



**Annual Meeting
Recreation and Parks Commission
Tuesday, June 4, 2024
6:00 p.m.**

**City Yards, Public Works Building– Second Floor
233 West Mountain Street, Pasadena, CA 91103**

Members

Mark Mastromatteo, Chair, District 6
Terri Ashley-MacQuarrie, Vice Chair, District 5
Tim Martinez, Mayor
Howard Tan, District 1
Betsy Mitchell, District 2
Treasure Sheppard, District 3
Edgar Riddle, District 4
Lon Bender - District 7
Vacant - At Large

Staff

Koko Panossian, Director, Parks, Recreation and Community Services
Kenny James, Recreation and Community Services Administrator
Mel Alonzo, Parks Administrator
Stacy Houser, Commission Staff Representative

Mission Statement

The City of Pasadena is dedicated to delivering exemplary municipal services that are responsive to our entire community and consistent with our history, culture, and unique character.

Meeting Information

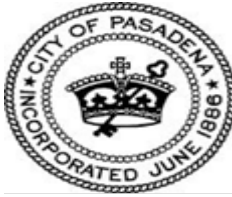
Recreation and Parks Commission regular meetings are held on the 1st Tuesday of each month.

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation and Community Services Department as soon as possible at (626) 744-4452 or shouser@cityofpasadena.net. Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-4452 or shouser@cityofpasadena.net. Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-4452.

Public meetings begin at 6:00 p.m. Items on the agenda may not be called in the order listed. Agendas and related documents are available on the City website at www.cityofpasadena.net/commissions/recreation-and-parks-commission and all branch libraries.

Materials related to an item on this agenda submitted to the Recreation and Parks Commission after distribution of the agenda packet are available for public inspection at the reception counter at City Hall N255, 100 N. Garfield Ave., during normal business hours.



Agenda

**Annual Meeting
Recreation and Parks Commission
Tuesday, June 4, 2024
6:00 p.m.**

**City Yards, Public Works Building – Second Floor
233 West Mountain Street, Pasadena, CA 91103**

- 1. Call to order**
- 2. Roll call**
- 3. Public comments for items not on the agenda**
- 4. New business**
 - Information Items**
 - **Review Commission Budget for 2024-2025**
 - **Discussion regarding agenda item – Commission Comments**
 - **Overview of exceptions for Commission participation at events**
 - Action items**
 - **Review and approval of Commission Attendance Record for FY 2023-2024***
 - **Review and approval of Commission Accomplishments for FY 2023-2024***
 - **Report from the Nominating Committee for recommended FY 2024-2025 Commission Officers (oral report)**
 - **Election of Commission Officers for FY 2024-2025**
 - **Establish Work Plan for FY 2024-2025***
- 5. Old business**

None
- 6. Reports/comments from the Chair**
- 7. Comments from Commissioners**
- 8. Staff Comments – Commission Training**

9. Upcoming meeting agenda items

10. Adjournment

*Attachments



Mark Mastromatteo, Chair
Recreation and Park
Commission

Note to Public: An opportunity for public comment will be provided at the time the above items are discussed. In order to facilitate public participation at meetings, the Commission will accept public comment in the following manner:

In-person public comments during the meeting:

Prior to or during the meeting, members of the public may provide public comment by submitting a speaker card prior to the start of public comment on that item to the recording secretary.

Advance correspondence to become part of the record:

Members of the public may submit written correspondence of any length prior to the start of the meeting at the following email address:
shouser@cityofpasadena.net.

Correspondence will be forwarded to the Recreation and Parks Commission prior to the meeting if received at least 30 minutes before the start of the meeting. Any correspondence received later will be forwarded to the Commission by email the next business day.

Posting Statement: I hereby certify that this Agenda, in its entirety, was posted on the City Council Chamber Board S249 and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, and a copy was distributed to the branch libraries for posting on or before the 30th day of May 2024 by 5:30 p.m., and copies were emailed not less than 72 hours prior to the meeting to each member of the Recreation and Parks Commission, to each local newspaper of general

circulation, radio, or television station requesting notice in writing, all of which media recipients are identified on the distribution list below. The agenda may be viewed at the City's website at www.cityofpasadena.net/commissions/recreation-and-parks-commission.



Stacy Houser, D.P.A., Commission Staff Representative

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Pasadena Weekly

4.

