



**Special Annual Meeting  
Northwest Commission  
Tuesday, June 18, 2024  
5:00 P.M.**

**Robinson Park Recreation Center  
1081 North Fair Oaks Avenue, Pasadena, CA 91103**

**Members**

Alfred Carr, Chair, District 1  
Lorena Yopez Hernandez, Vice Chair, District 5  
Alex Mena, District 1  
Daniel P. Yen, District 2  
Michael Cullins, District 3  
Max Reyes, District 4  
Stephanie Nava-Angeles, District 5  
Ted Smith, District 6  
Uzoamaka Ogbodo, District 7  
Vacant, Mayor  
Vacant, District 3

**Staff**

Lola Osborne, Deputy Director  
January Lee, Recording Secretary

**Mission Statement**

The City of Pasadena is dedicated to delivering exemplary municipal services responsive to our entire community and consistent with our history, culture, and unique character.

**Meeting Information**

Northwest Commission regular meetings are held on the 2<sup>nd</sup> Tuesday of each month.

To request meeting materials in alternative formats or other disability-related modifications or accommodations necessary to facilitate meeting participation, please contact the Parks, Recreation, and Community Services Department as soon as possible at (626) 744-3806 or [jalee@cityofpasadena.net](mailto:jalee@cityofpasadena.net). Providing at least 72-hour advance notice will help ensure availability.

Language translation services may also be requested with 72-hour advance notice by calling (626) 744-3806 or [jalee@cityofpasadena.net](mailto:jalee@cityofpasadena.net). Habrá servicio de interpretación disponible para éstas juntas llamando (626) 744-3806.

Public meetings begin at 5:00 P.M. Items on the agenda may not be called in the order listed. Agendas and related documents are available on the City website at: [www.cityofpasadena.net/commissions/northwest-commission](http://www.cityofpasadena.net/commissions/northwest-commission) and all branch libraries.

Materials related to an item on this agenda submitted to the Northwest Commission after distribution of the agenda packet are available for public inspection at the reception counter at the Robinson Park Recreation Center, 1081 North Fair Oaks Ave, Pasadena, 91103 and City Hall, N255 at 100 N. Garfield Ave., Pasadena, 91101 during normal business hours.



**Agenda  
Special Annual Meeting  
Northwest Commission  
Tuesday, June 18, 2024  
5:00 P.M.  
Robinson Park Recreation Center  
1081 North Fair Oaks Avenue, Pasadena, CA 91103**

**NOTE TO PUBLIC: PUBLIC COMMENT IS LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA**

- 1. Call to order**
- 2. Roll call**
- 3. Public comments for items on the agenda**
- 4. New business**

**Action items**

- Review and approval of Commission Attendance Record for FY 2023-2024\*
- Review and approval of Commission Report of Accomplishments for FY 2023-2024\*
- Report from the Nominating Committee for recommended FY 2024-2025 Commission Officers (oral report)
- Election of Commission Officers for FY 2024-2025
- Chair to appoint Parliamentarian for FY 2024-2025
- Establish Strategic Plan for FY 2024-2025\*

**Information items**

- Review Commission Budget for FY 2024 - 2025
- Discussion of Article VI of the Commission Rules and Regulations related to commission comments during meetings
- Overview of Exceptions for Commission participation at events

**5. Old business**

None

**6. Reports/Comments from the Chair**

**7. Comments from Commissioners**

**8. Staff comments – City Commission Training**

**9. Upcoming meeting agenda items**

**10. Adjournment**

**\*Attachments**



Alfred Carr, Chair  
Northwest Commission

**Note to Public:** An opportunity for public comment will be provided at the time the above items are discussed. In order to facilitate public participation at meetings, the Commission will accept public comment in the following manner:

**1. In-person public comments during the meeting:**

Prior to or during the meeting, members of the public may provide public comment by submitting a speaker card prior to the start of public comment on that item to the recording secretary.

