



**Regular Meeting
Accessibility and Disability Commission
Tuesday, May 28, 2024
5:30 P.M.
Jackie Robinson Community Center
1020 North Fair Oaks Avenue, Pasadena, CA 91103**

Members

Andrea Jennings, Chair, District 7
Michael Warner II, Vice Chair, District 5
Andrea Totten, District 1
Casey Jagusch, District 2
Valerie Struski, District 3
Patricia Herrera, District 4
Janie Lynn Heinrich, District 6
Vacant, Mayor
Vacant, At Large

Staff

Sara Goldman, Accessibility and Disability Coordinator
January Lee, Recording Secretary

Mission Statement

The City of Pasadena is dedicated to delivering exemplary municipal services responsive to our entire community and consistent with our history, culture, and unique character.

Meeting Information

Accessibility and Disability Commission regular meetings are held on the 4th Tuesday of each month.

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Accessibility Coordinator as soon as possible at (626) 744-3829 or sgoldman@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-3829 or sgoldman@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-3829.

Public meetings begin at 5:30 P.M. Items on the agenda may not be called in the order listed. Agendas and related documents are available on the City website at: www.cityofpasadena.net/commissions/accessibility-and-disability-commission and all branch libraries.

Materials related to an item on this agenda submitted to the Accessibility and Disability Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Jackie Robinson Community Center at 1020 N. Fair Oaks Ave. and City Hall 100 N. Garfield Ave., Room N255, during normal business hours.



Agenda
Regular Meeting
Accessibility and Disability Commission
Tuesday, May 28, 2024
5:30 P.M.
Jackie Robinson Community Center
1020 North Fair Oaks Avenue, Pasadena, CA 91103

1. **Call to order**
2. **Roll call**
3. **Public comments for items not on the agenda**
4. **Approval of minutes**
 - April 23, 2024*
5. **New business**
Action item
 - Finalize the date, time, and location of the June Annual Meeting
6. **Old business**
Action item
 - Discussion and approval of the Work Plan and Presentation Calendar updates for May 2024*
7. **Reports/comments from the Chair**
8. **Comments from Commissioners**
9. **Staff comments**
10. **Upcoming meeting agenda items**
11. **Adjournment**

*Attachments

A handwritten signature in black ink, appearing to read "Andrea Jennings".

Andrea Jennings, Chair
Accessibility and Disability Commission

Note to Public: An opportunity for public comment will be provided at the time the above items are discussed. In order to facilitate public participation at meetings, the Commission will accept public comment in the following manner:

1. In-person public comments during the meeting:

Prior to or during the meeting, members of the public may provide public comment by submitting a speaker card prior to the start of public comment on that item to the recording secretary.

2. Advance correspondence, to become part of the record:

Members of the public may submit written correspondence of any length prior to the start of the meeting, at the following email address: jalee@cityofpasadena.net. Correspondence will be forwarded to the Accessibility and Disability Commission prior to the meeting if received at least 30 minutes before the start of the meeting. Any correspondence received later will be forwarded to the Commission by email the next business day.

Posting statement: I hereby certify that this agenda, in its entirety, was posted on the City Council Chamber bulletin board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, and Jackie Robinson Community Center, 1020 North Fair Oaks Avenue, and a copy was distributed to the branch libraries for posting on or before the 24th day of May 2024 by 5:30 p.m.; and that copies were emailed not less than 72 hours prior to the meeting, to each member of the Accessibility and Disability Commission, to each local newspaper of general circulation, radio, or television station requesting notice in writing, all of which media recipients are identified on the distribution list below. The agenda may be viewed at the City's website at: www.cityofpasadena.net/commissions/accessibility-and-disability-commission.

January Lee

January Lee
Recording Secretary

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**Minutes
Regular Meeting
Accessibility and Disability Commission
Tuesday, April 23, 2024
5:30 P.M.**

Commissioners Present: Janie Lynn Heinrich, Patricia Herrera, Casey Jagusch, Andrea Jennings, Valerie Struski, Andrea Totten, Michael Warner II

Commissioners Absent: Valerie Struski (excused)

Staff Present: Sara Goldman and Jane Whitmore

1. Call to order

Chair Jennings called the meeting to order at 5:42 P.M.