New Business

Action Item

**Review and Approval of
Commission Attendance Record
for FY 2023-2024**

**RECREATION & PARKS COMMISSION
MEETING ATTENDANCE RECORD
July 2023 - June 2024**

MEMBERS	7/4/2023 Regular Meeting	8/1/2023 Regular Meeting	9/5/2023 Regular Meeting	10/3/2023 Regular Meeting	11/7/2023 Regular Meeting	12/5/2023 Regular Meeting	1/2/2024 Regular Meeting	2/6/2024 Regular Meeting	3/5/2024 Regular Meeting	4/2/2024 Regular Meeting	5/7/2024 Regular Meeting	6/4/2024 Regular Meeting	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
TERRI ASHLEY-MACQUARRIE	XX	A	XX	A	XX	P	XX	P	P	P	P		5	71.00%
LON BENDER	XX	P	XX	P	XX	P	XX	A	P	P	P		6	86.00%
TIM MARTINEZ	XX	A	XX	P	XX	A	XX	U	P	A	P		3	43.00%
MARK MASTROMATTEO	XX	P	XX	P	XX	P	XX	P	P	P	P		7	100.00%
BETSY MITCHELL	XX	P	XX	P	XX	U	XX	A	P	P	A		4	57.00%
EDGAR RIDDLE	XX	P	XX	P	XX	A	XX	P	A	P	P		5	71.00%
TREASURE SHEPPARD	XX	P	XX	P	XX	P	XX	P	P	P	P		7	100.00%
HOWARD TAN	XX	P	XX	P	XX	P	XX	P	P	P	A		6	86.00%

LEGEND
P-PRESENT
A-EXCUSED
U-UNEXCUSED
XX-CANCELED MEETING
NQ-NO QUORUM

TOTAL MEETINGS HELD: 7

4.

New Business

Action Item

**Review and Approval of
Commission Accomplishments
for FY 2023-2024**

City of Pasadena Recreation and Parks Commission Work Plan:

07/11/23 – 06/04/2024

Mission:

The purpose of the Commission is to advise the City Council on all matters concerning recreation, recreational use and programs, and all related features of “dedicated parkland,” as defined and designated in chapter 3.23 of the Pasadena Municipal Code and of ‘parks,’ as defined and designated in section 3.24.020 (f) of the Pasadena Municipal Code.

Overall Objective:

Develop recommendations for recreation programs, park and open space resources and infrastructure, direct resource utilization, and identify funding sources to support these resources.

FY 2023-2024 Ad Hoc Committees:

Ad Hoc Committee re: Objective #1 – Capital Improvement Program (CIP) Committee
Ad Hoc Committee re: Objective #2 – Hahamongna Watershed Park Advisory Committee (HWPAC)
Ad Hoc Committee re: Objective #3 – Maintenance and Safety Committee
Ad Hoc Committee re: Objective #4 – Recreation and Parks Foundation Committee
Ad Hoc Committee re: Objective #5 – Recreation Programs Committee
Ad Hoc Committee re: Objective #6 – Urban Forestry Advisory Committee

Ad Hoc Committee re: Objective #1 – Capital Improvement Program (CIP) Committee

Commissioners: Mastromatteo (Lead), Mitchell, Sheppard, and Tan
City Staff: Kenny James and Mel Alonzo

Action Items:

- A 101 Orientation for the Committee Members at the onset of the fiscal year.
- Review the proposed Capital Improvement Program (CIP) for FY 25-29.
- Support and identify funding opportunities for unfunded projects.
- Evaluate the implementation of the Parks Master Plans for Parkland and promote CIP projects to complete the plan.

Work Plan Updates:

July 2023:

- Recreation and Parks Commission meeting canceled.

August 2023:

- No update

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- A CIP Ad Hoc Committee meeting with Staff is scheduled for October 24 at 1 p.m.

November 2023:

- Recreation and Parks Commission meeting canceled.

December 2023:

- No update

January 2024:

- Recreation and Parks Commission meeting canceled.

February 2024:

- A CIP Ad Hoc Committee meeting with Staff is scheduled for February 14 at 4 p.m.

March 2024:

- The CIP Ad Hoc Committee met with Staff on February 14 to discuss with Staff and prepare for the presentation of the FY 2025-2029 Capital Improvement Program.

