AGENDA
FINANCE COMMITTEE
SPECIAL MEETING NOTICE
JULY 22, 2024
PUBLIC MEETING 3:00 P.M.

Members
Victor M. Gordo, Mayor
Tyron Hampton, District 1
Felicia Williams, District 2

STAFF
Matthew Hawkesworth, Director of Finance
Lisa Hosey, Assistant City Attorney
Gloria Acevedo, Recording Secretary

MISSION STATEMENT
The City of Pasadena is dedicated to delivering exemplary municipal services, responsive to our entire community and consistent with our history, culture and unique character.

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Language translation services are available for this meeting by calling (626)744-4124 at least 24 hours in advance. Habrá servicio de interpretación disponible para éstas juntas llamando al (626)744-4124 por lo menos con 24 horas de anticipación.

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Items on the agenda may not be called in order listed. Agendas and supporting documents are available on the Internet at https://www.cityofpasadena.net/commissions/city-council-finance-committee/

*Materials related to an item on this Agenda submitted to the Finance/Audit Committee **after** distribution of the agenda packet will be posted online and listed as: "Supplemental Agenda Material Received after the Posting of the agenda"*

PUBLIC COMMENT AT THE FINANCE COMMITTEE SPECIAL MEETING FOR JULY 22, 2024, AT 3:00 P.M. WILL BE ACCEPTED IN-PERSON AND BY VIDEOCONFERENCE/TELECONFERENCE.

Link to City Meeting Policy:
cityofpasadena.net/CityCouncilMeetingPolicy

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http://pasadena.granicus.com/MediaPlayer.php?publish_id=9
AND

WWW.PASADENAMEDIA.ORG

In order to facilitate public participation at meetings the City will accept public comment in the following manner:

1. Whether participating in-person or virtually at the meeting, members of the public may provide public comment by submitting a speaker card prior to the start of public comment on that item, at the following webpage:

   www.cityofpasadena.net/commissions/public-comment/

   If a public comment speaker wishes to speak on more than one agenda item, please indicate which items on the online form (multiple item speakers will be handled according to the process posted on the agenda and as specified in the City meeting policy). Public comments are limited to 3 minutes each, and the Chair and Committee may limit this time if reasonable under the circumstances.

2. In-person Meeting Participation: Complete an online speaker card at the following website: **www.cityofpasadena.net/commissions/public-comment/**

   After submitting a public speaker card, members of the public may attend the meeting in-person by coming to the Pasadena City Council Chamber, Room S249 at City Hall at the date and start-time of the posted meeting.

   Virtual Meeting Participation: For virtual participants, you may attend by connecting to the meeting using a computer, other electronic device, or by telephone. Please review the agenda to identify the published start time for the meeting and connect to the meeting just prior to, or at the start of the meeting.

   To participate in public comment for an item and to be recognized to speak, it is required that the speaker login to the meeting using the same name or telephone number used on the Speaker Card form. This will allow City staff to locate and promote the speaker into the meeting when it is time for their public comment. Participants' phone calls to the Committee meeting will be recorded as part of the Committee meeting. By staying on the line and making public comment during the

Committee meeting by phone, you are agreeing to have your phone call recorded. Following is the connectivity information for virtual participation:

Computer or electronic devices, join the meeting at: **cityofpasadena.net/cczoom**

Telephone only dial-in: 1-669-900-6833, Meeting ID: 161 482 446

3. **Speaker Card Help Line**: If a public comment speaker needs assistance in completing a speaker card, please call the City Clerk's Office at: (626) 744-4124. Help line will open **30 minutes** prior to the posted start time of the meeting.

4. Members of the public may submit correspondence of any length prior to the start of the meeting, at the following email address:

   gacevedo@cityofpasadena.net

   Correspondence will be forwarded to the Committee prior to the start of the meeting, posted online, and made part of the legislative record for the item.

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DEPARTMENT OF FINANCE

CITY OF PASADENA
NOTICE OF SPECIAL MEETING
OF THE FINANCE COMMITTEE

JULY 22, 2024
PUBLIC MEETING: 3:00 P.M.
PASADENA CITY HALL, COUNCIL CHAMBER
100 NORTH GARFIELD AVENUE, ROOM S249

NOTICE IS HEREBY GIVEN that the special meeting of the Finance Committee will be held on Monday, July 22, 2024, at 3:00 p.m. in the Pasadena City Hall Council Chambers S249.

Victor M. Gordo, Mayor
City of Pasadena

I HEREBY CERTIFY that this notice, in its entirety, was posted on the Internet at www.cityofpasadena.net/commissions/city-council-finance-committee and on the Council Chamber Bulletin Board, Room S249 and the Bulletin Board in the rotunda area, City Hall, 100 North Garfield Avenue, this 18th day of July, 2024, by 5:30 p.m., and that copies hereof were faxed, emailed or delivered to each member of the City Council and to each local newspaper of general circulation, radio or television station requesting notice in writing, all of which recipients are identified on the distribution list set forth herein below.

Gloria Acevedo, Recording Secretary
Finance Committee

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SPECIAL MEETING
AGENDA
FINANCE COMMITTEE
JULY 22, 2024

Public Meeting: 3:00 P.M.
Council Chamber, Pasadena City Hall
100 North Garfield Avenue, Room S249

PUBLIC MEETING – 3:00 P.M.

ROLL CALL

PUBLIC COMMENT – LIMITED TO ITEMS ON THIS SPECIAL MEETING AGENDA AND WILL BE HEARD AT THE TIME THE ITEM IS CONSIDERED

APPROVAL OF MINUTES

July 8, 2024 Special Meeting

NEW BUSINESS

1. **AUTHORIZE THE CITY MANAGER TO SIGN ANY AND ALL AGREEMENTS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE LOCAL TRANSIT SYSTEM SUBCOMMITTEE ZERO EMISSION VEHICLE CALL FOR PROJECTS TO RECEIVE $5,000,000 IN GRANT FUNDING FOR THE LAUNCHING PASADENA TRANSIT AND PASADENA DIAL-A-RIDE'S ZERO EMISSION TRANSITION PROJECT AND AMEND THE FISCAL YEAR 2025 CAPITAL IMPROVEMENT PROGRAM BUDGET**

2. **AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 9706-3 WITH NORTON SIMON MUSEUM TO INCREASE THE ANNUAL LANDSCAPE MAINTENANCE CONTRACT BUDGET BY $171,144 THEREBY INCREASING THE GRAND TOTAL TO $337,104 SUBJECT TO ANNUAL CONSUMER PRICE INDEX INCREASE**

INFORMATION ONLY

3. **FY 2024 CAPITAL IMPROVEMENT PROGRAM - FOURTH QUARTER MONITORING REPORT**

ADJOURN

APPROVAL OF MINUTES

- **July 8, 2024 Special Meeting**

CITY OF PASADENA
FINANCE COMMITTEE MINUTES
PASADENA CITY HALL
100 NORTH GARFIELD AVENUE
CITY HALL COUNCIL CHAMBER S249
JULY 8, 2024
SPECIAL MEETING

OPENING Chair Gordo called the special meeting of the Finance Committee to order at 3:15 p.m.

ROLL CALL: Mayor Victor M. Gordo (Chair)
Councilmember Tyron Hampton (Arrived at 3:18 p.m.)
Councilmember Felicia Williams

Staff: Miguel Márquez, City Manager
Brenda Harvey-Williams, Assistant City Manager
Lisa Hosey, Assistant City Attorney
Matthew Hawkesworth, Acting Assistant City Manager/Director of Finance
Vic Erganian, Deputy Finance Director/City Treasurer
Tony Olmos, Director of Public Works
Kris Markarian, Deputy Public Works Director/City Engineer
Hayden, Melbourn, Principal Engineer
Gary Takara, Engineering Manager
Stacie Takeguchi, Assistant General Manger
Varoojan Avedian, Assistant General Manger
Gloria Acevedo, Recording Secretary

Guests: Jens Weiden, Chief Executive Officer/General Manager, Rose Bowl Operating Company
Mo Salama, Chief Financial Officer, Rose Bowl Operating Company
Raphael Henderson, Treasurer, Rose Bowl Operating Company Board
Steve Haderlein, President, Rose Bowl Operating Company Board

APPROVAL OF MINUTES: It was moved by Councilmember Williams, seconded by Chair Gordo, to approve the minutes of the April 29, 2024, May 6, 2024, May 13, 2024, and June 10, 2024 (special meetings) and the cancellation notices of April 22, 2024, May 27, 2024, and June 24, 2024, as submitted. (Motion Unanimously carried) (Absent: Councilmember Hampton)

NEW BUSINESS:

DIRECT THE CITY ATTORNEY TO PREPARE AN ORDINANCE AMENDING PASADENA MUNICIPAL CODE CHAPTER 4.08 TO ADD ALTERNATIVE PROJECT DELIVERY METHODS CONSISTENT WITH VOTER-APPROVED CITY CHARTER AMENDMENT

Chair Gordo introduced the item and Tony Olmos, Director of Public Works, provided a PowerPoint presentation and responded to questions.

Councilmember Williams requested for staff to include the Design Build Finance Operate method to the list of alternative project delivery methods.

It was moved by Councilmember Hampton, seconded by Councilmember Williams, to approve staff's recommendation and forward the item to the City Council for consideration. (Motion Unanimously carried) (Absent: None)

JOINT ACTION: FISCAL YEAR 2024-2025 INVESTMENT POLICY AND INVESTMENT STRATEGY

Chair Gordo introduced City Manager, Miguel Márquez, who introduced the item and Matthew Hawkesworth, Acting Assistant City Manager/Director of Finance, provided a brief outline and introduced Vic Erganian, Deputy Finance Director/City Treasurer, who provided a brief outline.

It was moved by Councilmember Williams, seconded by Councilmember Hampton, to approve staff's recommendation and forward the item to the City Council for consideration. (Motion Unanimously carried) (Absent: None)

QUARTERLY INVESTMENT REPORT - QUARTER ENDING MARCH 31, 2024

Chair Gordo introduced the item and Matthew Hawkesworth, Acting Assistant City Manager/Director of Finance, introduced Vic Erganian, Deputy Finance Director/City Treasurer, who provided a PowerPoint presentation and responded to questions.

Mayor Gordo asked for clarification on why most of the portfolio (60%) is invested in terms of two-years or less. Mr. Erganian stated that the shorter-term investment periods produce a higher yield quicker than the long-term investments, based on the current market rates.

It was moved by Councilmember Williams, seconded by Councilmember Hampton, to approve staff's recommendation and forward the item to the City Council for consideration. (Motion Unanimously carried) (Absent: None)

PROVIDE DIRECTION REGARDING THE INDEPENDENT ANALYSIS OF THE OPPORTUNITY FOR FAMILY GOLF AT THE BROOKSIDE GOLF COURSE

Chair Gordo introduced the item and Matthew Hawkesworth, Acting Assistant City Manager/Director of Finance, provided a PowerPoint presentation and responded to questions.