2. Roll call

Staff (Whitmore) called the roll, and a quorum was established for the Commission.

3. Public comments for items not on the agenda

None

4. Approval of minutes

After review, it was moved (Jagusch) and seconded (Warner II) to approve the minutes of the March 26, 2024, regular meeting. (Motion carried with one abstention)

In Favor: Jennings, Warner II, Totten, Jagusch, Herrera, Heinrich

Abstain: Struski

5. New business

Discussion and selection of 2024 Robert Gorski Access Award recipient

After discussion, it was moved (Herrera) and seconded (Struski) to approve the selection of Emily Sunez as the recipient of the 2024 Robert Gorski Access Award, as discussed. (Motion unanimously carried)

In Favor: Jennings, Warner II, Totten, Jagusch, Struski, Herrera, Heinrich,

- **Chair to appoint Nominating Committee for FY 2024-2025 Commission Officers**

After discussion, it was moved (Jagusch) and seconded (Heinrich) to approve the appointment of Commissioners Herrera, Totten, and Heinrich to the Nominating Committee for FY 2024-2025 Commission Officers, as discussed. (Motion unanimously carried)

In Favor: Jennings, Warner II, Totten, Jagusch, Struski, Herrera, Heinrich

- **Finalize the date, time, and location of the June Annual Meeting**

After discussion, it was moved (Herrera) and seconded (Struski) to approve Tuesday, June 25 at 5:30 p.m. as the date and time for the June Annual Meeting to be held at Robinson Park Recreation Center, as discussed. (Motion unanimously carried)

In Favor: Jennings, Warner II, Totten, Jagusch, Struski, Herrera, Heinrich

6. Old business

- **Commission work plan and presentation calendar updates and discussion**

After discussion, it was moved (Jagusch) and seconded (Herrera) to approve the Work Plan and Presentation Calendar for April 2024, as discussed. (Motion unanimously carried)

In Favor: Jennings, Warner II, Totten, Jagusch, Struski, Herrera, Heinrich

7. Reports/comments from the Chair

Chair Jennings expressed her appreciation to the Commission and is proud of what the Commission was able to accomplish this year. She stated it was a joy to serve the community as the Chair of the Commission and encouraged everyone to consider serving as a Commission Officer in the coming year.

8. Comments from Commissioners

Commissioner Herrera thanked Chair Jennings for her leadership, dedication and kindness and is grateful she will remain on the Commission to be able to mentor the incoming Commission Officers.

9. Staff comments

Staff (Goldman) made the following comments:

- The City Attorney's office is developing training for commissioners including for new commissioners as well as ongoing training. More information will be provided once more details become available.

The Department of Transportation is hosting an open house on Thursday, May 2, from 1:00 – 3:00 P.M. at the Pasadena Senior Center regarding an update to its Short-Range Transit Plan for Pasadena Transit and Dial-A-Ride. She encouraged the Commission to attend the open house to learn about the project and interact directly with the project team.

- She will be a guest on Pasadena Media's podcast "On The Move" on Wednesday May 1st and the topic is "Accessibility and Mobility Around Pasadena". The podcast is available on YouTube and Pasadena Media's webpage.

10.Upcoming meeting agenda items

- Discussion regarding special meeting scheduled for Thursday, May 2.
- Review Commission Work Plan

11.Adjournment

It was moved (Jennings) and seconded (Jagusch) to adjourn the regular meeting. The meeting was adjourned at 7:38 P.M.