RPC Work Plan 2023-2024. Approved August 1,

- The Recreation and Parks Commission received a presentation from Staff with the recommended FY 2025-2029 Capital Improvement Program. The Commission unanimously approved the Staff's recommendation.

April 2024:

- CIP Committee Work Plan action items completed.

May 2024:

- CIP Committee Work Plan action items completed.

June 2024:

Status:

Ad Hoc Committee re: Objective #2 – Hahamongna Watershed Park Advisory Committee (HWPAC)

Commissioners: Martinez (Lead), Mastromatteo, Mitchell, Sheppard, and Tan

City Staff: Mel Alonzo and Garrett Crawford

Action Items:

- A 101 Orientation for the Committee Members at the onset of the fiscal year.
- Reviews and makes recommendations for the Hahamongna Watershed Park and provides oversight and monitoring of the Hahamongna Watershed Park Restoration Project.
- Make recommendations regarding park preservation, maintenance, improvements, and capital improvement projects within the park.
- Collaboration with partners seeking and identifying fundraising opportunities for the annex.

Work Plan Updates:

July 2023:

- Recreation and Parks Commission meeting canceled.

August 2023:

- The Hahamongna Watershed Park Committee's annual meeting was held on July 23.
 - Approved 2022-2023 Work Plan Accomplishments
 - Held election of Officers
 - Reappointed Chair Martinez
 - Appointed Committee Member Tan as Vice Chair
 - Approved 2023-2024 Work Plan

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- Hahamongna Watershed Park Committee met on September 25.
 - Received an update from Los Angeles County on the restoration sites.
 - Received a presentation from Pasadena Water and Power for the Explorer Well Project.
 - A representative from Southern California Edison was scheduled on the agenda to give a presentation on the Pole Replacement Project near Berkshire Creek, but the presenter failed to attend the meeting.
 - There will be a discussion on whether to sunset the Committee at the November meeting.

November 2023:

- Recreation and Parks Commission Meeting canceled.

RPC Work Plan 2023-2024. Approved August 1, 2023.

December 2023:

- The Hahamongna Watershed Park Committee met on November 28.
 - Received an update from the Los Angeles County Public Works.

January 2024:

- Recreation and Parks Commission meeting canceled.

February 2024:

- The Hahamongna Advisory Committee met on January 23.
 - Received the Los Angeles County Public Works update on the Reservoir Restoration Project and the Southeast entrance for the Hahamongna Oak Grove Drive Improvement Project.
 - Discussed public outreach strategies.
 - Received a verbal update on the Annex from Staff
 - The City is currently not renewing short-term or long-term agreements for the annex.
 - The Department has been meeting and working with the California Regional Environmental Education Community, called CREEC, for potential programming.
 - The Staff's intent is to get programming back in the park, even without the use of the buildings.

March 2024:

- The Hahamongna Advisory Committee met on January 23, and Commissioner Martinez reiterated the following, which was discussed at the January meeting:
 - HWPAC discussed public outreach.
 - HWPAC received an update from the County on the Southeast entrance improvement project.
 - HWPAC received a staff update that the annex project process for local nonprofits would not be moving forward. For the time being, the city intends to continue working with some local nonprofit groups, engaging them in the entire park with volunteer restoration projects and educational events.

April 2024:

- The Hahamongna Advisory Committee met on March 26
 - Received the Los Angeles County Public Works update on the Reservoir Restoration Project and the Southeast entrance for the Hahamongna Oak Grove Drive Improvement Project.
 - The Committee was concerned about the Explorer Well Project and disturbing the natural habitat.
 - The public voiced concerns about safety in the area by the JPL east lots, with the presence of drones, drivers doing "donuts" in their cars, and makeshift movies.
 - HWPAC discussed public outreach and hosting a Hahamongna Appreciation Day in the future.
 - Will discuss further opportunities with the Boy Scouts, the Girl Scouts, and other nonprofit organizations.

May 2024:

- No update
- The next scheduled meeting of the Hahamongna Advisory Committee is May 28.

June 2024:

Status:

Ad Hoc Committee re: Objective #3 – Maintenance and Safety Committee

Commissioners: Ashley-MacQuarrie (Lead), Bender, Mastromatteo, and Sheppard
City Staff: Mel Alonzo, Talib Khalfani, and Garrett Crawford

Action Items:

- Provide a 101 Orientation for the Committee Members at the onset of the fiscal year.
- Discuss issues pertaining to the maintenance of City parks and park preservation.
- Review Park checklist forms submitted by Commissioners.
- Collaborate with other organizations and governmental bodies on the park and open space issues.
- Monitor accessibility and disability issues in the parks and, when appropriate, work with the Accessibility and Disability Commission.