Councilmember Williams asked for the total cost of the project. Mo Salama, Chief Financial Officer, Rose Bowl Operating Company provided the preliminary cost at $8.5 million with the construction cost for the driving range estimate of $5.5 million and the family golf portion at $3 million. Councilmember Williams supports the driving range project; however, the family golf project lacks a demand analysis. She requested for staff to bring back a professional business plan that includes project phases.

The following individuals provided a comment/suggestion on the matter.

> Nina Chomsky, representing the Linda Vista-Annandale Association and Pete Ewing from the West Pasadena Residents Association spoke on their concern for the lack of a business plan in particular the construction cost and any comparables for the family golf project.

Chair Gordo was pleased with how the information was presented; however, stressed the importance of having various options on how to promote revenue growth at the Rose Bowl complex (Rose Bowl). Giving residents various options and the opportunity in the selection process will maintain the level of confidence in the City as responsible operators of the Rose Bowl. Community engagement is important so that future generations can see value in the decisions being made today. Chair Gordo also reminded the committee to keep in mind the various land use limitations related to the Arroyo and cautioned about oversaturation.

Councilmember Hampton reminded the Committee to consider the opportunity cost related to the project, suggested that the project name remain consistent, and for staff not to count council meeting presentations as community meetings. He also echoed the need for the creation of a business plan with multiple options for generating revenue.

Following a brief discussion, on the order of the Chair and consensus of the Finance Committee, the item was received and filed.

ADJOURNMENT: On the order of the Chair, the special meeting of the Finance Committee was adjourned at 4:35 p.m.

ATTEST:

_____
Mayor Victor Gordo, Chair
Finance Committee

_____
Gloria Acevedo
Recording Secretary

NEW BUSINESS

ITEM 1

1. AUTHORIZE THE CITY MANAGER TO SIGN ANY AND ALL AGREEMENTS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE LOCAL TRANSIT SYSTEM SUBCOMMITTEE ZERO EMISSION VEHICLE CALL FOR PROJECTS TO RECEIVE $5,000,000 IN GRANT FUNDING FOR THE LAUNCHING PASADENA TRANSIT AND PASADENA DIAL-A-RIDE'S ZERO EMISSION TRANSITION PROJECT AND AMEND THE FISCAL YEAR 2025 CAPITAL IMPROVEMENT PROGRAM BUDGET

Agenda Report

July 22, 2024

TO: Honorable Mayor and City Council

Through: Finance Committee (July 22, 2024)

FROM: Department of Transportation

SUBJECT: **AUTHORIZE THE CITY MANAGER TO SIGN ANY AND ALL AGREEMENTS WITH THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR THE LOCAL TRANSIT SYSTEM SUBCOMMITTEE ZERO EMISSION VEHICLE CALL FOR PROJECTS TO RECEIVE $5,000,000 IN GRANT FUNDING FOR THE LAUNCHING PASADENA TRANSIT AND PASADENA DIAL-A-RIDE'S ZERO EMISSION TRANSITION PROJECT AND AMEND THE FISCAL YEAR 2025 CAPITAL IMPROVEMENT PROGRAM BUDGET**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the action proposed herein is covered by the commonsense exemption set forth in the State California Environmental Quality Act ("CEQA") Guidelines Section 15061(b)(3) as CEQA only applies to projects that may have a significant effect on the environment;

2. Authorize the City Manager to sign any and all agreements with the Los Angeles County Metropolitan Transportation Authority for the Local Transit System Subcommittee Zero Emission Vehicle Call for Projects to receive $5,000,000 in grant funding for the Launching Pasadena Transit and Pasadena Dial-A-Ride's Zero Emission Transition project; and

3. Amend the FY 2025 Capital Improvement Program Budget by appropriating $295,500 in Proposition A local transit funds (Fund 208) to the Purchase of Dial-A-Ride Vehicles (75086) project.

BACKGROUND:

The Launching Pasadena Transit and Pasadena Dial-A-Ride's Zero Emission Transition project will replace 14 internal combustion engine powered public transit vehicles that

will reach their useful life in 2026 with 15 zero-emission vehicles (ZEVs). This initiative is part of the City's efforts to transition its public transit fleet to more sustainable options. Below is a table that identifies the timeline of the transition. This project will replace over 30% of the Pasadena Transit fleet and over 50% of the Pasadena Dial-A-Ride fleet with zero-emission vehicles. The table below summarizes the quantity and the timing of the zero-emission transition. These vehicles are estimated to carry over 4.8 million passengers over their anticipated service life of 12 years.

Service	Existing Fleet	2024	2026*	2030	2032	2036
Pasadena Transit	29	1	8	8	4	9
% Zero-Emission		3%	31%	59%	72%	103%

Service	Existing Fleet	2025	2026	2028
Pasadena Dial-A-Ride	15	1	7	7
% Zero-Emission		7%	53%	100%

*2026 replacing 7 buses with 8 given to increase spare ratio in advance of using new technology resulting in 103% in 2036

Pasadena Transit currently operates six local fixed routes within the City and surrounding areas, covering 23 square miles. In Fiscal Year (FY) 2023, Pasadena Transit provided public transportation to over 1.1 million passengers using a fleet of 29 vehicles. Pasadena Dial-A-Ride, a shared ride, curb-to-curb transportation service for seniors and individuals with disabilities, covers an area of over 36 square miles and provided over 47,000 passenger trips in FY 2023 using a fleet of 15 vehicles.

The funding for this project includes a $5,000,000 grant from the Los Angeles County Metropolitan Transportation Authority (Metro) Local Transit System Subcommittee FY 2023 Zero Emission Vehicle Call for Projects, with $4,500,000 allocated for eight Pasadena Transit buses and $500,000 for seven Pasadena Dial-A-Ride buses. The City of Pasadena was awarded these funds competitively, recognizing the importance of this initiative. The project is also supported by local match sources and will leverage secured grant funding to support the total estimated project cost of $10,832,904.

COUNCIL POLICY CONSIDERATION:

The proposed action will preserve and enhance public transit in Pasadena and, as a result, is consistent with the following Strategic Plan goals: Improve, maintain and enhance public facilities and infrastructure; improve mobility and accessibility throughout the City; and support and promote the quality of life and local economy. Additionally, this action is consistent with the adopted Zero Emission Rollout Plan to transition the City's public transit fleet to zero-emission.

ENVIRONMENTAL ANALYSIS:

The proposed action is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3), the

commonsense rule that CEQA only applies to projects that have a potential for causing a significant effect on the environment. The proposed action is an administrative function to allow the City of Pasadena to continue to receive these grant funds from Metro for the purchase of Pasadena Transit and Pasadena Dial-A-Ride vehicles.

FISCAL IMPACT:

Approval of the recommended action will result in a total grant award of $5,000,000, with $4,500,000 allocated for eight Pasadena Transit buses and $500,000 for seven Pasadena Dial-A-Ride buses. It will also amend the FY 2025 Capital Improvement Program Budget by appropriating $295,500 in Proposition A local transit funds (Fund 208) to the Purchase of Dial-A-Ride Vehicles (75086) project.

This funding will cover a substantial portion of the total project cost, which is estimated to be $10,832,904. The grant funding has already been appropriated in the City's FY 2025 Capital Improvement Program to the Replacement of Transit vehicles (75085) and Replacement of Dial-A-Ride vehicles (75086) projects. The $5.8 million local match requirement will be primarily funded with other grants the City has secured since the application was submitted but does require appropriating $295,500 in Proposition A local transit funds (Fund 208) to the Purchase of Dial-A-Ride Vehicles (75086) project. There is sufficient fund balance in Proposition A local transit funds to support this budget amendment. There is no impact to the City's General Fund. The chart below illustrates the grant funding:

Zero-Emission Bus Quantity	Total Cost	Grant Award	Local Match	
			Other Grants	Prop A
8 Pasadena Transit 7 Pasadena Dial-A-Ride	$ 10,832,904	$ 5,000,000	$ 5,537,404	$ 295,500

Respectfully submitted,

JOAQUIN T. SIQUES
Director, Department of Transportation

Prepared by:

Sebastián Andrés Hernández
Principal Planner

Approved by:

MIGUEL MÁRQUEZ
City Manager

NEW BUSINESS

ITEM 2

2. AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 9706-3 WITH NORTON SIMON MUSEUM TO INCREASE THE ANNUAL LANDSCAPE MAINTENANCE CONTRACT BUDGET BY $171,144 THEREBY INCREASING THE GRAND TOTAL TO $337,104 SUBJECT TO ANNUAL CONSUMER PRICE INDEX INCREASE

Agenda Report

July 22, 2024

TO: Honorable Mayor and City Council

THROUGH: Finance Committee

FROM: Parks, Recreation and Community Services

SUBJECT: **AUTHORIZE THE CITY MANAGER TO AMEND CONTRACT NO. 9706-3 WITH NORTON SIMON MUSEUM TO INCREASE THE ANNUAL LANDSCAPE MAINTENANCE CONTRACT BUDGET BY $171,144 THEREBY INCREASING THE GRAND TOTAL TO $337,104, SUBJECT TO ANNUAL CONSUMER PRICE INDEX INCREASE**

RECOMMENDATION:

It is recommended that the City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 21065 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
2. Authorize the City Manager to amend contract No.9706-3 with Norton Simon Museum, to increase the contract amount by $171,144 thereby increasing the grand total to $337,104, subject to annual Consumer Price Index; and
3. Amend the Parks, Recreation and Community Services Department FY2025 Operating Budget by appropriating $171,144 from the unappropriated fund balance of the General Fund (101) to cover increased expenses related to landscape maintenance at Norton Simon Museum.

BACKGROUND:

In 1975, the City of Pasadena entered into a 75-year ground lease agreement with Norton Simon Museum (NSM). As part of the agreement, NSM was responsible for all building improvements and structural maintenance, while the City was responsible for the upkeep of trees, shrubs, ground covers, planters, walkways, and the service, replacement and repair of irrigation systems. In 1978, the agreement was amended to allow NSM to undertake the contractual responsibility for landscape maintenance and required the City

to reimburse NSM for payments made to the landscape contractor of their choice. In 1990, the lease was again amended to extend the term from 75 to 99 years and to incorporate an annual Consumer Price Index escalator for landscape maintenance expenses. Finally, in 2003, the City Council approved an amendment to the contract to increase the annual landscape maintenance costs due to significant improvements and renovations on the museum grounds. The lease agreement is set to expire in 2075.

The landscape needs at NSM have increased over time due to maturing trees, landscape improvements, and deferred pond maintenance. Through an evaluation of landscaping needs, NSM identified that the vendor contract was insufficient to meet the landscape needs of the museum and that the contractor did not maintain the grounds "reasonably satisfactory condition" as outlined in the lease agreement.

In April 2022, NSM issued a request for proposals for a new landscape contractor and received three bids. City staff assisted NSM with the preparation of the bid specifications to ensure the scope of work was consistent with the lease agreement provision and met NSM landscape needs. NSM selected Meier Brothers Landscape to provide landscaping, pest control, and pond maintenance services and Brightview Tree Care Services to provide tree trimming service.