**City of Pasadena Accessibility and Disability Commission
Work Plan: 07/25/2023 – 06/25/2024**

Mission:

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs, and legislation for eliminating those inequities.
2. Recommend policies, procedures, programs, and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

FY 2023-2024 Ad Hoc Committees:

Ad Hoc Committee re: Objective #1 – Americans with Disabilities Act (ADA) Oversight

Ad Hoc Committee re: Objective #2 – Outreach and Education

Ad Hoc Committee re: Objective #3 – Health, Wellness, and Inclusive Community

Ad Hoc Committee re: Objective #1 – Americans with Disabilities Act (ADA) Oversight

Objective Purpose: Advise and inform the City Council on accessibility issues

Commissioners: Jagusch (co-lead), Totten (co-lead), Jennings

Action Items:

- Provide input on accessibility improvements in the public right-of-way and bike lanes, including identifying priority locations for the installation of curb ramps.
- **Completed** - Support and promote the annual Adaptive Sports Festival.

Work Plan Updates

July 2023:

- The Adaptive Sports Festival has been confirmed for Saturday, November 4, 2023, at Brookside Park. Sara Goldman is working with Eric Lomeli and Triumph Foundation to plan the festival.

August 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
 - The City will be requesting public comment on the North-South Greenways project in Fall 2023 and recommended the Commission receive a presentation from the Department of Transportation regarding an update on the project prior to the date for public comment.
 - The Commission will make a recommendation in January 2024 on the accessibility improvements in the public right-of-way and the installation of curb ramps. She requested the Commission receive a presentation from the Department of Transportation regarding an update on the current accessibility improvement projects.
 - Reminded the Commission of the date for the Adaptive Sports Festival and to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community.

September 2023:

- Chair Jennings shared comments from Cy Estabrook regarding the upcoming Adaptive Sports Festival (ASF) and reminded Commissioners to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community. Chair Jennings reminded Commissioners to invite their respective Councilmembers to the ASF.
- Commissioner Jagusch was approved to speak on behalf of the Commission at the 10/10/2023 meeting of the Municipal Services Committee regarding the North-South Greenways project.

October 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
 - Municipal Services Committee discussed “All Ages and Abilities” design criteria for North-South Greenways on 10/28/2023.
 - Reminded the Commission of the date for the Adaptive Sports Festival (ASF) and to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community.
- Staff Goldman to send sign-up information for Commissioners for ASF tabling.

November 2023:

- The Commissioner discussed formalizing honoring the Robert Gorski Access Award recipient each year at the annual Pasadena Adaptive Sports Festival. The Commission will vote to approve this at the January 2024 regular meeting.

December 2023:

- Meeting cancelled

January 2024:

- Commissioner Jagusch reported the ad hoc committee met on Monday, January 22 and discussed the following items:
 - Monitoring California Assembly Bill 1757 titled Accessibility: internet websites, to determine how it will affect the community.
 - The status of the Commission recommendations for Capital Improvement Program (CIP) projects.
 - Researching how the Commission can support local businesses regarding accessibility issues and will add an action item to the objective, if appropriate.
- Staff (Goldman) reminded the Commission to report concerns about accessibility at crosswalks, with street signal timing or with Pasadena Transit to the Citizens Service Center either online, through the app or by calling (626) 744-7311 and to include that the request is an accessibility issue.
- The ad hoc committee deemed the following action item completed: Support and promote the annual Adaptive Sports Festival.

February 2024:

- Commissioner Jagusch reported the ad hoc committee met on Thursday, February 22 and discussed the following items:
 - Researching available resources for local businesses to address accessibility issues.
 - Concerns about the availability of accessible parking on Union Street and researching the definition of accessible parking on residential streets.

March 2024:

- Commissioner Jagusch reported the ad hoc committee met on Sunday, March 17 and discussed the current City policies regarding overnight parking passes for residents of Accessory Dwelling Units (ADU's). The ad hoc committee requested Staff (Goldman) arrange a meeting with the Department of Transportation to share concerns regarding accessible parking for disabled residents.
- Staff (Goldman) shared that the Planning Department is currently evaluating the parking policy for ADU's and will provide updates to the ad hoc committee when available.

April 2024:

- Commissioner Jagusch reported the ad hoc committee met on Thursday, April 18 and discussed potential questions for the meeting with the Department of Transportation regarding current projects, areas of improvement regarding the public right-of-way.
- Commissioner Jagusch encouraged the Commission to report issues that impede access to the public right of way the Citizens Service Center (CSC), either through the app, online or by phone, and stated its helpful to provide details about the exact location and pictures.

