

**CITY OF PASADENA
ECONOMIC DEVELOPMENT AND TECHNOLOGY COMMITTEE MINUTES
MAY 21, 2024 – 5:00 P.M.
CITY HALL, COUNCIL CHAMBER
MEETING**

OPENING Chair Hampton called the meeting of the Economic Development and Technology Committee to order at 5:10 p.m.

ROLL CALL: Councilmember Tyron Hampton, Chair
Vice Mayor Steve Madison (Absent)
Councilmember Jason Lyon
Councilmember Jessica Rivas

Staff: Nicholas Rodriguez, Assistant City Manager
Jennifer Paige, Director of Planning Department
William Huang, Director of Housing
John Lang, Acting Chief Information Officer of Department of Information Technology
Phillip Leclair, Interim Director of Rent Stabilization Department
Dion O'Donnell, Assistant City Attorney
Jerice Kenebrew, Recording Secretary

PUBLIC COMMENT No one appeared for public comments on matters not on the agenda.

OLD BUSINESS **ZONING CODE AMENDMENTS FOR RESTAURANTS TO: 1) ALLOW WALKUP WINDOWS AT RESTAURANTS BY-RIGHT; 2) CREATE AN ADMINISTRATIVE CUP PROCESS FOR THE ON-SITE SALE OF ALCOHOL AT RESTAURANTS; AND 3) ALLOW OUTDOOR DINING ON PRIVATE PROPERTY AT RESTAURANTS***

Jennifer Paige, Director of Planning Department, provided introductory comments, and David Sinclair, Senior Planner, summarized the agenda report as part of the PowerPoint presentation and responded to questions.

Chair Hampton asked staff to provide a memo on the City's permitting process, including information on the time frame for new construction and existing restaurants.

MOTION Following discussion, it was moved by Councilmember Rivas seconded by Councilmember Lyon, to approve the staff recommendation, and forward the item to the City Council for consideration. (Motion unanimously carried) (Absent: Vice Mayor Madison)

NEW BUSINESS **BUDGET WORKSHOP-FY2025 RECOMMENDED OPERATING BUDGET**
A. HOUSING BUDGET
B. DEPARTMENT OF INFORMATION TECHNOLOGY BUDGET
C. RENT STABILIZATION BUDGET

William Huang, Director of the Housing Department, presented a PowerPoint presentation on the department's Fiscal Year (FY) 2025 Recommended Operating Budget, including information on FY2024

accomplishments, appropriations, overview of funds, and FY2025 priorities, and responded to questions.

Councilmember Lyon asked staff to provide information on the costs associated to achieve functional zero homelessness in the City within a five-year time period.

Chair Hampton spoke on the need to agendize for discussion, suggesting a workshop or several meetings to discuss and develop a policy on allocating extra funds within the City that would have the biggest impact to assist with homelessness.

Jennifer O'Reilly-Jones, Program Coordinator, provided information on the permanent housing program retention rates, and responded to questions.

The following individuals provided comments on the matter:

Michael Canavan, representing Abundant Housing Pasadena
Andrew Good, Pasadena resident
Allison Henry, Pasadena resident
Bert Newton, Pasadena resident

John Lang, Acting Chief Information Officer with the Department of Information Technology, presented a PowerPoint presentation on the department's Fiscal Year (FY) 2024 accomplishments, appropriations, revenue outlook, overview of funds, and FY 2025 priorities, and responded to questions.

Chair Hampton suggested that staff partner with Pasadena Unified School District (PUSD) to help with the City's public Wi-Fi hubs to provide internet access to PUSD students at City parks.

Phillip Leclair, Interim Director of Rent Stabilization Department, presented a PowerPoint presentation on the department's Fiscal Year (FY) 2024 accomplishments, appropriations, revenue outlook, overview of funds, and FY 2025 priorities, and responded to questions.

Following staff presentation, Chair Hampton suggested the following:

- Staff find a easily accessible location for the department within the community for community members that require the Pasadena Rental Housing Board's (Board) assistance;
- Asked staff to provide a City heat map with the demographics of the community inquiries requesting assistance from the Board;
- Staff find a location for the department that includes space for the Housing Right Center;
- Staff request additional funding to assist with the funding of additional Section 8 vouchers, and exempt voucher holders from paying the \$250 rental housing fees; and
- Staff to create an informational video related to Measure H and distribute through social media to educate the City's residents.

Allision Henry, Pasadena resident, advocated for the Rental Housing Board and City Council to discuss the Rental Housing Board budget.

Following a discussion, on the order of the Chair, and by consensus of the Committee, the information was received and filed.

STANDARD PLANS PROGRAM FOR ACCESORY DWELLING UNITS (ADUs)*

Due to time constraints, on the order of the Chair, and by consensus of the Committee, the above referenced item will be continued to a future Committee meeting.

ADMINISTRATIVE GUIDELINES FOR PREDEVELOPMENT PLAN REVIEW (PPR)*

Due to time constraints, on the order of the Chair, and by consensus of the Committee, the above referenced item will be continued to a future Committee meeting.

ADJOURNMENT:

On the order of the Chair, the meeting of the Economic Development and Technology Committee was adjourned at 7:04 p.m.

TYRON HAMPTON, Chair
Economic Development and Technology Committee

ATTEST:

Jerice Kenebrew
Recording Secretary