Work Plan Updates:

July 2023:

- Recreation and Parks Commission meeting canceled

August 2023

- The Maintenance and Safety Ad Hoc Committee meeting was held on July 31.
 - Committee members and Staff reviewed park checklists submitted by Recreation and Parks Commissioners.
 - Discussed Lower Arroyo car vandalism issues.
 - Discussed Camp Adventure Wood (Archery program)

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- A Maintenance and Safety Ad Hoc Committee meeting was held on October 2.
 - Discussed the break-ins at Lower Arroyo.
 - Discussed the Community Garden across from Arlington.
 - The Committee discussed the liability of someone eating from a fruit tree in the City Parks. The City is not liable.
 - Allendale pickleball courts are being surfaced this week.
 - Discussed homelessness at the Kaiser Building at Lake and Villa.

RPC Work Plan 2023-2024. Approved August 1, 2023.

November 2023:

- Recreation and Parks Commission Meeting canceled.

December 2023:

- The Maintenance and Safety Meeting was held on December 4.
 - Discussed the installation of lighting at Diamonds 2 and 3 at Brookside Park.
 - Noted the City is completing the preparation work for the Rose Parade.

January 2024:

- Recreation and Parks Commission Meeting canceled.

February 2024:

- The Maintenance and Safety Meeting was held on February 5.
 - The committee members and Staff reviewed park checklists.
 - Discussed Lower Arroyo vehicle vandalism and the uptick in incidents in January.
 - Discussed questionable activity at the Playhouse Village Park at night.
 - Discussed the incompatibility of city staff's access to the parks survey checklist using a Google-based form. Suggested another tool such as Survey Monkey or a city-accessible form using the same questions with Commissioner user-friendly access.

March 2024:

- The Maintenance and Safety Meeting was held on March 4.
 - The committee discussed revamping the Sierra Madre medians.
 - The Ad Hoc Committee asked about the damage from the last rainstorms. Staff said just a few trees were down in the Arroyo.
 - A bench-related request was discussed. It was found that the metal park benches cannot be repainted but must be replaced, and staff discussed the need for benches to be replaced at Allendale Park.
- At the Recreation and Parks Commission Meeting on March 5, Commissioner Bender discussed the need to re-paint the handicapped parking spots at Allendale and all the parks.

April 2024:

- The Maintenance and Safety Meeting was held on April 1.
 - Discussed the Lower Arroyo road pavement.
 - Discussed rainstorm damage from recent rains.
 - Discussion regarding the increase of dogs off-leash.

May 2024:

- The Maintenance and Safety Meeting was held on May 6.
 - Discussed the fencing and signage at the Playhouse Village.
 - Discussed the Lower Arroyo parking lot which has become worn after the rains, and there is an absence of the Archery Sign.
 - Reviewed park surveys.
 - Discussed the chain link fence under the Holly Street Apartment building, next to the metro link, and wanted to see if it is feasible to add a perimeter to make the area safer. (Staff would further delve into potential options).

June 2024:

Status:

Ad Hoc Committee re: Objective #4–Recreation and Parks Foundation Committee

Commissioners: Sheppard (Lead), Ashley-MacQuarrie, and Mastromatteo
City Staff: Kenny James, Mel Alonzo, and Koko Panossian

Action Items:

- A 101 Orientation for the Committee Members at the onset of the fiscal year.
- Update the Commission on foundation activities.
- Identify funding priorities and objectives of the Parks, Recreation and Community Services Department (PRCS).

Work Plan Updates:

July 2023:

- Recreation and Parks Commission meeting canceled.

August 2023:

- No update

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- There is a Foundation Committee Meeting scheduled for November 7.

November 2023:

- Recreation and Parks Commission meeting canceled.

December 2023:

- The Committee approved a grant of \$3,000 for First Tee, which is a youth golf program.
- The Committee discussed a point of sales system for the Ambassador's Program.
- The next meeting will be held in January.

January 2024:

- Recreation and Parks Commission meeting canceled.