Status:

Ad Hoc Committee re: Objective #2 – Outreach and Education

Objective Purpose: To encourage the Commission to connect and engage with other commissions and community organizations to help implement accessibility measures and education throughout the City.

Commissioners: Herrera (Lead), Struski, Jennings

Action Items:

- **Completed** - Nominate, select, and recognize the Robert Gorski Access Award recipient.
- **Completed** - Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.
- **Completed** - Table at a minimum of three community events to increase awareness and visibility of the Accessibility and Disability Commission.
- **Discontinued** - Attend City of Pasadena and other commission meetings to inform and educate about accessibility and disability related considerations and promote inclusion of individuals with disabilities. Report to the Commission on accessibility topics discussed and knowledge gained at the meetings.
- **Completed** - Promote awareness of the Department of Rehabilitation “Demand Side Initiative” and EmployAbility grants for businesses to support employment for individuals with disabilities.
- **Completed** - Continue to support iBook Club of Pasadena including dissemination of monthly newsletter.
- Facilitate a town hall style meeting around the topic of accessible housing in Pasadena.

Work Plan Updates

July 2023:

- Chair Jennings reported that E.R. Ruiz was honored as the recipient of the Robert Gorski Access Award for 2023 at the City Council meeting on Monday, July 17. Staff (Goldman) introduced Mr. Ruiz and spoke about his advocacy for burn survivors.
- Commissioner Herrera provided the following update on the EmployAbility Grants webinar:
 - The webinar is scheduled for Thursday, August 24, 2023, at 10:00 A.M.
 - The flyer for the webinar will be sent to the Commission once it is finalized and requested the Commission distribute the flyer to their networks.
 - The ad hoc committee has contacted the local Department of Rehabilitation office to encourage their support and attendance at the webinar.

August 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
 - The ad hoc committee will begin to review the criteria and nomination process for the Robert Gorski Award and present the information to the Commission at an upcoming meeting.
 - Announced the Annual Pasadena Civitan Reception recognizing local businesses committed to hiring individuals with disabilities is on Thursday, October 12, 2023, from 5:00 – 7:00 P.M. at AbilityFirst, Pasadena.
 - Encouraged the Commission to attend the Planning Commission Study Session regarding the Lamanda Park Specific Plan on Wednesday, August 23, 2023, at 6:30 P.M. This is a good opportunity to learn about development plans in the City and provide public comment to promote inclusion of individuals with disabilities in the plans. The Commission received an email on Monday, August 21 with more information about the meeting.
- Chair Jennings reported she assisted at the commission table at Assemblymember Chris Holden’s Annual Community Resource Fair and Block Party on Saturday, August 5, 2023, and shared information about the work of the Commission with the community.
- Commissioner Herrera reported 50 local businesses have registered for the EmployAbility Grants webinar scheduled for Thursday, August 24, and encouraged the Commission to register for the event to learn more about the program.
- Commissioner Warner II reported he attended the iBook Club virtual meeting on Monday, August 14, with 15 participants in attendance. During the meeting, the participants shared their favorite music recordings in a variety of media formats. The Commission will be sent the iBook Club newsletter with information about the virtual meeting scheduled for September 11.

September 2023:

- Commissioner Jagusch reminded the Commission about supporting the Annual Pasadena Civitan Reception recognizing local businesses committed to hiring individuals with disabilities is on Thursday, October 12, 2023, from 5:00 – 7:00 P.M. at AbilityFirst, Pasadena.
- Chair Jennings stated that the ad hoc committee will begin to review the criteria and nomination process for the Robert Gorski Award and present the information to the Commission at an upcoming meeting.
- Commissioner Herrera reported that the EmployAbility Grant Webinar was successful, and a recording of the webinar is available through the City’s Economic Development web page.
- The Commission requested follow up with Department of Rehabilitation regarding outcome reporting including numbers of applications and successful grant awards by webinar attendees.

