheehan)
- d. **Urban Design Committee** – (Chair: Siegel)
- e. **Preservation & Natural Areas Committee** – (Chair: York)
- f. **Transportation Committee** – (Chair: Sanborn)
- g. **Environmental Health Committee** – (Chair: Siler)
- h. **Artificial Turf Ad Hoc Committee** – (Rep: Siler, Fleming, York)
- i. **Utility Advisory Ad Hoc Committee** – (Chair: Siegel)

8. COMMENTS AND REPORTS FROM THE COMMISSION

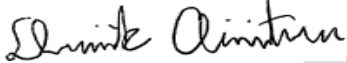
9. NEXT MEETING – June 11, 2024

10. ADJOURNMENT: 9:03pm

POSTING STATEMENT:

I HEREBY CERTIFY that this Agenda and its entirety was posted on the Council Chambers bulletin board, the City Hall rotunda bulletin board at 100 N Garfield Avenue, and the bulletin board located outside the front entrance of the Hale Building at 175 N. Garfield Avenue on or before May 9, 2024 at 6:00 p.m. The agenda is also available on the City's website at:

www.cityofpasadena.net/commissions/environmental-advisory-commission/.



Derrick Airtam, Staff Representative and Recording Secretary