The $171,144 increase in the annual maintenance cost is attributed to:

1) Increase in staffing levels- from 80 hours per week to 128 hours per week;
2) Increase in frequency - from five days a week services to seven days a week; and
3) Added a dedicated account manager to hold bi-weekly meetings with the NSM facility director.

These service elements are crucial to adequately meet NSM's growing maintenance needs and align with the lease agreement provisions. As the selected bidders, Meier Brothers Landscape and Brightview Tree Care Services have entered into agreements with NSM.

The following table represents the annual cost summary.

Service	**Annual Amount**
Maintenance activities (landscaping, pest control and pond maintenance)	$304,692
Tree trimming	$32,412
Total Annual Cost	**$337,104**

In addition to the annual landscape maintenance reimbursement, the City provides in-kind support for trash disposal, water for landscape maintenance, and capital projects such as the recently completed parking lot improvement.

Please note, NSM is embarking on a large upgrade to their campus. Part of the project includes upgrades to the landscaping and irrigation. Installation of moderate and low

water use plants as well as upgrades from spray to drip irrigation are estimated to save approximately 33,000 gallons of water annually.

Public Benefits

Since its inception, NSM has offered various public benefits to Pasadena and non-Pasadena residents and children through education programs. Public benefits from July 1, 2022 - June 30, 2023 included:

- 70 free school tours for approximately 2,300 students in fifth through twelfth grade (50% from Pasadena schools with 1,070 being PUSD fifth graders);
- Over 2,200 students (K-college) participated in the free, self-guided tour program (14% from Pasadena schools);
- Four virtual tours reaching 145 students for schools unable to visit the site in person;
- Three virtual lectures related to special exhibitions reached 495 attendees (35% Pasadena residents); and
- Hosted 86 free public events (e.g. lectures with curators and scholars, performances, and educator-led talks) that reached 4,000 participants.

**Please note in-person school tours were re-introduced beginning November 2022*

Free Admission

The Museum's admission policy provided for free admission to 44,750 people in 2022-2023 and this accounted for 35% of the total attendance during this period. The policy specifically allows:

- Free admission for all students with a school identification card (26,000 in 2022-2023);
- Children 18 and younger (10,000);
- Active military members and family and Pasadena Police and Fire Department employees (3,000); and
- EBT/Golden State card holders (1,400).

Please see Attachment A for additional information on public benefits provided by NSM.

COUNCIL POLICY CONSIDERATION:

This action is consistent with the City Council's goals to improve, maintain, and enhance public facilities and infrastructure, and to support and promote the quality of life and the local economy.

ENVIRONMENTAL ANALYSIS:

The action proposed herein is not subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060 (c)(2), 15060 (c)(3), and 15378. The authorization to amend a contract for continued landscape maintenance is a continuing administrative and maintenance activity. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines.

FISCAL IMPACT:

Approval of the recommended actions will amend the Parks, Recreation and Community Services (PRCS) Department's FY 2025 Operating Budget by appropriating $171,144 from the unappropriated fund balance of the General Fund (101).

Respectfully submitted,

KOKO PANOSSIAN
Director of Parks, Recreation and Community Services

Prepared by:

Tsega Selassie
Tsega Selassie
Management Analyst IV

Approved by:

MIGUEL MARQUEZ
City Manager

Attachment A –Impact Report of the Norton Simon Museum (July 2022- June 2023)

Norton Simon Museum

Impact Report of the Norton Simon Museum

2022–2023 (July 1, 2022 – June 30, 2023)

Summary of Key Statistics:

Annual Attendance

- Pre-COVID = 170,000 visitors (Pasadena Residents = 23,800, or 14%)
- 2022-2023 = 128,000 visitors (Pasadena Residents = 17,920, or 14%)
- 2023-2024 = 135,000* visitors (Pasadena Residents = 18,900, or 14%) * = Projected

Based on our most recent visitor survey in 2019, approximately 13% of our visitors during our regular operating hours are Pasadena residents (second to Los Angeles at 14.5%). Factoring in school tours provided during non-public hours, approximately 14% of all visitors are Pasadena residents.

Breakdown of 2022-2023 Attendance

- Adults (paid) = 48,000
- Students (free) = 26,000
- Seniors (paid) = 22,250
- Members (paid membership) = 13,000
- Children (18 and younger) (free) = 10,000 (normal operating hours)
- Children (school tours) (free) = 2,300 (public and non-public hours)
- Pasadena Police and Fire Department employees (plus one guest), active military members (and family members) and Museum guests (all free) = 3,000
- EBT/Golden State Advantage Card (plus one guest) (free) = 1,400
- Other, including museum staff members throughout the world (free) = 2,050
- Total free admission = 44,750 (35% of total attendance)

Image Credits Above Left to Right: Installation photo of *Picasso Ingres: Face to Face*, a collaboration with the National Gallery, London (in Pasadena from Oct 21, 2022-Jan 30, 2023); Visitors participating in our expansive free public program *An Evening in Focus: Art & the Essence of Food* (April 18, 2023); Visitors at our annual Garden Party (June 10, 2023)

Free School Tours (5th-12th grade students) for the 10-Year Period 7/1/2009-6/30/2019

(Pre-Pandemic, excluding self-guided school tours)

- Attendance = 102,000 students (from Pasadena schools = 16,000, or 15.7%)
- 12,000 of total (11.8%) from PUSD schools
- 4,000 of total (3.9%) from other Pasadena schools

Free School Tours Conducted by the Museum (5th-12th grade students) for the 2022-2023 Year

- Museum conducted 70 free school tours
- Attendance = 2,300 students (Pasadena students = 1,150 (50%), of which 1,070 were PUSD fifth graders participating in the My Masterpieces program

Free Self-Guided Tours (K-College) for the 2022-2023 Year

(Led by a school's teacher that is scheduled with the Museum's Education Department)

- Attendance = 2,200+ students (308, or 14%, from Pasadena schools)

Museum Members

- Current Museum Members = 4,211, of which 1,128 (26.8%) Member households are in Pasadena

Serving our Community

The Norton Simon Museum is committed to providing access to our exceptional art collections and to meaningful educational opportunities for all members of our community: children and their families, students and teachers, lifelong learners and people with different abilities. The Museum's programs are designed to foster the imagination and build a deep understanding of human creativity and expression. They center on the Museum's art collections, which range from classical Indian and Southeast Asian sculpture, to European painting, sculpture and prints from the early Renaissance through the early 20th century, to postwar American painting, sculpture and photography.

Some of the ways we serve Pasadena residents include:

Conducting Free PUSD & My Masterpieces School Tours

During the academic years of 2009 through 2019, the Museum served nearly 102,000 5th-12th grade students from throughout Southern California through our free school tour program. Of these, approximately 16,000 (15.7%) were from Pasadena schools, including nearly **12,000 (11.8%)**

PUSD students. After pausing our school tour program during our pandemic-related closure, we provided a virtual school tour program for the 2021-22 academic year that served **1,200 PUSD students**. In fall 2022 we began offering in-person school visits, although we continued to follow Covid-related protocols including group size.

For our participation in the PUSD My Masterpieces program, the Museum's Education staff work directly with Karen Anderson, PUSD's Arts & Enrichment Coordinator/GATE Specialist. For PUSD school visits outside of the My Masterpieces program, teachers reach out to us directly, filling out a request form on our website and then coordinating their visit with our Education staff.

Highlights for the 2022-23 academic year include:

- The Museum conducted 70 free school tours reaching approximately 2,300 students in 5th-12th grade students from throughout Southern California. Of these, approximately 1,150 (50%) were from Pasadena schools and **1,070 (46%) were PUSD fifth graders participating in the My Masterpieces program** (38 tours for 14 schools). Led by paid Museum educators with backgrounds in art history, and based on a curriculum designed by Museum staff in consultation with PUSD, these tours offer students and teachers the opportunity for lively discussion and engagement around important works of art, artistic styles and processes, and historical periods.
- The Museum welcomed approximately 2,200+ students (K-college) in our self-guided tour program (tours led by a school's teacher that are scheduled through the Museum's Education Department), **308 (14%) of whom were from Pasadena schools.**
- The Museum hosted 4 virtual school tours reaching 145 students (we continue to offer virtual school tours for schools unable to visit in-person).

Providing Access to the Arts

Serving the Pasadena community is one of the primary focuses of the Museum's education and external affairs program. The diversity of the population and extraordinary range of cultural and educational institutions make Pasadena an ideal city for expanding and engaging with our audiences. The Museum offers free, onsite car and bicycle parking, and is accessible from several Pasadena Transit and Metro bus lines that stop directly in front of our site.

During the 2022-23 year, we hosted approximately 86 free public events that reached some 4,000 participants. These events included lectures with curators and scholars invited to speak on a particular topic, performances, educator-led talks and tours, educator- and teaching-artist-led art

classes and workshops for elementary, middle school, high school students and adults, as well as focus nights that celebrate a special exhibition, featuring spotlight talks, art-making activities for all ages and live music.

Some of the ways that we strive to provide an accessible environment include:

Pasadena's Children and Youth

- Admission for all children 18 and younger is always free and all of our children and youth programs are free. In 2022-23 we welcomed nearly 10,000 children during our regular hours of operation.
- Examples of our free programming includes monthly "Stories in the Afternoon" for toddlers and preschoolers, bimonthly "Family Days" for children 12 and younger, quarterly "Young Creatives" and "Teen Arts" programs for Middle and High School students, and our all-ages programs including our "Evening in Focus" events, the annual "Garden Party" and our summer "Chess in the Garden" series.
- We organize a summer program at local Pasadena libraries where our educators lead artmaking workshops one afternoon, then invite the children and their families to the Museum on a separate day for free tours. In summer 2023, this was held at the La Pintoresca branch.
- The Museum provides membership cards to the My Masterpieces program for families of students served in the program to use for their own visits.

Free admission program

We understand that admission fees can present a barrier to many, including Pasadena residents. As such, the Museum has an expansive free admission policy, including:

- Free admission for all students with ID. In 2022-23 we welcomed nearly 26,000 students during our regular hours of operation (excludes educator-led school tours).
- As stated above, we offer free admission for all children 18 and younger. In 2022-23 we welcomed nearly 10,000 children during our regular hours of operation (excludes educator-led school tours).
- Free First Friday hours for all on the first Friday of the month from 4:00-7:00 p.m. (reinstated in July 2023 after a pandemic-era pause). In 2018-19 (most recent full year of program) we welcomed 6,613 visitors for our Free First Friday program.

- As stated above, we provide free admission for students participating in our educator-led school tours program. In 2022-23 we welcomed approximately 2,300 students in our school tours program.
- Free admission for all Pasadena Police and Fire Department employees (plus guest), all active military members (plus family members), and Museum guests (an estimated 3,000 in 2022-23).
- Free admission for all holders of the EBT/Golden State Advantage Card, plus one guest. In 2022-23 we welcomed nearly 1,400 EBT card holders.
- Free admission for staff from museums throughout the world, including at Pasadena's USC Pacific Asia Museum, the Pasadena Museum of History, the Armory and the Gamble House.