October 2023:

- Staff and Commissioners shared experiences from the Annual Pasadena Civitan Reception honoring Pasadena Humane, Armstrong Nurseries, Chuck E. Cheese, Huntington Dining Services, and YMCA of the Foothills for their commitment to hiring and accommodating individuals with disabilities. Commissioners voiced appreciation for Civitan, AbilityFirst, and Villa Esperanza.
- Commissioner Herrera provided the following updates on the action items for the objective:
 - The ad hoc committee will continue to review the criteria and nomination process for the Robert Gorski Access Award and present the information to the Commission at the November regular meeting.
 - The Department of Rehabilitation will provide information about the individuals who have applied for and/or received EmployAbility grant funds following the Pasadena workshop.
- Commissioner Warner II reported he attended the iBook Club virtual meeting on Monday, October 9, with 8 participants in attendance. The topic was “Unusual Places People Live.” Participants discussed interesting places they have lived in the past. Next month, the iBook club will meet on November 13 at 3 pm. The topic will be “Explorers,” with a presentation from a rocket scientist.

November 2023:

- The Commission discussed the nomination process for the Robert Gorski Access Award, including whether to accept nominations from community-based organizations rather than solely from Commissioners. The Commission will vote to confirm the process at the January 2024 regular meeting.
- Commissioner Herrera provided the following updates:
 - 7 local businesses from Pasadena have been awarded the EmployAbility grant, with more details regarding awards to be reported in January.
- Commissioner Warner II reported that the iBook Club met on November 13, 8 members were present, and they discussed world exploration.

December 2023:

- Meeting cancelled

January 2024:

- The Commission approved the Nomination Process and Criteria for the 2024 Robert Gorski Access Award.
- Commissioner Herrera requested that all Commissioners nominate an individual for the Robert Gorski Access Award during the nomination period from March 1 – 30, 2024. She recommended that Commissioners request suggestions from their networks if they do not know an individual that meets the criteria.

- Commissioner Jagusch stated that the list of Pasadena agencies that support people with disabilities seeking employment is being reviewed and updated by the ad hoc committee to ensure the agencies are notified of employment opportunities within the City.
- Chair Jennings asked Staff (Goldman) about how the Commission can provide input on job descriptions for positions that may include accessibility awareness within the scope of duties. Staff (Goldman) stated she will research the request and provide an update at the meeting scheduled for February 27.
- Commissioner Warner II reported he attended the iBook Club virtual meeting on Monday, January 8, with 9 participants in attendance. The topic was “Interesting Facts.” Next month, the iBook club will meet on Monday, February 5 at 3:00 p.m. since the library is closed on Monday, February 12 and 19.
- The ad hoc committee deemed the following action items as completed:
 - Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.
 - Promote awareness of the Department of Rehabilitation “Demand Side Initiative” and EmployAbility grants for businesses to support employment for individuals with disabilities.
- The ad hoc recommended adding the following action item to the objective:
 - Facilitate a town hall style meeting around the topic of accessible housing in Pasadena.
- Chair Jennings removed Commissioner Jagusch, at her request, from the Outreach and Education ad hoc committee.
- Chair Jennings appointed Commissioner Struski to the Outreach and Education ad hoc committee.

February 2024:

- Chair Jennings thanked the Commissioners that assisted at the commission table at the Black History Festival on Saturday, February 17 and the Commissioners shared their experience of sharing the work of the Commission with the community.
- Commissioner Herrera reported the ad hoc committee met on Monday, February 26 and discussed the following items:
 - Created a draft agenda for the town hall style meeting to get feedback from the community regarding accessible housing in Pasadena.
 - Drafted a Save the Date flyer for the meeting to send to Staff (Goldman) for review.
 - The nomination process for the Robert Gorski Access Award and reminded the Commission the nomination period is from March 1 – March 30.
- Commissioner Struski shared a comment she received from a resident at the Black History Festival regarding the concern of small business owners being fined by the City for non-compliance of accessibility standards based on private citizens filming their place of business.