**2. Advance correspondence, to become part of the record:**

Members of the public may submit written correspondence of any length prior to the start of the meeting, at the following email address: [jalee@cityofapasadena.net](mailto:jalee@cityofapasadena.net) . Correspondence will be forwarded to the Northwest Commission prior to the meeting if received at least 30 minutes before the start of the meeting. Any correspondence received later will be forwarded to the Commission by email the next business day.

**Posting statement:** I hereby certify that this agenda, in its entirety, was posted on the City Council Chamber bulletin board S249, the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue, and Robinson Park Recreation Center, 1081 Fair Oaks Avenue, and a copy was distributed to the branch libraries for posting on or before the 13<sup>th</sup> day of June 2024 by 5:30 P.M.; and that copies were emailed not less than 24

hours prior to the meeting, to each member of the Northwest Commission, to each local newspaper of general circulation, radio, or television station requesting notice in writing, all of which media recipients are identified on the distribution list below. The agenda may be viewed at the City's website at:  
[www.cityofpasadena.net/commissions/northwest-commission](http://www.cityofpasadena.net/commissions/northwest-commission).

*January Lee*

January Lee, Recording Secretary  
Parks, Recreation, and Community Services Department

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**Distribution:**

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**NORTHWEST COMMISSION  
MEETING ATTENDANCE RECORD  
JULY 2023 - JUNE 2024**

MEMBERS	07/11/23	08/08/23	09/12/23	10/10/23	11/14/23	12/12/23	01/09/24	1/17/2024	02/13/24	03/12/24	04/09/24	05/14/24	06/18/24	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	REGULAR	SPECIAL	REGULAR	REGULAR	REGULAR	SPECIAL	SPECIAL		
ALFRED L. CARR (District 1)	NQ	A	P	P	NQ	P	XX	P	P	P	A	A		6	66.67%
LORENA YEPEZ HERNANDEZ (District 5)	NQ	P	P	P	NQ	A	XX	P	P	P	A	A		6	66.67%
ALEX MENA (District 1)	/	/	/	P	NQ	P	XX	P	P	P	P	P		7	77.78%
DANIEL P. YEN (District 2)	NQ	P	P	A	NQ	A	XX	U	P	A	P	A		4	44.44%
JULIETA ARAGON (District 3)	NQ	P	P	P	NQ	/	/	/	/	/	/	/	/	3	100.00%
MICHAEL CULLINS (District 3)	NQ	P	P	P	NQ	P	XX	P	P	P	P	P		9	100.00%
MAX REYES (District 4)	NQ	P	P	P	NQ	A	XX	P	A	P	A	P		6	66.67%
STEPHANIE NAVA -ANGELES (District 5)	NQ	P	P	P	NQ	P	XX	P	P	A	P	P		8	88.89%
TED SMITH (District 6)	/	/	/	/	NQ	P	XX	P	P	P	P	P		6	66.67%
UZOAMAKA OGBODO (District 7)	NQ	A	P	P	NQ	A	XX	P	P	A	P	U		5	55.56%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

Total Meetings Held	9
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**City of Pasadena Northwest Commission**  
**Strategic Plan: 07/11/2023 – 06/11/2024**

**Mission:**

1. Serve as a monitoring body for the Northwest community.
2. Work with the City Manager and staff on updating and revising the Northwest Strategic Plan.
3. Provide ongoing oversight on the implementation of the plan.
4. Provide periodic advice to the City Council on Northwest issues.
5. Work with the City Manager and staff to promote economic development activities in Northwest Pasadena.
6. Provide periodic advice to the Council on economic development activities in Northwest Pasadena.
7. Present an annual review of the implementation of the plan's projects and programs to the City Council and the community.
8. Recommend policies, procedures, programs, and legislation to promote and ~~and~~ communication, civic involvement, and social and cultural environments to the Northwest residents of Pasadena.
9. Consult and cooperate with other public agencies and commissions on matters relevant to the Commission.

