



**REGULAR MEETING
HEARING OFFICER
Wednesday, May 15, 2024
6:00 P.M.**

HEARING OFFICER

Paul Novak

STAFF

Beilin Yu, Zoning Administrator
Jason Van Patten, Senior Planner
Martin Potter, Principal Planner
Alison Walker, Planner
Tess Varsh, Recording Secretary

Hearing Officer meetings are held on the 1st and 3rd Wednesday of each month.

Agendas and related documents are available for public review on the City website at:
www.cityofpasadena.net/commissions/hearing-officer/

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Planning and Community Development Department as soon as possible at (626) 744-7374 or tvarsh@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-7374. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-7374 al por lo menos con 24 horas de anticipación.



**AGENDA
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**Permit Center Hearing Room
175 North Garfield Avenue, Pasadena, CA 91101**

- 1. READING OF PROCEDURES**
- 2. PUBLIC HEARING**

MINOR CASES

A. MV #11962: 630 N. PASADENA AVENUE – COUNCIL DISTRICT #1

To accommodate the construction of a new 1,466 square-foot, two-story single-family residence with a 400 square-foot attached garage, the following applications are requested:

- 1) Minor Variance: To allow a 20-foot front setback, where 25 feet is required;
- 2) Minor Variance: To allow a 5-foot rear setback, where 25 feet is required; and,
- 3) Tree Removal Permit: To remove one protected tree (one Coast Live Oak) on private property.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15303(a) (Class 3, New Construction); and
- 2) Approve the Minor Variances and Tree Removal Permit with conditions.
Case Manager: Alison Walker

REGULAR CASES

B. TPM #84434: 617, 619 A, AND 619 B N. WILSON AVENUE – COUNCIL DISTRICT #5

Tentative Parcel Map: To allow a condominium conversion project that would create three air parcels on one land lot. The conversion project would allow the sale of units within an existing three-unit multi-family residential project that are currently for rent. The property is zoned RM-16 (Multi-Family Residential, 0-16 dwelling units per acre, City of Gardens). This application only concerns the creation of air parcels that would allow the sale of each dwelling unit.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, (Class 1, Existing Facilities); and

2) Approve the Tentative Parcel Map with conditions.
Case Manager: Alison Walker

- C. CUP #7139: 1200 E. CALIFORNIA BOULEVARD – COUNCIL DISTRICT #7**
Conditional Use Permit: To allow the construction of a 69,622 square-foot laboratory and office building on the Caltech campus in the PS (Public, Semi-Public) zoning district. The proposed structure includes four above-grade stories and two subterranean stories, including a subterranean tunnel underneath an existing courtyard with separate external access. The proposed project additionally includes revisions to the courtyard with new landscaping and ADA-accessible ramps. Pursuant to Pasadena Municipal Code Section 17.61.050.I (Master Plans), projects determined to be inconsistent with an adopted Master Plan may apply for a Conditional Use Permit.

Staff Recommendation:

- 1) Find that the project is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15314 (Class 14, Minor Additions to Schools) and Section 15332 (Class 32, In-Fill Development Projects); and
- 2) Approve the Conditional Use Permit with conditions.
Case Manager: Martin Potter

3. ADJOURNMENT

POSTING STATEMENT: I HEREBY CERTIFY that this Agenda, in its entirety was posted on the City Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue on or before the 10th day of May 2024, by 5:30 p.m. The agenda will also be posted at the Hale Building, 175 N. Garfield Avenue, and the agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/hearing-officer/.



Beilin Yu, Zoning Administrator



Tess Varsh, Recording Secretary