- Staff (Goldman) stated she will research the concern with the appropriate City department and provide an update at the meeting scheduled for March 26.

March 2024:

- Commission Herrera stated the ad hoc committee has received two nomination forms for the Robert Gorski Access Award and will present their recommendations at the meeting scheduled for April 23.
- Vice Chair Warner II reported that the iBook Club met on March 11, with 11 members in attendance, and they discussed their favorite movies that were based on books. The next iBook Club meeting is Monday, April 8 and the topic is Earth Day.
- Staff (Goldman) provided the following information regarding the planned town hall style meeting regarding accessible housing in Pasadena.
 - Date and time: Thursday, May 30, 2024, from 7:00 – 9:00 P.M.
 - Location: City Council Chamber at City Hall.
 - The meeting will be covered live by KPas and be held in-person and virtually.
 - Sign Language interpretation will be provided.
 - Marketing will be coordinated with the Public Information Office including the creation of a flyer and press release.
- Commissioner Herrera reviewed the proposed agenda for the meeting and stated Interior Designer Jeanne Chung is confirmed as the Keynote Speaker.
- Commission attendance at the town hall style meeting was discussed to determine if the event will replace their regular meeting scheduled for Tuesday, May 28. Staff (Goldman) will verify the meeting options with the City Attorney and provide the information to the Commission at their meeting scheduled for April 23.
- Staff (Goldman) shared three upcoming community events that provide an opportunity for the Commission to staff a resource table and share information about the work of the Commission including the upcoming town hall event:
 - Pasadena Unified School District (PUSD) Community Advisory Committee Resource Fair on Saturday, April 27 from 10:00 A.M. – 1:00 P.M. at 351 S. Hudson Avenue, Pasadena.
 - Pasadena Public Health Department's Spring Into Wellness on Saturday, May 4 from 11:00 A.M. – 3:00 P.M. at Villa Parke Community Center.
 - Pasadena Celebrates Older Americans Month on Wednesday, May 22 from 10:00 A.M. – 1:00 P.M. at Victory Park.
- The Commission will discuss the options for having a resource table at one of the recommended events at their meeting on April 23.

April 2024:

- Staff (Goldman) announced that the Commission will have a table at the Department of Public Health “Spring Into Wellness” event on Saturday, April 29 from 11:00 A.M. – 3:00 P.M. at Robinson Park Recreation Center to share information about the work of the Commission with the community. She will send an email with a schedule for staffing the table and more information about the event.
- Commissioner Herrera reported the flyer for the town hall style special meeting on Thursday, May 30 is available and encouraged the Commission to share the flyer with their networks and Councilmembers.
- Staff (Goldman) reported she received the survey developed by the ad hoc committee and a QR code will be included in the press release and social media posts to access the survey online.
- Vice Chair Warner II reported he attended the iBook Club virtual meeting on Monday, April 8 and the topic was Earth Day.
- The ad hoc committee deemed the following action items completed:
 - Nominate, select, and recognize the Robert Gorski Access Award recipient.
 - Table at a minimum of three community events to increase awareness and visibility of the Accessibility and Disability Commission.
 - Continue to support iBook Club of Pasadena including dissemination of monthly newsletter.
- The ad hoc committee recommended the following action item be discontinued:
 - Attend City of Pasadena and other commission meetings to inform and educate about accessibility and disability related considerations and promote inclusion of individuals with disabilities. Report to the Commission on accessibility topics discussed and knowledge gained at the meetings.

Status:

Ad Hoc Committee re: Objective #3 – Health, Wellness, and Inclusive Community

Objective Purpose: To prioritize accessibility measures in public safety, housing, and community health.

Commissioners: Heinrich (Lead), Warner II, Jennings

Action Items:

- Facilitate communication with Pasadena Public Health Department regarding best practices pertaining to authentic disability inclusion.
- Work collaboratively with Department of Housing to increase availability of affordable and accessible housing.
- Ensure a training program that prioritizes accessible measures in public safety is added to the current public safety training manual.