**FY 2023-2024 Ad Hoc Committees:**

**Ad Hoc Committee re: Objective #1:** Neighborhood Preservation/Public Safety

**Ad Hoc Committee re: Objective #2:** Economic Development

**Ad Hoc Committee re: Objective #3:** CDBG Funding

## Ad Hoc Committee re: Objective #1 – Neighborhood Preservation/Public Safety

Objective Purpose: Promote equitable Northwest neighborhood preservations through advancing CIP projects and monitoring activities related to housing and public safety.

Commissioners: Yopez Hernandez, Nava-Angeles, Carr

### Action Items:

- **Continued** - Support staff in completing a status of activities named in the 1985 Northwest Community Plan.
- **Completed** - Assess CIP needs in Northwest, including gathering community input, and make recommendations (maintenance and safety concerns).
- **Completed** - Conduct Annual Community Survey and concurrently encourage resident reporting via City app.
- **Completed** - Assess equitable enforcement of new neighborhood or city regulations (**Citywide reports vs. for Northwest only**).
- **Completed** - Share information with the community on refuse requirements, services, and penalties.
- **Completed** - Receive reports/updates on new housing projects in Northwest.
- **Completed** - Draft a letter in support of the North Fair Oaks Vision Plan for consideration in the Fair Oaks/Orange Grove Specific Plan.

### Strategic Plan Updates:

July 2023:

- No update provided

August 2023:

- The Commission received an update on the Hope Housing Project in Northwest Pasadena from Jim Wong, Senior Project Manager, Department of Housing.
- Staff (Osborne) reported she informed the Department Directors the Commission is assisting with the review of the 1985 Northwest Community Plan goals and stressed the importance of department staff providing the requested information in a timely manner when contacted by the ad hoc committee.
- Commissioner Aragon reported that she, Chair Carr, and Commissioner Ogbodo assisted at the commission table during Assemblymember Chris Holden's Annual Community Resource Fair and Block Party on Saturday, August 5, and distributed the Commission's community and business surveys to residents.



September 2023:

- The Commission received a presentation from Lari Burney (311 Call Center Representative) regarding training on how to access the Pasadena Citizen Service Center (CSC) service map to monitor resident requests pertaining to maintenance and safety issues in their neighborhood.
- Vice Chair Yepez Hernandez reported the ad hoc committee met on Tuesday, September 12 and reviewed the action items for the objective.
- Vice Chair Yepez Hernandez requested information from Staff (Osborne) to assist the ad hoc committee in developing a plan to distribute the Community Survey to residents in the Northwest neighborhoods.
- Commissioner Cullins requested clarification regarding the objective's purpose pertaining to Public Safety. The ad hoc committee will discuss the issue at their next meeting and determine if an action item needs to be revised or an additional action item be added to the objective.

October 2023:

- Vice Chair Yepez Hernandez reported the ad hoc committee met on Tuesday, September 26 and Tuesday, October 2 to discuss contacting the neighborhood associations in Northwest to distribute the community surveys in order to gather information about the concerns in their neighborhoods.
- Commissioner Aragon requested suggestions on how to address the consistent dumping of refuse and bulky items in specific areas. Staff (Osborne) requested the Commission monitor the Citizen Service Center (CSC) service map and notify her of the areas that receive multiple reports regarding the issue for follow up with Code Enforcement.
- Staff (Osborne) reported she contacted Public Works to request the information distributed to residents regarding the refuse requirements. The documents will be mailed to the Commission when received.
- The Commission reviewed the memo from Phyliss Hallowell, Management Analyst, Department of Public Works requesting submission of projects ideas for Capital Improvement Project funding for FY 2025 – 2029. The ad hoc committee will meet to discuss the recommendation of projects in the Northwest that meet the funding criteria.
- Staff (Osborne) requested the ad hoc committee review the list of recommendations submitted by the Commission in 2023 and submit the new recommendations to her by October 27.
- Chair Carr shared information with the Commission from the memo from Jennifer Paige, Director of Planning and Community Development regarding Accessory Dwelling Unit (ADU) Activity in Northwest from January 1 – June 30, 2023.