Pasadena's Seniors

- Seniors receive a reduced admission rate of $15 (adult admission is $20). In 2022-23 we welcomed nearly 22,250 seniors.
- Low-income seniors who have a Golden State Advantage card receive free admission.
- We have provided complimentary group admission for senior center visits with low-income seniors who do not have the Golden State Advantage card.
- The Museum's curatorial staff have presented lectures and talks at Pasadena Senior Center prior to the Covid pandemic.

Visitors with Disabilities

The Museum is committed to serving all visitors. Our educators and visitor services staff participate in annual trainings from experts in inclusion and access. Recent training sessions have been led by the Braille Institute, the Alzheimer's Association and EasterSeals. In addition to training our staff:

- We offer specialized, free tours and programs to visitors with developmental and learning disabilities and those on the autism spectrum; visitors who are blind or partially sighted; and visitors who are deaf or have hearing loss.
- We provide free admission to caretakers of people with disabilities.
- We have invested in making our website accessible, including open captioning and transcripts on our videos and audio, a years-long initiative to provide alt-text on all of the artworks on our site, and ensuring our web design is accessible.
- We have open captioning and transcripts for all our onsite digital content, including our orientation video screened daily in the theater, and our free audio tour of the collection.
- We provide wheelchairs for visitors upon request.

- We provide assisted listening devices for visitors who are deaf or hard of hearing that can be used in the theater during special programs or during weekly tours.
- We provide free ASL interpretation for all programs and events with advance request.

Looking Ahead:

Collaboration with California Institute of Technology (Caltech)

The Norton Simon Museum is collaborating with Caltech on a program that will enable faculty and students of their Visual Culture minor to work closely with the collections and staff of the Norton Simon Museum as part of their standard curriculum and for specialized research. We hope to host seminar-style courses in the galleries, with the potential to build towards jointly organized programming, such as digital exhibitions, lectures or film series. In fall 2024 our two organizations are co-presenting a 2-day symposium titled *Plugged In: Art and Electric Light* that will bring scholars from around the country to Pasadena to participate in discussions that explore the rich intersections between art and electric light. Our conservator is also in conversation with Katherine Faber about more technical collaborations, that might involve conducting analysis on Simon objects.

Participation in ArtNight Pasadena

The Norton Simon Museum was one of the founding organizations of ArtNight Pasadena. After the pandemic, with limited hours and staffing challenges, we had to pause our participation. We are pleased to note that the Museum will open its doors and welcome guests for the upcoming ArtNight on March 8, 2024.

Celebrating our 50th Anniversary in 2025

The year 2025 will mark the Norton Simon Museum's 50th anniversary. As such, we are planning a year-long celebration with special exhibitions, community events and programs, a new publication, a new anniversary-focused micro-website, a robust marketing and communications plan, and so much more. Our goals for this celebration are to reenergize the Museum's identity and spotlight our many special qualities and initiatives.

INFORMATION ONLY

ITEM 3

3. FY 2024 CAPITAL IMPROVEMENT PROGRAM - FOURTH QUARTER MONITORING REPORT

DEPARTMENT OF PUBLIC WORKS

MEMORANDUM

TO: Miguel Márquez, City Manager

FROM: Kris Markarian, P.E., Acting Director of Public Works

DATE: July 22, 2024

SUBJECT: FY 2024 Capital Improvement Program – Fourth Quarter Monitoring Report

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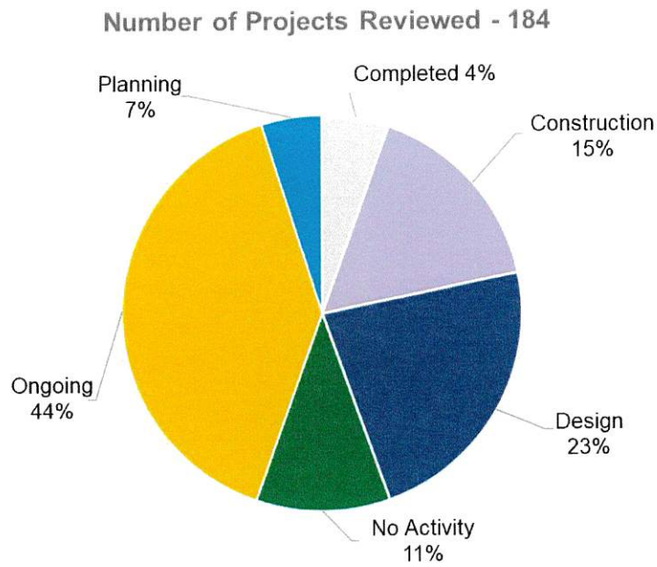
Attached for the Finance Committee's review is an update of the active Capital Improvement Program (CIP) projects through June 30, 2024. The Fourth Quarter Monitoring Report (QMR) includes 184 projects as summarized on the chart below:



If you have questions on any projects, please let me know prior to the July 22, 2024 Finance Committee meeting and I will have the appropriate staff available to respond.
Thank you.

Capital Improvement Program
FY 2024 Quarter Monitoring Report
Activity Through June 30, 2024

LEGEND

- Project Completed
- Project Delayed - External Factors
- Project Delayed - Internal Factors
- Project Over Budget

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
Municipal Buildings and Facilities												
1	71922	Central Library Seismic Retrofit and Renovations - Design Phase	9,000,000	9,000,000	5,582,447	62%	4,000,000	Environmental documentation and design will continue in FY 2024.	60% of design plans completed in the fourth quarter. Project design and cost estimate update, as well as financing strategy was presented to the City Council on June 10, 2024.	6/30/2025		Design
2	71915	Public Works Building - Seismic Upgrade	2,089,050	1,709,050	265,505	16%	1,000,000	Construction will begin when funds are identified.	No reportable activity in the fourth quarter. Project was advertised for construction bids for a third time in the second quarter. Each time, bids exceeded the project budget and fell beneath the benefit cost ratio established by FEMA for construction grant funding. Requesting the final FEMA grant reimbursement for the planning and design phases.	N/A		No Activity This Quarter
3	71911	Fire Stations Renovations and Improvements	8,175,000	7,675,000	6,015,037	78%	1,500,000	Seismic retrofit and renovations at Fire Station 38, and storage building at Fire Station 33, will be completed in FY 2024.	Construction for Fire Station 38 continued in the fourth quarter and is anticipated to be completed in the first quarter of FY 2025. Construction for Fire Station 33 pre-fab storage building began in the fourth quarter and is anticipated to be completed in the first quarter of FY 2025.	N/A		Construction

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Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
4	71903	Building Maintenance FY 2021 - 2025	9,361,466	9,344,576	4,816,631	52%	1,000,000	Work will be completed at the following locations in FY 2024: City Hall, Hale Building, City Yards, Robinson Park Center, Villa Parke Center, Victory Park Center, Police Department, and Pasadena Community Health Center.	LED lighting upgrades in the City Hall Courtyard will be installed. Procurement for the replacement roll up doors to be installed at the City Yards, Fleet Building/W&P Meter shop/ W&P Warehouse, as well as the procurement of the automated rear access door at CHC was finalized in the fourth quarter. Replacement of the electrical panels for the BSFMD Administration Building will be deferred to FY 2025 due to the complexity of the systems involved.	6/30/2025		Ongoing
5	71919	Mobile Operations Center	3,400,000	3,400,000	1,912,863	56%	500,000	Construction of the new hanger will begin in FY 2024.	Design of hangar continued in the fourth quarter. Design is anticipated to be completed in the first quarter of FY 2025. Contract for purchase of prefabricated building was awarded by City Council on April 8, 2024.	6/30/2025		Design
7	71927	Parking Lot Improvements at City Facilities FY 2024-2028	4,060,000	222,000	5,630	3%	160,000	In FY 2024, construction of the Lamanda Park Library parking lot improvements will be completed, and the City Facility Parking Lot Assessment will be re-evaluated and updated.	Design and planning continued in the fourth quarter. Construction of the Lamanda Park Library parking lot was completed in the second quarter.	6/30/2028		Design
8	71170	Hale Building Interior Remodel - Phase II	3,908,000	3,907,933	480,490	12%	500,000	Phase II construction will begin FY 2024.	Construction bid proposal was received in the fourth quarter. Proposal exceeded projects construction budget. Plans and specifications will be re-scoped and advertised in the first quarter of FY 2025.	6/30/2025		Design
9	71916	Roof Replacements - Hill Ave Library and Victory Park Recreation Center	600,000	600,000	141,387	24%	300,000	Design of the Hill Avenue Library roof will begin in FY 2024.	Procurement contract for the structural assessment of the Hill Avenue Library was awarded in the fourth quarter. The assessment is anticipated to be completed in the first quarter of FY 2025.	N/A		Planning

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
10	71923	City Hall Building Systems - Design Phase	300,000	300,000	2,470	1%	300,000	Design will begin in FY 2024.	The City Hall Building Assessment Report was completed in the fourth quarter of FY 2023. Design is anticipated to begin when scope of work is identified by the Assessment Report in the fourth quarter.	6/30/2025		Design
11	71924	Update to ADA Transition Plan for City Facilities	540,000	175,000	18,776	11%	150,000	This project will continue in FY 2024.	Professional services contract for the update of the ADA Transition Plan was awarded by City Council in the third quarter. Contract was executed in the fourth quarter. Work is anticipated to begin in the first quarter of FY 2025.	6/30/2025		Planning
12	71921	Alkebu-Lan Cultural Center Improvements	380,000	380,000	289,800	76%	345,589	Construction will be completed in FY 2024.	Construction was completed in the third quarter.	6/30/2024		Completed
13	71925	Public Health Building Restrooms - ADA Improvements	100,000	100,000	49,069	49%	69,565	Improvements will be completed in FY 2024.	Application for additional CDBG funding was submitted in the third quarter, however the project was not awarded funds. Construction is pending due to lack of funds.	6/30/2024		Design
16	71928	Improvements at City Yards Facility	5,000,000	553,785	14,504	3%	500,000	Design and construction of the phased parking lot resurfacing will be completed in FY 2024. Construction for parking lot improvements will be done in coordination with the Sunset Reservoir project, located adjacent to City Yards.	Project out for bid in the fourth quarter. Construction bid came in high and will be re-advertised in the first quarter of FY 2025.	N/A		Construction