Work Plan Updates:

July 2023:

- Chair Jennings reported that the ad hoc committee is developing a comprehensive list of accessible features that can be used in the development plans for building or remodeling homes, apartments, office buildings, City facilities or public places that that will provide accessibility to individuals with visible or invisible disabilities. A draft of the list will be presented to the Commission at a future meeting and requested the Commission gather suggestions for features to include on the list from friends, family, and individuals within their networks.

August 2023:

- Commissioner Heinrich reported the ad hoc committee met on Monday, August 21 and discussed ways the Commission can assist in educating the community about the need for affordable and accessible housing.
- The ad hoc committee recommends the Commission receive a presentation from Ethan Wolferman, Senior Homeowner Advisor, Cottage ADUs, regarding the importance of accessibility in Accessory Dwelling Units (ADUs).
- Commissioner Herrera reported she will contact Jennifer Estep, Training Coordinator, Pasadena Police Department, to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities and provide an update to the Commission at the September meeting.

- Staff (Souto) reported he will follow up to arrange the presentation for the Commission from Ron Takiguchi, Building Official, Planning and Community Development Department regarding an update on the City's Prototype Design Options for Accessory Dwelling Units (ADUs).
- Commissioner Heinrich recommended the Commission receive a presentation regarding state and local building codes pertaining to accessibility in residential housing.

September 2023:

- Commissioner Herrera reported she will contact Jennifer Estep, Training Coordinator, Pasadena Police Department, to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities and provide an update to the Commission at the October meeting.
- The Commissioner strongly urged staff to advocate for a response and follow-up regarding the previously submitted housing recommendation letter.
- Commissioner Heinrich advocated for a presentation regarding state and local building codes pertaining to accessibility in residential housing.
- Staff (Goldman) reported that she will offer a training for Pasadena Police Department regarding rules and etiquette surrounding service animals, following dissatisfactory interactions between officers and community service dog handlers at the recent MobilityDog Poodle Palooza event at Central Park.

October 2023:

- The October Meeting will be adjourned in recognition of survivors, and all those impacted by Breast Cancer.
- Staff provided the following updates:
 - Council district liaisons were provided information regarding policy items #1 and #4 from the housing recommendation letter and Commissioners are encouraged to follow up directly with their council district liaisons regarding the status of the recommendations.
 - The Department of Planning and Department of Housing staff have been contacted regarding policy items #2 and #3 from the housing recommendation letter.
 - Presentations regarding ADUs, state and local building codes pertaining to accessible residential housing, and housing department grants for accessible/affordable housing have been added to presentation calendar as "to be scheduled."
- Staff provided the Commission with the opinion from the State Attorney General to state and local building departments regarding responsibilities/requirements and authority pertaining to accessible housing.

November 2023:

- Chair Jennings presented a draft comprehensive list of accessible features that can be used in the development plans for building or remodeling homes, apartments, office buildings, City facilities or public places that that will provide

- accessibility to individuals with visible or invisible disabilities. The Commission and staff discussed the draft and City policies regarding the release and promotion of the final document. Discussion will be continued at the January 2024 regular meeting.
- Commissioner Herrera provided the following update:
 - Discussions are continuing with Pasadena Police Department (PD) regarding the adoption of crisis intervention training. Jennifer Estep requested that the Accessibility and Disability Commission connect PD with local community partners to work with to better understand the needs of the disability, access, and functional needs community.

December 2023:

- Meeting cancelled

January 2024:

- The Commission approved the title of the document that will include a comprehensive list of accessible features that can be used in the development plans for new or existing buildings as: Guide for Accessible Housing: Building Housing Designed for All, with the subtitle: By the City of Pasadena Accessibility and Disability Commission and discussed hosting a town hall style meeting to present and gather feedback on the document from the community.
- Commissioner Herrera requested assistance from Staff (Goldman) to contact the Pasadena Police Department to follow up on the Commission's recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with individuals with disabilities.
- Staff (Goldman) reported that Manuel Carmona, Interim Director of the Department of Public Health would like to make a presentation to the Commission regarding the Language Access work group that has developed guidelines for the City to provide accessible communication to the community that includes both primary language and mode of communication.