November 2023:

- Meeting cancelled

#### December 2023:

- Commissioner Nava Angeles reported the ad hoc committee met by phone and discussed the recommendations for Capital Improvement Program (CIP) projects. The list of recommended projects was sent to Staff (Osborne).
- Staff (Osborne) advised the ad hoc committee that she submitted the recommendations that were discussed at the meeting but the recommendations regarding the ADA sidewalk repairs were removed from the list since these repairs are completed with CDBG funding.
- Commission Nava Angeles reported she attended the Washington Park Community Meeting on Tuesday, November 28, 2023, at Santa Catalina Library regarding the recent incidents at Washington Park and stated that the City is considering more lighting and cameras at Washington, Villa Parke and Robinson Park based on the requests from residents during the meeting.

#### January 2024:

- The Commission received a presentation from Jim Wong (Senior Project Manager, Department of Housing) regarding an update on the Heritage Square South Permanent Supportive Housing Project for chronically Homeless Seniors at 710 N. Fair Oaks Avenue.
- The Commission approved a recommendation from the Department of Housing to provide a City loan in the amount of \$1,903,121 for the nonprofit, Door of Hope to renovate a property at 734 N. Marengo Ave. for operation as a 20-unit transitional housing project for families.
- Commissioner Nava- Angeles reported that she and Commissioner Ogbodo attended the study session for the North Lake Specific Plan on Wednesday, January 17 and they shared information on items that pertained to the work of the Commission.

#### February 2024:

- Vice Chair Yepez Hernandez recommended adding the following action item to the objective:
  - Draft a letter in support of the North Fair Oaks Vision Plan for consideration in the Fair Oaks/Orange Grove Specific Plan.
- Vice Chair Yepez Hernandez reported the ad hoc committee will meet with staff from the Department of Public Works on Tuesday, February 20 regarding the recommended FY 2025 -2029 Capital Improvement Program (CIP) projects located completely or partially in Northwest Pasadena.
- Commissioner Nava-Angeles requested copies of the Northwest Community Survey to distribute at the commission table at the Black History Festival on Saturday, February 17.

- Vice Chair Yepez Hernandez reported she is unable to get complete information about the service reports submitted to the Citizens Service Center (CSC) by residents in the Northwest and requested Staff (Osborne) to follow up with the CSC regarding the issue.

March 2024:

- The Commission received a presentation from the Department of Public Works, Department of Transportation and Department of Water & Power regarding the City Manager's recommended FY2025-2029 Capital Improvement Program (CIP) budget for projects located in the Northwest and approved the budget as presented.
- The Commission reviewed and approved the draft letter of support for the North Fair Oaks Vision plan to be included as recommendations in the Fair Oaks/Orange Grove Specific Plan with amendments.
- Vice Chair Yepez Hernandez reported that Commission collected additional community surveys during the Black History Festival on February 17.
- The ad hoc deemed the following action items completed:
  - Assess CIP needs in Northwest, including gathering community input, and make recommendations (maintenance and safety concerns).
  - Draft a letter in support of the North Fair Oaks Vision Plan for consideration in the Fair Oaks/Orange Grove Specific Plan.

April 2024:

- Staff (Osborne) reported she continues to work with the City Manager's Office regarding the status of activities in the 1985 Northwest Community Plan and recommended this remain on the Strategic Plan for 2024 - 2025.
- The ad hoc committee deemed the following action item completed:
  - Assess equitable enforcement of new neighborhood or city regulations (**Citywide reports vs. for Northwest only**).

May 2024:

- No update provided

June 2024:

**Status: Completed**

## Ad Hoc Committee re: Objective #2 – Economic Development

Objective Purpose: Support economic development activities in the Northwest

Commissioners: Reyes, Ogbodo, Cullins, Carr

### Action Items:

- **Completed** - Promote the Northwest Business Directory.
- **Continued** - Northwest Business Survey to new businesses:
  - Disseminate in conjunction with welcome letter
  - Analyze the results and add businesses to the directory
- **Continued** - Northwest Business Survey to residents:
  - Disseminate and analyze results.
- **Continued** - Continue to build a relationship with the Economic Development Department.
- **Continued** - Attend meetings regarding the North Lake Avenue Specific Plan if and when meetings are scheduled.