Streets and Streetscapes

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
1	73938	Annual Citywide Street Resurfacing and ADA Improvement Program FY 2023/2024	56,195,391	16,195,391	11,011,594	68%	5,000,000	Resurfacing will continue in FY 2024.	This project will be constructed under two construction contracts. The contract for Phase 1 work began construction in the first quarter and was completed in the fourth quarter. The construction contract for phase II was awarded by City Council on June 17, 2024. Construction is anticipated to begin in the first quarter of FY 2025.	12/31/2024		Construction
2	73937	Curb Ramp ADA Improvements Program FY 2022 - 2026	2,798,050	1,598,050	1,337,597	84%	300,000	Installation of curb ramps will continue in FY 2024.	Project will be advertised for construction in the first quarter of FY 2025.	6/30/2026		Ongoing
3	73913	Annual ADA Sidewalk Improvement Program	22,035,108	14,035,108	13,952,031	99%	1,400,000	Repair of sidewalks will continue in FY 2024.	Construction continued in the fourth quarter.	6/30/2024		Ongoing
4	73940	Miscellaneous Sidewalk Repair Program FY 2021 - 2025	2,408,824	2,208,824	1,878,566	85%	200,000	Sidewalk repairs will continue in FY 2024.	Construction continued in the fourth quarter.	6/30/2025		Ongoing
5	73324	Colorado Street Bridge Barrier Enhancements - Design Phase	3,050,000	3,050,000	1,355,259	44%	300,000	Conceptual design and public outreach will continue in FY 2024.	Conceptual design continued in the fourth quarter.	6/30/2025		Design
6	73323	Holly Street Bridge - Seismic Retrofit	10,575,000	2,525,000	1,105,252	44%	500,000	Design will continue in FY 2024.	Design continued in the fourth quarter.	6/30/2025		Design
7	73941	Guardrail Program FY 2023 - 2027	600,000	200,000	70,964	35%	100,000	This is a continuing program. Projects will be scheduled by City staff as repairs and/or replacements are identified.	On call construction contract for as-needed guardrail repairs anticipated to be awarded in the first quarter of FY 2025.	6/30/2027		Ongoing
8	73943	Bridge Improvement Program FY 2024 - 2028	500,000	100,000	4,679	5%	100,000	Bridge inspections and improvements will continue in FY 2024.	Construction bid submittals for Bridge Preventive Maintenance Program from Los Angeles County were received in the fourth quarter.	6/30/2028		Ongoing

Street Lighting

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
1	74415	High Voltage Series Street Light Conversion - Phase I	4,935,000	4,435,000	2,845,682	64%	1,000,000	In FY 2024, design will continue for the S-104 (Linda Vista Ave.) and S-057 (Orange Grove Blvd. from Wilson Ave. to Oak Ave.) circuits. In addition, construction on S-013 (Marengo Ave.) circuit will be completed.	Installation of street lighting conduits and pull boxes nearly completed by contractor on Linda Vista circuit. City procuring street light materials for retrofits beginning in the first quarter of FY 2025 by city crews. Contractor installing conduits on Marengo circuit with city crews to retrofit luminaires in the first quarter of FY 2025.	12/31/2025		Construction
2	74417	High Voltage Series Street Light Conversion - Phase II	15,620,000	300,000	237,849	79%	60,000	Design of the S-048 (San Rafael Ave.) and S-092 (Orange Grove) circuits will continue in FY 2024. Future circuit conversions pending additional funding.	San Rafael circuit design is 90% completed and Orange Grove is 5% completed. This project is on hold pending additional funding.	N/A		No Activity This Quarter
3	74420	High Voltage Series Street Light Conversion - Phase III	5,060,000	155,000	88,162	57%	70,000	Construction on the S-064 (Rosemead) circuit will be completed in FY 2024. Future circuit conversions will begin when funding becomes available.	Construction began and was completed in the fourth quarter.	6/30/2024		Construction
4	74422	Street Lighting Program FY 2024 - 2028	6,500,000	500,056	165,237	33%	100,000	This is a continuing program. Projects will be scheduled by City staff as requests are received for enhanced lighting or in-fill lighting; and as street light components in need of repair or replacement are identified.	City crews completed 85 street lighting installations consisting of LED replacements or upgrades at various locations citywide. Notable locations include Washington Parking lot, Morton between Mountain and Hammond, Summit between Washington and Hammond, Hudson between Belvidere and Claremont, Belvidere between Lake and Hudson and Hammond between Marengo and Raymond in the fourth quarter.	6/30/2028		Ongoing
5	74421	LED Street and Safety Lighting Upgrades FY 2023 - 2027	2,860,000	300,000	108,827	36%	150,000	Procurement and installation of Phase I will be completed in FY 2024.	Procurement of LED luminaires continued in the fourth quarter. Signal safety lighting retrofits to LED are anticipated to be completed in FY 2025.	6/30/2027		Ongoing

Street Lighting and Electric Undergrounding

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
1	3213	Mountain Street - Electrical System Undergrounding, Lake Avenue to Hill Avenue	11,130,000	4,800,000	192,784	4%	50,000	In FY 2024, PWP will complete the design and begin construction contract procurement. Public Works will begin design of the street lighting and civil improvements.	No reportable activity as designs and right of access letters are complete. A procurement request is pending for substructure contract services in the first half of FY 2025. Street lighting design was completed in the fourth quarter.	6/30/2027		Design
2	3214	Raymond Avenue - Electrical System Undergrounding, Maple Street to North City Limits	36,310,000	1,110,000	396,258	36%	90,000	In FY 2024, PWP will complete the design and begin construction contract procurement. Public Works will begin design of street lighting and civil improvements.	Procurement solicitation for the installation of a joint substructure was published and a related draft joint trench and payment agreement was created for third party communications companies. Street lighting design continued in the fourth quarter.	6/30/2027		Design
3	3210	Electric System Undergrounding Outside Established Undergrounding Districts	385,000	634,000	212,852	34%	17,000	This is an ongoing project involving undergrounding projects that are not part of an established undergrounding district. In FY 2024, an estimated four service reimbursements will be processed.	One reimbursement application was received and processed in the fourth quarter.	6/30/2027		Ongoing
4	3217	Florecita Drive - Electrical System Undergrounding	3,081,000	76,000	0	0%	60,000	In FY 2024, Pasadena Water and Power will formally establish the underground utility district and begin design work to underground high voltage overhead circuitry in the Tier 3 Fire Threat areas containing Florecita Dr. Project area contains addresses at the north end of Crestford Dr., Florecita Crescent, and Florceita Dr.	No reportable activity in the fourth quarter.	6/30/2027		No Activity This Quarter

Transportation

Active Transportation/Complete Streets

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Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
1	75111	Pasadena Bicycle Program FY 2021-2025	613,481	513,481	499,452	97%	90,000	Implementation of the Bicycle Transportation Plan will continue in FY 2024, including installation of additional painted bikeway amenities such as green paint at conflict points and installation of sharrows along Roseways. In addition, prioritization of bike boulevards (Greenways), existing bike network gaps, and associated outreach will continue in FY 2024.	Bike rack maintenance and installations continued in the fourth quarter. Work conducted on Union Street Bikeway. Curb markings and signage was revised to enhance usability and safety in the fourth quarter.	6/30/2025		Ongoing
2	75114	Citywide Complete Streets Program FY 2021-2025	874,915	642,215	462,886	72%	75,000	Ongoing work, including speed hump investigations, the preferential parking program, and the Neighborhood Traffic Management Program (NTMP), will continue in FY 2024. A specific NTMP for the neighborhood of Mountain St./El Molino Ave. area (between Los Robles Ave. and Lake Ave.) is expected to begin in FY 2024.	New speed humps and speed tables anticipated to be completed on Sunset Avenue and North Raymond Avenue through existing on-call asphalt contractor in the fourth quarter.	6/30/2025		Ongoing
3	75112	Pedestrian Crossing Enhancements Program FY 2021-2025	1,419,981	0	0	0%	250,000	Construction of Rectangular Rapid Flashing Beacons at Raymond Ave. and Grandview St., Euclid Ave. and Glenarm St., and El Molino Ave. and Buckeye St. will begin in FY 2024.	Construction of FY 2024 workplan began in the fourth quarter.	6/30/2025		Ongoing
4	75113	Arterials Speed Management Program FY 2021-2025	410,500	260,500	112,196	43%	75,000	Design for speed feedback signs on El Molino Ave. between Del Mar Blvd. and California Blvd.; El Molino Ave. between California Blvd. and Alpine St.; Los Robles Ave. between California Blvd. and Fillmore St.; and Orange Grove Blvd. between Wigmore St. and Arlington Dr. will begin in FY 2024.	Design continued for current list of priority locations in the fourth quarter.	6/30/2025		Ongoing
5	75087	Complete Streets Project - Union Street Cycle Track	10,312,017	10,312,017	10,083,042	98%	2,500,000	Construction will be completed in FY 2024.	This project was completed in the first quarter. A ribbon cutting for the new Union Street protected bikeway was held on September 9, 2023.	12/30/2023		Completed
6	75052	Complete Streets Project - Cordova St from Hill Ave to Arroyo Pkwy	5,500,000	4,476,342	4,198,843	94%	600,000	Construction will be completed in FY 2024.	This project completed in the fourth quarter.	6/30/2024		Completed

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Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
8	75077	Complete Streets Project - Ave 64 from Colorado Blvd to South City Limits	4,071,000	4,071,000	3,146,079	77%	2,400,000	Construction is anticipated to begin in FY 2024.	Construction is anticipated to be completed in the first quarter of FY 2025.	12/20/2024		Construction
9	75093	Complete Streets Project - N Hill Ave from North City Limit to Villa St	1,599,980	1,599,980	942,348	59%	1,200,000	In FY 2024, construction will begin for improvements at the intersection of Hill Ave. and Topeka St.	Roundabout at Topeka St. was completed in the second quarter. Construction of second roundabout designed for the intersection of Hill Ave. and Elizabeth St. on hold until further public outreach is completed.	11/3/2023		Construction
10	75106	South Lake Ave Pedestrian Access Improvements to L Line Station	3,783,090	3,783,090	3,313,786	88%	2,500,000	Construction will begin in FY 2024.	Construction continued in the fourth quarter.	12/30/2024		Construction
11	75514	Enhancements to Metro L Line Allen Station	2,606,681	2,106,681	144,118	7%	100,000	In FY 2024, construction of the quick build is anticipated to begin, and the design of the permanent installation will continue.	Design continued in the fourth quarter.	12/30/2026		Design
12	75125	Installation of Leading Pedestrian Interval and Audible Signals at Signalized Intersections	1,507,500	1,507,500	171,614	11%	1,000,000	Construction will begin in FY 2024.	Construction began in the fourth quarter. Installation will occur Citywide at 67 signalized intersections.	12/30/2024		Construction
13	75126	Greenway (Bike Boulevard) Implementation	12,600,000	12,600,000	0	0%	400,000	Greenway outreach will continue on Craig Ave. and El Molino Ave. corridors in FY 2024. A final Greenway work plan for all four corridors is being developed, pending the execution of a Metro funding agreement for Measure R MIP funding.	No reportable activity in the fourth quarter. Project is pending execution of Metro funding agreement.	6/30/2029		Planning
14	75511	Pasadena Pedestrian Plan - Outreach and Conceptual Design	2,200,000	150,000	0	0%	130,000	Outreach and concept design is anticipated to begin in FY 2024.	Federal grant applications for several Pedestrian Transportation Action Plan corridors to develop and implement projects were submitted in the fourth quarter.	N/A		Planning
16	75127	Pasadena Ave and St John Ave Street Improvements	75,100,000	75,100,000	0	0%	250,000	The work plan for the project is under development, pending the execution of a Metro funding agreement for Measure R MIP funding in FY 2024.	No reportable activity in the fourth quarter. Project is pending execution of Metro funding agreement.	6/30/2029		Planning