February 2024:

- No updates provided

March 2024:

- Commissioner Heinrich stated the ad hoc committee met on Thursday, March 21 to review the action items for the objective and reported the following:
 - The ad hoc committee requested Staff (Goldman) arrange a meeting for the ad hoc committee with staff from the Pasadena Public Health Department to discuss best practices pertaining to authentic disability inclusion.
 - The ad hoc committee requested Staff (Goldman) arrange a meeting for the ad hoc committee with staff from the Department of Housing to discuss the availability of affordable and accessible housing.

- The ad hoc committee recommends the Commission collaborate with the Human Relations Commission to host a public forum on recommendations for the current public safety training manual.
- Staff (Goldman) reported she recently completed a five-day training about service animals for Pasadena Police Department Officers and staff.
- The ad hoc committee requested Commission Herrera follow up with Jennifer Estep, Training Coordinator to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities.

April 2024:

- Commissioner Heinrich reported the ad hoc committee is in the process of setting up meetings with the Department of Public Health, Department of Housing and Jennifer Estep, Training Coordinator for the Pasadena Police Department. Staff (Goldman) stated she will provide an update to the ad hoc committee when information becomes available

Status:

Accessibility and Disability Commission Presentation Calendar FY 2023-2024

To be scheduled:

- Presentation from Planning and Community Development Department regarding an update on the City's Prototype Design Options for Accessory Dwelling Units (ADUs) – Presenter TBD (Staff - Goldman)
- Presentation from a local arts organization that offers art classes to children with disabilities – Presenter TBD
- Presentation from Department of Transportation regarding an update on the current accessibility improvement projects - Presenter TBD (Staff - Goldman)
- Presentation regarding state and local building codes pertaining to accessibility in residential housing - Presenter TBD (Staff - Goldman)
- Presentation regarding Pasadena Public Health Department practices of inclusion of people with disabilities – Presenter TBD (Staff - Goldman)
- Presentation from the Braille Institute regarding their programs and services provided for the community – Presenter TBD (Staff – Goldman)
- Presentation from the Public Health Department regarding the Language Access workgroup – Manuel Carmona, Deputy Director
- Presentation regarding California Assembly Bill 2449 and City of Pasadena policies related to in-person and virtual meeting participation/attendance – Danielle St. Clair, Deputy City Attorney, City of Pasadena

July 2023:

- None

August 2023:

- None

September 2023

- Presentation regarding the City's policies and procedures to ensure compliance with the Americans with Disabilities Act (ADA) standards – Sara Goldman, Accessibility and Disability Coordinator
- Presentation regarding the importance of accessible Accessory Dwelling Units (ADUs) – Ethan Wolferman, Senior Homeowner Advisor, Cottage ADUs

October 2023

- None

November 2023

- None

December 2023

- Meeting Cancelled

January 2024

- Presentation from the Office of the City Manager regarding the proposed City of Pasadena Anti-Discrimination Policy - Brenda Harvey-Williams, Assistant City Manager

February 2024

- Presentation from Department of Transportation regarding the North-South Greenways Quick-Build projects – Joaquin Siques, Acting Director
- Presentation regarding Hollywood Burbank Airport Replacement Passenger Terminal Project - Janice Lee, Deputy Project Manager, Jacobs Project Management Co. and Patrick Lammerding, Deputy Executive Director, Planning and Development, Burbank-Glendale-Pasadena Authority (BGPAA)

March 2024

- Presentation from City of Pasadena Department of Public Works regarding Pasadena Central Library Retrofit – Debra Gerod and Devon Barnes, Gruen Associates

April 2024

- None

May 2024

- Presentation regarding Alisa Ann Ruch Burn Foundation programs and initiatives – Andrew Mersmann, Director of Programs and Services, Alisa Ann Ruch Burn Foundation

June 2024 - Annual Meeting

(updated April 23, 2024)