### Strategic Plan Updates:

July 2023:

- Commissioner Reyes reported the ad hoc committee met in July and discussed the priorities for the ad hoc committee to complete the action items.

August 2023:

- The ad hoc committee is reviewing the business surveys completed at the Juneteenth Festival on Saturday, June 17, and Assemblymember Chris Holden's Annual Community Resource Fair and Block Party on Saturday, August 5.
- Commissioner Reyes requested Staff (Osborne) set up a meeting with the Economic Development Division staff to discuss the action items for the objective. Staff (Osborne) requested the ad hoc committee send her their weekday availability to enable her to arrange the meeting.
- Staff (Osborne) reported a press release was going to be sent to local media regarding the Northwest Business Directory.

September 2023:

- The Commission received an update on the web based Northwest Business Directory and public outreach from Staff (Osborne) and stated the press release will be sent to the Commission once it is finalized.
- Commissioner Reyes reported the ad hoc committee met on August 17 to review the action items and discuss the upcoming meeting with the Economic Development Division staff.

- Staff (Osborne) requested the ad hoc committee resend their weekday availability to enable her to arrange the meeting with the staff from the Economic Development Division and to provide specific questions to send to the staff prior to the meeting.

#### October 2023:

- Commissioner Reyes reported the ad hoc committee is scheduled to meet with staff from the Economic Development Division on Wednesday, October 18 and questions were submitted to Staff (Osborne) for discussion during the meeting.
- Chair Carr reported the ad hoc committee will share the completed Northwest Business surveys with the Economic Development Division staff during the meeting to ensure the City is aware of the residents' concerns and requests.
- Chair Carr reported he met with Lisa Barrios, Field Rep for Councilmember Justin Jones and discussed the idea of a new business incubator program for the Northwest. Staff (Osborne) stated that Council District 1 had a new business incubator program several years ago and will research to find out information on the program.
- Staff (Osborne) reported the updates to the Northwest Business Directory have been completed, however the Information Technology Department is working to remove the message ribbon from the website. Once the message ribbon is removed, the City will send the press release to their media contacts.

#### November 2023:

- Meeting cancelled

#### December 2023:

- Chair Carr reported the ad hoc committee is scheduled to meet with staff from the Economic Development Department and the Economic Development Consultant to discuss what the Commission can do to support and enhance economic development in the Northwest. The ad hoc committee will provide a report to the Commission at the meeting scheduled for Wednesday, January 17.

#### January 2024:

- Chair Carr reported the ad hoc committee met with staff from the Economic Development Department and the Economic Development Consultant on Thursday, December 14 to discuss recommendations to enhance economic development in the Northwest and get information on the City's process of identifying businesses that meet community needs.
- The ad hoc committee will continue to communicate with the Economic Development Department staff and the consultant to share the feedback about the types of business that the community wants in the Northwest.
- Commissioner Cullins reported he spoke to Councilmember Justin Jones about including the business survey in the Council District #3 newsletter and requested the Commission to contact their councilmember about including the business survey in their Council District newsletters as well.

#### February 2024:

- Chair Carr requested Staff (Osborne) send the ad hoc committee the contact information for new businesses opening in the Northwest and stated the ad hoc committee will send the welcome letter from the Commission to the new business.
- Commissioner Ogbodo requested copies of the Northwest Business Survey to distribute at the Black History Festival on Saturday, February 17.

#### March 2024:

- Chair Carr reported he sent an email to Teresa Garcia with the Office of Economic Development regarding his concerns about business development at the intersection of Lake Avenue and Washington Boulevard and recommended adding the following action item to the objective:
  - Attend meetings regarding the North Lake Avenue Specific Plan when meetings are scheduled.
- The ad hoc committee reported the Commission collected additional Northwest Business Surveys from the community during the Black History Festival on February 17.
- Staff (Osborne) stated she will send information to the ad hoc committee regarding new businesses that opened in the Northwest during February for follow up.
- The ad hoc committee requested Staff (Osborne) send a copy of the press release regarding the Northwest Business Directory.
- The ad hoc committee deemed the following action item completed:
  - Promote the Northwest Business Directory.