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
17	75128	Columbia Street Multimodal Improvements	9,900,000	9,900,000	0	0%	100,000	The work plan for this project is under development, pending the execution of a Metro funding agreement for Measure R MIP funding in FY 2024.	No reportable activity in the fourth quarter. Project is pending execution of Metro funding agreement.	6/30/2029		Planning
51	75090	Left Turn Signal Phasing at Fair Oaks Ave. and Colorado Blvd.	160,000	160,000	157,345	98%	0	Construction will be completed by City crews in FY 2024.	Left turn phasing was completed in the fourth quarter.	6/30/2024		Completed
Traffic Operations, Traffic Signals, and ITS												
24	75094	Implement Bus Signal Priority System on Pasadena Transit Buses	1,447,191	1,447,191	372,079	26%	1,000,000	Construction will begin in FY 2024.	Design continued in the fourth quarter.	12/31/2024		Design
25	75116	Old Pasadena Traffic Improvement - FY 2021-2025	189,512	159,512	20,329	13%	30,000	On-street dining and midblock crosswalk study will continue in FY 2024. Additional enhancements to signing, striping, on-street parking, and signal operations will continue as requested and received.	No reportable activity in the fourth quarter. Midblock crossing on Raymond assessment continued in the fourth quarter.	6/30/2025		Ongoing
26	75912	Intelligent Transportation System Phase I - Parking Guidance	698,711	698,711	653,611	94%	400,000	Construction will be completed in FY 2024.	This project was completed in the second quarter.	12/31/2023		Completed
27	75117	Intelligent Transportation System (ITS) Equipment Upgrades/Replacement - FY 2021-2025	500,802	350,802	132,048	38%	50,000	This project will continue in FY 2024.	No reportable activity in the fourth quarter.	6/30/2025		Ongoing
28	75118	Mobility Corridor Improvements FY 2021-2025	462,144	312,144	311,419	100%	50,000	This project will continue in FY 2024.	Signal timing work and the Caltrans I-210 Connector Corridors Project continued in the fourth quarter.	6/30/2025		Construction
30	75121	Walnut St Corridor Signal Improvements	4,208,000	4,208,000	609,617	14%	1,200,000	Design will be completed in FY 2024.	Design continued in the fourth quarter.	12/31/2025		Design
31	75120	St. John Capacity Enhancement	2,605,000	2,605,000	307,377	12%	2,000,000	Design will be completed and construction will begin in FY 2024.	Construction is anticipated to begin in the first quarter of FY 2025. Construction contract awarded by City Council on May 6, 2024.	12/31/2024		Construction

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32	75914	Intelligent Transportation System Projects & Traffic Flow Improvements within the SR 710 Affected Corridors	3,800,000	3,800,000	125,602	3%	400,000	Design of signalized intersections along segments of Orange Grove Blvd., Colorado Blvd., Green St., and Hill Ave. will be completed in FY 2024.	Design continued in the fourth quarter.	6/30/2027		Design
34	75097	Traffic Signal at Orange Grove Blvd and Craig Ave	990,000	990,000	166,704	17%	75,000	Design will be completed in FY 2024.	Design completed in the fourth quarter.	12/31/2025		Design
35	75099	Traffic Signal at Orange Grove Blvd and Sunnyslope Ave	531,000	531,000	481,015	91%	200,000	Construction will be completed in FY 2024.	Project was completed in the first quarter.	12/31/2023		Completed
36	75119	Installation of Automated License Plate Readers - Pilot Program	851,350	851,350	196,096	23%	631,350	In FY 2024, installation of new ALPRs on traffic signals at up to 13 additional intersections will be completed.	Pasadena Police Department has completed 58 of 61 installations automated license plate readers deployed at various traffic signals and street light poles throughout the city in the fourth quarter. Public Works field crews installed power feeds in lieu of vendor solar chargers. Anticipated to be completed in the first quarter of FY 2025.	N/A	9/30/2024	Construction
37	75512	Installation of Pedestrian Hybrid Beacon at Washington Blvd and Hudson Ave	917,210	917,210	13,960	2%	50,000	Design will be completed in FY 2024.	Design continued in the fourth quarter.	6/30/2026		Design
38	75506	L Line Phase I - Project Enhancements	5,711,908	4,270,800	45,874	1%	25,000	Implementation of the Light Rail Train Tracking and Network System (75517) and analysis of traffic conditions at Holly St. and Arroyo Pkwy. for Pedestrian Access Enhancements to Metro L Line Memorial Park Station (75523) is anticipated to be completed in FY 2024.	No reportable activity in the fourth quarter.	6/30/2024		Ongoing
45	75524	Pasadena Light Rail Train (LRT) Tracking and Network Monitoring System - Phase II	2,500,000	2,500,000	0	0%	100,000	The work plan for the project is under development, pending the execution of a Metro funding agreement for Measure R MIP funding in FY 2024.	No reportable activity in the fourth quarter. Project is pending execution of Metro funding agreement.	6/30/2026		Planning
52	75095	Adaptive Traffic Control Network - Phase II	2,087,749	2,087,749	1,910,497	92%	0	Software updates at the Traffic Management Center will be completed in FY 2024.	This project was completed in the third quarter.	6/30/2024		Completed

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Transit												
46	75085	Purchase of Replacement Transit Vehicles and Expansion Fixed-Route Transit Vehicles	26,042,493	25,614,218	5,137,615	20%	8,607,852	Eleven replacement renewable natural gas (RNG) transit buses and one zero emission bus were purchased in FY 2023 with anticipated delivery in FY 2024.	All 12 vehicles are in the pre-manufacturing phase in the fourth quarter. This includes ongoing review of vehicle specifications to confirm vehicle subcomponents prior to manufacturing.	6/30/2024		Ongoing
47	75086	Purchase of Dial-A-Ride Vehicles	5,234,316	2,369,602	946,893	40%	399,021	Two replacement vehicles and one expansion vehicle were purchased in FY 2023 with an anticipated delivery in FY 2024.	Vehicles have been delivered and are in equipment upgrade stage in the fourth quarter.	6/30/2024		Ongoing
48	75707	Construction of Transit Operations Maintenance Facility	68,460,000	72,620,000	6,172,573	8%	3,500,000	Design will continue in FY 2024	Negotiations with contracted design consultant to amend contract and continued design of the facility. City closed escrow on the purchase of neighboring parcel to expand footprint in the fourth quarter. Design contract amendment was approved in the fourth quarter.	6/30/2027		Design
49	75900	Bus Stop Improvement Program	4,332,093	1,898,093	367,340	19%	300,000	This is a continuing program. Projects will be scheduled by City staff as locations are identified.	No reportable activity in the fourth quarter.	N/A		No Activity This Quarter
50	75133	Hydrogen Fueling Station	20,500,000	20,500,000	43,282	0%	250,000	Conceptual design and outreach will begin in FY 2024.	Conceptual design and outreach contract negotiations completed in the fourth quarter, and contract award is anticipated in the first quarter of FY 2025.	6/30/2027		Design
Parking												
1	72160	Off-Street Parking Facility Maintenance and Repair Project	12,100,000	3,000,000	797,337	27%	1,500,000	Modernization of all elevators in the Paseo, Marengo, Los Robles, Schoolhouse, DeLacey, and Marriott garages will begin in FY 2024.	No reportable activity in the fourth quarter.	6/30/2032		No Activity This Quarter
Sewers and Storm Drains												

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1	76918	Annual Sewer System Improvements and Capacity Upgrades - FY 2022-2026	24,100,000	3,807,240	2,024,342	53%	500,000	Repair or rehabilitation of sewer will continue in FY 2024 as identified by annual inspection and evaluation.	FY 2024-2025 Annual Sewer Relining and Point Repair contract was awarded on June 17, 2024. Construction is anticipated to begin in the first quarter of FY 2025.	6/30/2026		Ongoing
2	76913	Annual Storm Drain System Repair & Improvements - FY 2020 - 2024	7,326,293	1,076,293	1,031,458	96%	500,000	Various improvements to the City's storm drain system will be prioritized and implemented in FY 2024.	The contract for various Citywide storm drain improvements was completed in the third quarter. This project number, 76913, is closing at the conclusion of FY 2024 and the remaining project balance will be moved to the East Side Storm Drain Improvements CIP to fund necessary improvements identified for that large storm water conveyance channel.	6/30/2024		Completed
3	76291	San Rafael Treatment Wetlands and Storm Water Capture	9,641,551	9,641,551	1,428,949	15%	1,000,000	Construction will begin in FY 2024.	Design continued in the fourth quarter. The CEQA Initial Study / Mitigated Negative Declaration was adopted by City Council on June 17, 2024.	6/30/2025		Design
4	76917	Modernization of Busch Garden and Rosemont Sewer Pump Stations	3,300,000	2,900,000	290,820	10%	2,500,000	Design will be completed in FY 2024.	No reportable activity in the fourth quarter. Project will continue when funds are identified.	12/19/2025		Design
5	76292	NPDES Rio Hondo Bacteria Load Reduction - Design Phase	2,970,000	2,970,000	715,437	24%	500,000	Design of this project will continue in FY 2024 and is being managed by San Gabriel Valley Council of Governments.	Design continued in the fourth quarter.	N/A		Design
6	76919	Civil Defense - Septic System Upgrades	1,000,000	200,000	105,581	53%	50,000	Design will be completed in FY 2024.	Design continued in the fourth quarter. Project will continue when funds are identified.	6/30/2026		Design
10	76914	NPDES - Storm Drain Master Plan and Watershed Assessment	900,000	900,000	763,902	85%		The GIS build-out will be completed in FY 2024.	Consultant work for the GIS implementation of citywide storm drain system continued in the fourth quarter.	6/30/2024		Planning

Rose Bowl Improvements

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1		Brookside Golf Course & Clubhouse Preventative Maintenance FY 2020 - 2024	2,465,757	1,907,985		0%	1,871,119	Preventative maintenance to the golf course, including repairs to bunkers, tree trimming and maintenance, miscellaneous concrete repairs, and golf course equipment buyout, will continue in FY 2024. Preventative maintenance and improvements to the clubhouse, including repairs and upgrades to IT and utilities, will also continue.	Project planning, design, repair, and implementation continued in the fourth quarter.	N/A		Ongoing
2		Rose Bowl Preventative Maintenance FY 2020 - 2024	5,925,000	4,560,000		0%	1,365,000	In FY 2024, the following repair and preventative maintenance work will continue: miscellaneous electrical power repairs; repairs to stadium fiber and IT; repair and/or replacement of security cameras, magnetometer and AV control room equipment; HVAC and escalator/elevator equipment repairs; stadium roof, plumbing, concourse restroom, and concrete spall repairs; flooring repairs and replacements; repairs to thin profile seats and backs; maintenance of the videoboard; safety netting cleaning; repairs to stadium perimeter gate and bollard; repairs to stadium wayfinding and signage; parking lot maintenance, including asphalt and slurry repairs and crack sealant; landscaping work, including tree thinning and irrigation; maintenance work for Stormwater Pollution Prevention Plan state compliance; and various repair work and equipment replacement in the Pavilion.	Repair and preventative maintenance work continued in the fourth quarter.	N/A		Ongoing