February 2024:

- No update

March 2024:

- No update

April 2024:

- No update

May 2024:

- The Recreation and Parks Foundation held a meeting on May 7, preceding the Recreation and Parks Commission Meeting.
 - Closed out the fiscal year and will be preparing for upcoming next fiscal year.

June 2024:

Status:

Ad Hoc Committee re: Objective #5–Recreation Programs Committee

Commissioners: Tan (Lead), Bender, Mastromatteo, and Mitchell
City Staff: Kenny James and Leonardo Chavez

Action Items:

- A 101 Orientation for the Committee Members at the onset of the fiscal year.
- Meet with representatives regularly to review recreation programs and make recommendations.
- Monitor accessibility and disability issues in recreation programs and, when appropriate, work with the Accessibility and Disability Committee.
- Make recommendations as to the direction and efficiency of ongoing pickleball projects.

Work Plan Updates:

July 2023:

- Recreation and Parks Commission Meeting canceled.

August 2023:

- Held a Recreation Programs Committee Meeting on July 26
 - Commissioner Bender and Commissioner Tan met with PRCS staff (Leonardo Chavez)
 - Discussed music festivals.
 - Requested past expenses for concert programs at Levitt Pavilion.
- The committee discussed and decided future meetings would be held at noon on the last Wednesday of each month.

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- Held a Recreation Programs Committee Meeting on September 27.
 - Discussed the programming protocol, costs, and what is needed to stage music concerts at the Levitt Pavilion with Staff.
 - Discussed pickleball.

November 2023:

- Recreation and Parks Commission Meeting canceled.

December 2023:

- Held a Recreation Programs Committee Meeting on November 29.
 - Discussed the various programs in the City and praised the Staff for their work.
 - Discussed the actual number of basketballs, equipment, and possible funding revenues.
 - The Committee asked what the City needs the most, and the response was more sports fields.
 - Asked Staff what equipment is supplied to the kids. The City supplies balls and uniforms for basketball, cones and balls for soccer, flags and balls for football, but they do not supply shoe wear.
 - Discussed the available core services, which included 200 seasonal staff, Day Camps, Aquatics, Youth Sports, Contract Classes, and the After- School Program.
 - Discussed Contractors and full-time City Staff.

January 2024:

- Recreation and Parks Commission Meeting canceled.

February 2024:

- Held a Recreation Programs Committee Meeting on December 23.
 - Commissioner Tan was the only Commissioner in attendance.
 - Staff noted it was a quiet time with recreational programming.
 - Commissioner Tan asked what the Commission can do to help.
 - There was a discussion about Memorial Park and what can be done with the transients. Commissioner Tan suggested Metro has five million dollars in grants for transient centers, and this might be a possibility for Memorial Park.

March 2024:

- Held a Recreation Programs Committee Meeting on February 28.
 - Discussed the status of the Recreation Summer Program catalog.
 - Commissioner Tan received a complaint regarding the registration for the dance programs and reached out to Staff to help correct the issue.
 - There was a discussion about the music series at Memorial Park. Currently, there are no sponsors; therefore, there is no funding available.
 - Discussed the need to update the exercise equipment around all the parks.
 - There was a Pickleball Discussion
 - Bruce Bailey, a Pasadena resident and member of the Pickleball Committee who attended the Recreation Programs meeting, said he would like to see more lights before more courts at the Vina Vieja Park Project.

April 2024:

- The Recreation and Programs Committee March meeting was canceled.
 - No April updates.

May 2024

- Held a Recreation Programs Committee Meeting on May 1.
 - Discussed summer programming.
 - Discussed pickleball and the challenges at McKinley.
 - Working on a modified schedule.
 - Working on new signage.
 - Will notify Pickleball Ambassadors of the new schedule once established.
 - Staff has reached out to Caltech for potential shared use of Caltech's pickleball courts.
 - Vina Vieja Pickleball courts are currently under construction.
 - Update from City Staff on the Pasadena Unified School District Facility Reservation System.

June 2024:

Status:

Ad Hoc Committee re: Objective #6 – Urban Forestry Advisory Committee

Commissioners: Martinez (Lead), Bender

City Staff: Tony Olmos, Kenny Graham, and Michael King

Action Items:

- A 101 Orientation for the Committee Members at the onset of the fiscal year.
- Review and make recommendations on matters pertaining to the City's Urban Forest.