#### April 2024:

- Staff (Osborne) reported she received a list of new businesses in the City and is working on sorting the information by zip code to identify the new businesses located in the Northwest. She will send the information to the ad hoc committee when it is available.
- The Commission received information regarding the N. Lake Specific Plan Planning Commission Study Session scheduled for Wednesday, April 10 at 6:30 P.M. Commissioner Nava-Angeles stated she will attend the meeting.

#### May 2024:

- Commissioner Nava-Angeles reports attending ongoing North Lake Avenue Specific Plan meetings.

#### June 2024:

**Status: Completed**

## Ad Hoc Committee re: Objective #3 – CDBG Funding

Objective Purpose: Recommend improvements to City facilities and offer prioritization for addressing the improvements.

Commissioners: Cullins (lead), Ogbodo, Yen, Carr

### Action Items:

- **Completed** - Using the inventory of City facilities, determine what needs exist.
- **Completed** - Engage the Department for facilities to determine their desires for improvement.
- **Completed** - Gather input from community members regarding desired enhancements.

### Strategic Plan Updates:

July 2023:

- No update provided

August 2023:

- Vice Chair Yepez Hernandez appointed Commissioner Yen to the CDBG Funding ad hoc committee.
- Staff (Osborne) advised the ad hoc committee that she can provide a list of City owned facilities in the Northwest to assist with making recommendations for improvements. The Committee lead, Commissioner Cullins stated that he would let staff know when they would like to receive the list.

September 2023:

- Staff (Osborne) requested the ad hoc committee schedule a meeting to review the list of City facilities in Northwest and develop a plan on how to gather information about the facilities that need improvements.

October 2023:

- The ad hoc committee met on Tuesday, October 10 and discussed the plan to gather information from the Northwest facilities that are eligible for Community Development Block Grant (CDBG) funding.
- Commissioner Cullins reported he spoke to Randy Mabson to get an update on the projects that were funded through the Community Development Block Grant (CDBG) funding for PY23 to determine the projects that require additional funding.

November 2023:

- Meeting cancelled

December 2023:

- Staff (Osborne) advised the Commission that Randy Mabson, Program Coordinator will provide a presentation to the Commission in March 2024 regarding the FY24 CDBG funding recommendations and requested the Commission send her any questions they may have about CDBG funding prior to the meeting.

January 2024:

- Commissioner Cullins reported that a presentation is scheduled for the March 12 meeting regarding the recommendations for the PY24 Community Development Block Grant (CDBG) funding.

February 2024:

- No update provided

March 2024:

- The Commission received a presentation from the Department of Housing regarding the recommended projects for the PY24 Community Development Block Grant (CDBG) City set-aside funding and approved the recommendations as presented.
- The ad hoc committee deemed the following action items completed:
  - Using the inventory of City facilities, determine what needs exist.
  - Engage the Department for facilities to determine their desires for improvement.
  - Gather input from community members regarding desired enhancements

April 2024:

- Objectives completed.

May 2024:

- No update provided

June 2024:

**Status: Completed**



## **Northwest Commission**

### **Presentation Calendar FY 2023-2024**

July 2023:

- Meeting cancelled

August 2023:

- Memo from Department of Housing on the Hope Housing Project – Jim Wong, Senior Project Manager, Department of Housing

September 2023:

- Presentation from Pasadena Citizens Service Center (CSC) regarding an update and training on the CSC service map – Lari Burney, 311 Call Center Representative

October 2023:

- Presentation from Pasadena Water and Power regarding status of electric vehicle charging stations in the Northwest including plans for incentives to install electric vehicle charging stations on City and private property.– Evan Johnson, Senior Customer Program Analyst
- Presentation from Outward Bound Adventures on their mission, purpose, and possible collaboration with the Northwest Commission – Charles Thomas, Executive Director

November 2023:

- Meeting cancelled

December 2023:

- Presentation from Peace over Violence regarding their program and services – Yvette Lozano, Chief Program and Operations Officer, Peace Over Violence

January 2024:

- Presentation from the Arts and Cultural Affairs Division regarding an update on public art projects at Robinson Park Recreation Center – Corey Dunlap, Public Art Coordinator, Planning and Community Development Department.