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3		Rose Bowl Major Improvement Projects FY 2020 - 2024	28,370,000	17,180,376		0%	8,780,000	In FY 2024, the following projects will take place: electrical and information technology upgrades and improvements for stadium cameras, stadium and campus fiber, sound cables, and the broadcast and audio/visual control room; stadium exterior and concourse improvements, including improvements to perimeter pedestrian flow safety, remodeling of concourse restrooms, replacement of gas line, and north gate stage improvement; field growth blankets; inside stadium bowl improvements, including a new speaker system at the stadium and gates, and chairs, tables and carts for minor events; pavilion improvements, including upgrades to the audio/visual and sound system, exterior TVs and furnishing, and new man door in overhead coiling door for the loading dock; stadium statues; and marquee refurbishment. Future project studies and assessments will also occur.	Project planning, design, and implementation continued in the fourth quarter.	N/A		Completed

Parks and Landscaping - Park Projects

1	78044	Citywide Sports Facilities Improvements and Installations	4,208,466	4,208,466	4,145,248	98%	500,000	Construction of improvements at Brenner Park, and ADA public access improvements from El Molino Ave. to McKinley School courts, will be completed in FY 2024.	Construction of Brenner Park Improvements was completed in third quarter. Public access improvements to the McKinley School courts have been put on hold while PRCS staff re-evaluates operational hours of the facility.	6/30/2024		Construction
2	78461	Central Park Improvements	5,850,600	2,950,600	2,676,363	91%	620,000	Construction of the playground improvements will be completed in FY 2024.	Construction of new shade structures and rubberized play surface at playground completed in the fourth quarter.	N/A		Construction

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3	78200	Brenner Park Playground Improvements - Design Phase	100,000	100,000	56,140	56%	90,000	Design will be completed in FY 2024.	Public outreach continued in the fourth quarter. Design anticipated to be completed in the first quarter of FY 2025.	6/30/2024		Design
4	78086	Vina Vieja Pickleball Courts	5,200,000	1,065,000	743,878	70%	500,000	Phase I construction of two pickleball courts and parking modifications will be completed in FY 2024.	Phase I construction for the three courts began in the fourth quarter, and is anticipated to be completed in the first quarter of FY 2025.	N/A	9/30/2024	Construction
5	78071	Hamilton Park Field Improvements - Design Phase	350,000	350,000	30,040	9%	300,000	Design will be completed in FY 2024.	Design was completed in the fourth quarter.	6/30/2024		Design
6	78072	Villa Parke Community Center - ADA Improvements - Locker Room and Parking Lot	750,000	750,000	107,728	14%	750,000	Design of the ADA improvements will be completed in FY 2024.	Construction contract for parking lot improvements was awarded by City Council on April 8, 2024 and construction began in June 2024. Bid proposal received on May 23, 2024 for locker room improvements exceeded project budget and was deemed non-responsive. As a result, bid proposal solicitation for locker room improvements was re-advertised in June 2024.	6/30/2025		Construction
7	78084	Citywide Parks Playground Shade Structure Installations - Phase I	1,800,000	600,000	3,083	1%	600,000	Design of shade structures at McDonald Park, Victory Park, Vina Vieja, and Washington Park, and installation at Washington Park will be completed in FY 2024.	Fabrication of the Washington Park shade structure continued in the fourth quarter. And installation is anticipated to be completed in the first quarter of FY 2025.	12/31/2024		Construction
8	78091	Central Park - Lawn Bowling Clubhouse Retrofit - Design Phase	215,000	215,000	83,091	39%	200,000	Design will be completed in FY 2024.	Design was completed in the fourth quarter.	6/30/2024		Design
12	78085	Robinson Park - Pool and Pool Building Renovations	6,116,000	6,116,000	5,719,391	94%	632,181	Construction will be completed in FY 2024.	This project was completed in the second quarter. A ribbon cutting ceremony was held on October 14, 2023.	12/31/2023		Completed
13	78089	Washington Park Community House and Restroom - Construction Phase	3,295,000	3,295,000	3,246,591	99%	617,379	Construction will be completed in FY 2024.	This project was completed in the second quarter. A Ribbon cutting ceremony was held on January 13, 2024.	12/31/2023		Completed

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Parks and Landscaping - Landscape Projects												
1	78959	Tree Replacement/Planting Citywide - FY 2023-2027	1,218,316	618,316	362,355	59%	200,000	In FY 2024, 400 trees will be purchased and planted.	A total of 181 trees were planted in the fourth quarter. This project will no longer be included in Capital Improvement Program, and will be included in the operational budget.	6/30/2024		Ongoing
Arroyo Projects												
1	77363	Brookside Park - Upgrade of Athletic Field Lighting and Backstop Replacement	1,300,000	1,360,000	1,128,604	83%	1,253,064	Construction will be completed in FY 2024.	Construction substantially completed in the fourth quarter.	6/30/2024		Completed
2	77381	One Arroyo Project – Upper Arroyo Trail Loop and Lower Arroyo Trail Loop – Environmental and Design Phase	500,000	500,000	218,873	44%	400,000	Environmental and design will be completed in FY 2024.	Design continued in the fourth quarter.	6/30/2024		Design
3	77382	One Arroyo Project – Upper Arroyo Trail Loop and Lower Arroyo Trail Loop – Construction Phase	2,500,000	1,375,000	0	0%	0	This project will begin after design phase is completed under project number 77381 and when funds are identified.	Construction contract was awarded by City Council on June 10, 2024, and is anticipated to begin in the first quarter of FY 2025. With an additional $1Million from budget amendment.	N/A	12/30/2024	Construction
4	77506	Hahamongna - Implement Master Plan - Oak Grove Area Improvements	1,722,900	1,622,900	1,384,259	85%	40,000	The five-year environmental and habitat monitoring effort was started in FY 2022 and will continue through FY 2026.	Habitat maintenance, monitoring, and reporting services continued in the fourth quarter.	6/30/2026		Ongoing
5	77410	Lower Arroyo Seco - Habitat Restoration	1,038,803	938,803	938,803	100%	40,000	The five-year environmental and habitat monitoring effort began in FY 2022 and will continue through FY 2026.	Habitat maintenance, monitoring, and reporting services continued in the fourth quarter.	6/30/2026		Ongoing
6	77509	Implement Master Plan - Hahamongna Watershed Park - Berkshire Creek Area Improvements	2,608,472	2,508,472	2,495,991	100%	40,000	The five-year environmental and habitat sustainability plan was started in FY 2022 and will continue through FY 2026.	Habitat maintenance, monitoring, and reporting services continued in the fourth quarter.	6/30/2026		Ongoing

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7	77383	Central Arroyo - Recreational Stairs - Concept Study	82,550	82,550	9,030	11%	73,520	The concept study will be completed in FY 2024.	No reportable activity in the fourth quarter. Meeting with Councilmember Hampton held on site on February 7, 2024. Project will not continue.	6/30/2024		Completed
8	77517	Hahamongna Watershed Park - Disc Golf Improvements	120,000	120,000	111,338	93%	84,414	Project will be completed in FY 2024.	This project was completed in the second quarter.	6/30/2024		Completed
Pasadena Center Improvements												
1		Restoration, Upgrades, and Repairs of the Civic Auditorium, Convention Center and Ice Rink	12,900,000	5,400,000		0%	2,500,000	In FY 2024, design for the restoration of the exterior façade, exterior stairs, roof, lower level interior spaces below the plaza, and the Civic Auditorium Plaza will begin. Staff is securing cost for interior painting of the Civic. General and emergency maintenance will continue as needed.	Construction continued in the fourth quarter.	N/A		Construction
Water System												
1	1080	Distribution Mains	37,980,000	20,480,000	19,938,059	97%	5,227,520	In FY 2024, Avenue 64 (from Glenullen Dr. to La Loma Rd.) will be completed and Fair Oaks Ave. (from Montana St. to Washington Blvd.) will begin. Gate valve replacements will be prioritized to support the unidirectional flushing program.	A total of 20,013 square feet of asphalt roadway and 7,688 square feet of concrete roadway and sidewalk were replaced in the fourth quarter. In addition, construction of the Bellefontaine Street, Fair Oaks Ave main replacement projects, and design for future water main construction continued.	6/30/2024		Ongoing

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2	1075	Sunset Reservoir Improvements	65,368,200	5,469,000	3,863,028	71%	1,594,189	In FY 2024, the design, environmental review, and permitting will be completed. In addition, project contracting and construction preparation will occur.	Efforts to complete a seismic retrofit study and draft Environmental Impact Report (EIR) continued in the fourth quarter. Design effort will continue to pause until the seismic retrofit study, draft EIR and the National Environmental Policy Act (NEPA) analysis has been completed. In addition, a draft letter of interest for a federally funded Water Infrastructure Finance and Innovation Act (WIFIA) loan was routed for internal review and anticipated to be submitted early next quarter.	6/30/2025		Design
3	1074	Well Improvements	11,029,000	10,099,000	7,508,378	74%	5,048,845	Construction of above-grade improvements for Garfield Replacement Well will be completed. Other well abandonments and well equipment replacements will occur as required in FY 2024.	Construction activities for the above grade improvements of the Garfield Replacement Well project continued in the fourth quarter. The project is experiencing equipment delays related to electrical switchgear.	6/30/2027		Construction
4	1040	Arroyo Seco Canyon Project	21,938,441	10,058,441	6,488,722	65%	367,560	In FY 2024, efforts will be made to seek grant funding for the Arroyo Seco Canyon Project and to finalize permits with the Department of Fish and Wildlife, the Regional Water Quality Control Board, and the US Army Corps of Engineers. The conceptual design and environmental documentation will be completed in collaboration with Los Angeles County and the Raymond Basin Management Board for additional infiltration of the expanded spreading basins (Devil's Gate Reservoir Pump Back).	The Conditional Use Permit extension was submitted. The Explorer Well construction is expected to begin in early FY 2025. In addition, permit and design efforts for Area 1 and 2, and the bid package preparation for Area 3 are underway.	6/30/2026		Design

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5	1073	Booster Improvements	8,655,000	6,670,000	4,718,816	71%	2,661,880	Construction of Ross Booster Station upgrades will continue and booster pumps will be replaced as required in FY 2024. The design of Eagle Rock Booster Station upgrades will begin.	Demolition and installation activities for the Ross Booster Station upgrades continued and the basis of design reports for Santa Anita and Eagle Rock Booster Station upgrades were completed. In addition, a general engineering services contract was awarded by City Council in the fourth quarter.	6/30/2027		Construction
6	1081	Meters and Services	11,195,000	7,695,000	8,351,451	109%	1,235,700	Small and large meter installations are planned in FY 2024. Vaults will be replaced and domestic and fire service renewals and abandonments are also anticipated.	City crews replaced 300 small and 10 large meters, and renewed 31 services in the fourth quarter. Staff is reviewing the project expenditures and will take appropriate action to address the project imbalance.	6/30/2024		Ongoing
7	1076	Monk Hill Groundwater Treatment Improvements	6,902,600	2,290,000	583,803	25%	2,080,288	Explorer Well design and environmental compliance will be completed in FY 2024. In addition, drilling and below-grade improvement construction will begin.	The Explorer Well final design plans and specifications were completed in the fourth quarter. Staff is preparing for an approval of a construction contract related to the Explorer Well below-grade improvements and has completed the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program. In addition, a general engineering services contract to support design work for this project was awarded by City Council in the fourth quarter.	6/30/2027		Design
8	1088	New Water Well	4,005,000	1,230,000	64,848	5%	1,098,596	In FY 2024, land acquisition for a new well (Daisy Well) will be completed, and preliminary design, permits, and preparation of environmental documents will begin. The new well site will be shared with an Electric Vehicle fast charging depot.	The land acquisition for the site location was approved in the third quarter with the transfer process continuing in the fourth quarter.	6/30/2024		Planning