➤ **Work Plan updates:**

July 2023:

- Recreation and Parks Commission meeting canceled.

August 2023:

- The Urban Forestry Committee met on June 14.
 - Received a presentation from Mark Giles, a representative from the Genesis Project located at 2155 E Colorado Boulevard, reviewing the proposed driveway apron and the impact on street trees.
- The Urban Forestry Committee met on July 12.
 - Discussion on the use of artificial turf.
 - Discussed potential tree removal by Rose Bowl Operating Company.
 - Revisited and discussed the Genesis Project's impact on street trees initially presented at the June 14 UFAC meeting.

September 2023:

- Recreation and Parks Commission meeting canceled.

October 2023:

- No update: The September UFAC meeting was canceled.

November 2023:

- Recreation and Parks Commission Meeting canceled.

December 2023:

- No update: The November UFAC meeting was canceled.

January 2024:

- Recreation and Parks Commission Meeting canceled.

February 2024:

- No update

March 2024:

- The Urban Forestry Committee (UFAC) met on February 21.
 - UFAC approved eighteen tree removals at the Norton Simon Museum (the City owns the property).
 - Norton Simon is creating a new entrance and driveway and redoing the courtyard.
 - Norton Simon will be replacing nineteen trees (net gain of one tree) on the property.
 - UFAC encouraged Norton Simon to use more native trees, and UFAC hoped Norton Simon would report back to them if they were able to accommodate the native tree request.

April 2024:

- The Urban Forestry Committee (UFAC) March 13 meeting was canceled, so the last meeting was held on February 21.
- Commissioner Bender reiterated the following, which was discussed at the Feb 21 meeting.
 - UFAC approved eighteen tree removals at the Norton Simon Museum (the City owns the property).
 - Norton Simon is creating a new entrance and driveway and redoing the courtyard.
 - Work was being done on a fence at Norton Simon by Colorado and Orange Grove.
 - UFAC encouraged Norton Simon to use more native trees, and UFAC hoped Norton Simon would report back to UFAC if they were able to accommodate the native tree request.

May 2024:

- The Urban Forestry Committee (UFAC) cancelled the March 13 and the April 10 Regular Meetings.
- Commissioner Martinez shared that the city has ascertained an Urban Forest Planning Consultant.
 - UFAC has been tracking the consultant's tree watering study.
 - For all those interested, there will be a tree-watering open house at Victory Park on May 16 from 5 p.m. to 8 p.m.

Status:

Recreation and Parks Commission

Ad Hoc Committee Assignments

CIP/Revenue (4)

Mark Mastromatteo (Lead)
Betsy Mitchell
Treasure Sheppard
Howard Tan

Maintenance and Safety / (4)

Terri Ashley-MacQuarrie (Lead)
Lon Bender
Mark Mastromatteo
Treasure Sheppard

Recreation Programs (4)

Howard Tan (Lead)
Lon Bender
Mark Mastromatteo
Betsy Mitchell

Other

Urban Forestry Advisory Committee (2)

Tim Martinez (Lead)
Lon Bender

Recreation and Parks Foundation (3)

Treasure Sheppard (Lead)
Terri Ashley-MacQuarrie
Mark Mastromatteo

Hahamongna Watershed Park Advisory Committee (HWPAC) (5)

Tim Martinez (Lead)
Mark Mastromatteo
Betsy Mitchell
Treasure Sheppard
Howard Tan

Recreation and Parks Commission Park Assignments

PARK/DISTRICT	COMMISSIONER
ALLENDALE-7	Lon Bender
AREA H -1	Howard Tan
BRENNER - 3	Treasure Sheppard
BROOKSIDE -1	Howard Tan
CENTRAL- 6	MarkMastromatteo
DEFENDERS-6	Tim Martinez
DESIDERIO-1	MarkMastromatteo
EATON-BLANCHE-4	Terri Ashley-MacQuarrie
GRANT-7	Lon Bender
QWINN-4	Betsy Mitchell
HAHAMONGNA-1	Howard Tan
HAMILTON-4	Edgar Riddle
JEFFERSON-2	Betsy Mitchell
LA PINTORESCA-1	Tim Martinez
LA CASITA/LOWER ARROYO- 6	Terri Ashely MacQuarrie
MCDONALD-5	Betsy Mitchell
MEMORIAL-3	Lon Bender
ROBINSON-3	Treasure Sheppard
PLAYHOUSE VILLAGE PARK-3	Treasure Sheppard
SAN RAFAEL-6	Mark Mastromatteo
SINGER-6	MarkMastromatteo
SUNNYSLOPE-4	Betsy Mitchell
VICTORY-4	Lon Bender
VILLA-5	Terri Ashley-MacQuarrie
VINA VIEJA-4	Mark Mastromatteo
WASHINGTON-5	Tim Martinez

4.