- Update on the Heritage Square South Permanent Supportive Housing Project for chronically Homeless Seniors at 710 N. Fair Oaks Avenue — Jim Wong, Senior Project Manager, Department of Housing

February 2024:

- Presentation for the Design and Historic Preservation Division regarding the Historic Places in Pasadena project – Kevin Johnson, Principal Planner Planning and Community Development Department
- Presentation regarding the North Fair Oaks Vision Plan – Jill Shook, Making Housing and Community Happen

March 2024:

- Approval of the PY24 Community Development Block Grant (CDBG) Recommendation for City Set-Aside Funding – Randy Mabson, Program Coordinator, Department of Housing
- Support City Manager’s Recommended FY2025- 2029 Capital Improvement Program (CIP) Budget – Denise Garcia, Acting Management Analyst IV, Department of Public Works

April 2024:

- Presentation from Pasadena Public Health Department regarding the California Violence Intervention Program (CalVIP) - Manuel Carmona, Deputy Director
- Presentation from D’Veal Family and Youth Services regarding their programs and services in the Northwest - Ron Mills, Chief Operating Officer and Rafaela Velado, MSW, Administrative Program Director

May 2024:

- Tour of Heritage Square South 60-unit mixed use project for chronically homeless seniors
- Presentation regarding installation of a new memorial for the Robinson Brothers’ home at 123 Pepper Street, Pasadena – Phyllis Hallowell, Acting Assistant to the City Manager
- Presentation by Union Station Homeless Services regarding programs to be provided at Heritage Square South – Gaby Cardenas, Permanent Supportive Housing and Evelyn Brathwaite, Associate Director of Permanent Supportive Housing

June 2024 Annual Meeting

(updated May 14, 2024)

**Draft**

**City of Pasadena Northwest Commission  
Strategic Plan: 07/09/2024 – 06/10/2025**

**Mission:**

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6. Provide periodic advice to the Council on economic development activities in Northwest Pasadena.
7. Present an annual review of the implementation of the plan's projects and programs to the City Council and the community.
8. Recommend policies, procedures, programs, and legislation to promote and ~~and~~ communication, civic involvement, and social and cultural environments to the Northwest residents of Pasadena.
9. Consult and cooperate with other public agencies and commissions on matters relevant to the Commission.

**FY 2024-2025 Objectives:**

**Ad Hoc Committee re: Objective #1 – XXXXX**

**Ad Hoc Committee re: Objective #2 – XXXXX**

**Ad Hoc Committee re: Objective #3 – XXXXX**

**Ad Hoc Committee re: Objective #4 – XXXXX**

## **Ad Hoc Committee re: Objective #1 – XXXXX**

Objective Purpose:

Commissioners:

### **Action Items:**

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**Work Plan Updates:**

**Status:**

## **Ad Hoc Committee re: Objective #2 – XXXXX**

Objective Purpose:

Commissioners:

**Action Items:**

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**Work Plan Updates:**

**Status:**

## **Ad Hoc Committee re: Objective #3 – XXXXX**

Objective Purpose:

Commissioners:

**Action Items:**

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**Work Plan Updates:**

**Status:**

## **Ad Hoc Committee re: Objective #4 – XXXXX**

Objective Purpose:

Commissioners:

**Action Items:**

- 
- 
- 

**Work Plan Updates:**

**Status:**

**Northwest Commission  
Presentation Calendar FY 2024-2025**

To be scheduled:

- 

July 2024:

- 

August 2024:

- 

September 2024:

- 

October 2023:

- 

November 2024:

- 

December 2024:

- 

January 2025:

- 

February 2025:

- 

March 2025:

- 

April 2025:

- 

May 2025:

- 

June 2025: Annual Meeting

(updated \_\_\_\_\_, 2025)