New Business

Action Item

**Establish Work Plan
for FY 2024-2025**

DRAFT

City of Pasadena Recreation and Parks Commission Work Plan

Draft Work Plan: 07/2/24 – 06/03/2025

Mission:

The purpose of the Commission is to advise the City Council on all matters concerning recreation, recreational use and programs, and all related features of “dedicated parkland,” as defined and designated in chapter 3.23 of the Pasadena Municipal Code and of ‘parks,’ as defined and designated in section 3.24.020 (f) of the Pasadena Municipal Code.

Overall Objective:

Develop recommendations for recreation programs, park and open space resources and infrastructure, direct resource utilization, and identify funding sources to support these resources.

FY 2024-2025 Ad Hoc Committees:

- Ad Hoc Committee re: Objective #1 –
- Ad Hoc Committee re: Objective #2 –
- Ad Hoc Committee re: Objective #3 –
- Ad Hoc Committee re: Objective #4 –
- Ad Hoc Committee re: Objective #5 –
- Ad Hoc Committee re: Objective #6 –

Ad Hoc Committee re: Objective #1 –

Commissioners: (Lead)

City Staff:

Action Items:

Work Plan Updates:

July 2024:

Status:

Ad Hoc Committee re: Objective #2 –

Commissioners: (Lead)

Staff:

Action Items:

Work Plan Updates:

July 2024:

Status:

Ad Hoc Committee re: Objective #3–

Commissioners:
City Staff:

Action Items:

July 2024:

Status:

Ad Hoc Committee re: Objective #4–

Commissioners: (Lead)

City Staff:

Action Items:

Work Plan Updates:

July 2024:

Status:

Ad Hoc Committee re: Objective #5–

Commissioners: (Lead)

City Staff:

Action Items:

Work Plan Updates:

July 2024:

Status:

Ad Hoc Committee re: Objective #6–

Commissioners: (Lead)
City Staff:

Action Items:

Work Plan updates:

July 2024:

Status:

Recreation and Parks Commission

Ad Hoc Committee Assignments

CIP/Revenue (4)

**Maintenance and
Safety / (4)**

Recreation Programs (4)

Other

Urban Forestry Advisory Committee (2)

Recreation and Parks Foundation (3)

Hahamongna Watershed Park Advisory Committee (HWPAC) (5)

Tim Martinez (Lead)

Mark Mastromatteo

Betsy Mitchell

Treasure Sheppard

Howard Tan

Recreation and Parks Commission Park Assignments

PARK/DISTRICT	COMMISSIONER
ALLENDALE-7	Lon Bender
AREA H -1	Howard Tan
BRENNER - 3	Treasure Sheppard
BROOKSIDE -1	Howard Tan
CENTRAL- 6	MarkMastromatteo
DEFENDERS-6	Tim Martinez
DESIDERIO-1	MarkMastromatteo
EATON-BLANCHE-4	Terri Ashley-MacQuarrie
GRANT-7	Lon Bender
QWINN-4	Betsy Mitchell
HAHAMONGNA-1	Howard Tan
HAMILTON-4	Edgar Riddle
JEFFERSON-2	Betsy Mitchell
LA PINTORESCA-1	Tim Martinez
LA CASITA/LOWER ARROYO- 6	Terri Ashely MacQuarrie
MCDONALD-5	Betsy Mitchell
MEMORIAL-3	Lon Bender
ROBINSON-3	Treasure Sheppard
PLAYHOUSE VILLAGE PARK-3	Treasure Sheppard
SAN RAFAEL-6	Mark Mastromatteo
SINGER-6	Mark Mastromatteo
SUNNYSLOPE-4	Betsy Mitchell
VICTORY-4	Lon Bender
VILLA-5	Terri Ashley-MacQuarrie
VINA VIEJA-4	Mark Mastromatteo
WASHINGTON-5	Tim Martinez