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9	1078	Advanced Metering Infrastructure (AMI)	9,374,500	2,610,000	1,085	0%	2,504,088	In FY 2024, project procurement will begin for the program management, AMI network, systems integration, and meters.	An AMI financial analysis task continued in the fourth quarter. In addition, the Needs Assessment report and Overview, Future State, and Water division workshops were completed.	6/30/2027		Planning
10	1096	Customer Information System Managed Services - Water	3,342,200	1,175,000	1,067,963	91%	625,363	Additional CIS system enhancements and upgrades will continue to add benefits to PWP customers and staff in FY 2024.	Enhancements of the Customer Information System continued in the fourth quarter.	6/30/2027		Ongoing
11	1087	Water SCADA Improvements	515,000	415,000	368,450	89%	120,478	Enhanced SCADA communication through radio, cellular, and fiber systems will be completed in FY 2024. In addition, software and server upgrades will be conducted.	New security protocols and enhanced communications with remote sites were implemented in the fourth quarter.	6/30/2024		Ongoing
12	1089	Computerized Maintenance Management System	2,005,000	1,205,000	365,514	30%	682,028	Proposal evaluations, solution demonstrations, and final selection for the Computerized Maintenance Management System and the solution implementer will begin in FY 2024.	The contract negotiations were initiated and continued in the fourth quarter, with the CMMS software vendor and the solution implementor to finalize the project scope of work. Contract awards are expected to be presented to the City Council after contract negotiations are finalized.	6/30/2027		Ongoing
13	1012	Field Services and Meter Reading Automation	431,491	361,491	123,677	34%	71,470	Purchase of new meter reading hardware, software, and professional services for the upgrade to Cloud capability will begin in FY 2024.	No reportable activity in the fourth quarter.	6/30/2027		No Activity This Quarter
14	1083	Management Information Systems	904,500	642,000	313,495	49%	278,733	Project work in FY 2024 includes implementation of vulnerability assessment recommendations, new vulnerability scanner, inventory system Cloud upgrade, security upgrades, information technology data center miscellaneous hardware and software, and network equipment for switches and firewalls.	The VXRail upgrade (data center expansion) efforts continued in the fourth quarter. In addition, the project charter and bid specification for the virtual server platform transition from VMWare to Nutanix (to gain compatibility with DoIT) and the HighJump warehouse software upgrades were completed.	6/30/2027		Ongoing

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15	1084	Geographic Information System (GIS) Enhancements	1,250,000	1,005,000	176,747	18%	684,070	The ArcGIS upgrade will be completed and the GIS Utility Network Upgrade preparation and training will be conducted in FY 2024.	Data preparation for the migration to the utility network and the current-state assessment and end-state recommendation efforts continued in the fourth quarter. In addition, the pilot data migrations and data cleanup work was initiated.	6/30/2027		Ongoing
16	1079	Emergency Generators - Water	2,405,000	1,635,000	1,559,897	95%	127,625	Assessment, evaluation, and design for stationary generators at booster stations and well sites will be completed in FY 2024.	The Notice of Completion for the Atlanta Booster station generator tap box project was filed with Los Angeles County in the fourth quarter. In addition, installation of the stationary generator at Wadsworth Groundwater Treatment Plant began.	6/30/2027		Ongoing
17	1090	Water Operations / Training and Storage / Work Shop	1,055,000	555,000	37,248	7%	163,360	Design of the Water Operations Materials Storage Facility will be completed in FY 2024.	New fencing and Power division training equipment was installed in the fourth quarter.	6/30/2024		Construction
18	1093	Reservoir Improvements	2,740,000	1,230,000	594,163	48%	122,520	Design of Don Benito Reservoir will begin in FY 2024. Other reservoir improvements will be performed as needed.	The first draft conceptual design technical memo for the Don Benito Reservoir replacement project was completed in the fourth quarter.	6/30/2027		Planning
20	1082	Customer Driven - Mains, Meters, and Services	15,963,000	7,963,000	7,123,657	89%	2,042,000	Installations of new meters, services, mains, fire hydrants, gate valves, and services, including final paving of trenches, will be completed in FY 2024.	A total of 14 water service applications with deposits, and 65 fire flow testing applications were received from customers and developers in the fourth quarter. There were 12 installed projects which include the following tasks: 14 domestic services, 3 fire services, 8 meters, 1 fire hydrant, and 4 service abandonments.	6/30/2024		Ongoing
21	1056	Water and Power Facilities Modernization	2,968,046	2,968,046	2,315,065	78%	648,000	The locker room upgrades will be completed in FY 2024.	Construction on the Locker Room Remodel Project was initiated in the fourth quarter.	6/30/2027		Construction

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23	1092	Facilities Improvement Initiative	545,000	245,000	145,186	59%	76,575	Water facility conservation assessments and plans will be completed in FY 2024. A contractor will be secured to develop and implement landscape retrofits at facilities. In addition, installation of leak detection equipment on water service lines will begin.	A contract for workshop development related to native landscaping was awarded by City Council in the fourth quarter.	6/30/2027		Planning

Electric System

1	3226	Conductor Replacement Program	10,075,000	4,875,000	3,897,666	80%	1,363,000	The cable replacement on the Raymond Circuit will be completed in FY 2024. In addition, other projects may be competed as needed to mitigate the risk of failure.	Construction for the Belmont Circuit and Raymond Circuit Cable upgrade projects continued in the fourth quarter.	6/30/2024		Ongoing
2	3227	4kV to 17kV Distribution System Conversion Program	23,287,571	10,337,571	3,061,131	30%	4,000,000	The 4kV to 17kV conversions from circuits F11 to Lincoln and F9 to Belmont and Lincoln will be completed in FY 2024. Additional conversion projects may occur based on operational needs or to prepare for major developments.	Design work for conversions for F8, F5, B6, F4, and W2 circuits continued in the fourth quarter.	6/30/2024		Ongoing
3	3142	Advanced Metering Infrastructure (AMI)	42,570,356	13,786,356	320,166	2%	12,963,080	In FY 2024, project procurement will begin for the program management, AMI network, systems integration, and meters.	An AMI financial analysis task continued in the fourth quarter. In addition, the needs assessment report and Overview, Future State, and Water division workshops were completed.	6/30/2027		Planning
4	3280	GT-5 Capital Equipment Replacements	4,745,800	4,245,800	555,653	13%	1,130,800	Work planned for FY 2024 includes upgrade of GT-5 NOx Pump and miscellaneous improvements.	Work on GT-5 continued in the fourth quarter. GT-5 is expected to be back in service in the first quarter of FY 2025. The upgrade to GT-5 NOx Pump was not completed in FY 2024 due to equipment delays.	6/30/2028		Ongoing
5	3276	Subtransmission Cable Upgrade (34-20)	3,200,000	1,941,000	74,688	4%	1,941,000	In FY 2024, the 34-20 subtransmission line upgrade between Santa Anita and Chester substations will begin.	No reportable activity in the fourth quarter. The project is experiencing material shipment delays.	6/30/2025		No Activity This Quarter

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6	3272	Subtransmission Cable Upgrade (34-4)	3,610,000	3,610,000	3,313,022	92%	1,106,000	The replacement for the 34-4 subtransmission line between Glenarm and Chester substations will be completed through existing infrastructure in FY 2024.	Project completion in the third quarter. No reportable activity in the fourth quarter.	6/30/2024		Completed
7	3182	GT-1 and GT-2 Capital Equipment Replacements	35,240,503	34,840,503	33,320,227	96%	1,744,516	Planned work in FY 2024 includes the Generator Step Up (GSU) transformer containment, replacement of the Selective Catalytic Reduction (SCR) Catalyst on GT-1, painting of both units, and if needed, GT-1 Ammonia Continuous Emissions Monitoring Systems (CEMS) installation.	No reportable activity in the fourth quarter.	6/30/2027		No Activity This Quarter
8	3186	GT-3 and GT-4 Capital Equipment Replacements	8,445,367	6,845,367	4,833,436	71%	2,066,280	Upgrades to the GT-3/4 Turbines and the Balance of Plant (BOP) Control System will be completed in FY 2024. In addition, the work plan includes installation of GT-3 Silencers, GT-3/4 Ammonia CEMS (if required by South Coast Air Quality Management District), re-coating of the Cooling Tower Basin, and miscellaneous improvements on an as-needed basis.	No reportable activity in the fourth quarter.	6/30/2027		No Activity This Quarter
9	3229	Electrical Vault Replacement and Reinforcement Program	15,040,000	7,040,000	4,688,120	67%	1,911,000	A total of 50 vaults and/or pullboxes will be reinforced, replaced, or have their frame/cover replaced in FY 2024.	Approximately 27 vault or pullbox projects were completed in the fourth quarter.	6/30/2024		Ongoing
10	3231	Distribution Switch Replacement Program	12,320,500	6,320,500	6,185,708	98%	1,448,000	A total of 17 distribution switches will be replaced based on oil test results and field evaluation in FY 2024.	Seven switches were replaced in the fourth quarter and additional replacements are under design.	6/30/2024		Ongoing
11	3258	Fire Threat Mitigation Tier 2 Areas	4,690,000	2,590,000	1,883,390	73%	403,000	Pole replacements and new equipment will be installed along Rosemont Ave, between Washington Blvd, and N. Arroyo Blvd, within the Tier 2 areas to mitigate the impact of potential wildfires in FY 2024.	Construction for the El Mirador Fire Threat Mitigation project was completed in the fourth quarter.	6/30/2027		Ongoing

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12	3262	Receiving Station 35kV Upgrades	4,631,758	3,174,758	2,528,873	80%	301,000	The upgrade of five 35 kV Potential Transformers will be completed in FY 2024.	The 35 kV potential transformers for the Santa Anita North and South Bus were upgraded in the fourth quarter. In addition, specifications for the 35 kV Circuit Breakers were completed.	6/30/2027		Ongoing
13	3275	Energy Storage System Phase II	4,776,500	776,500	221,837	29%	771,000	Planned work in FY 2024 includes permitting, environmental study, development of specifications for a RFP for major construction, installation, and Owner's Engineer.	Environmental CEQA work and sample site testing was conducted in the fourth quarter.	6/30/2027		Ongoing
14	3237	Distribution Transformer Replacement Program	4,933,000	2,950,000	2,950,738	100%	463,000	A total of 10 transformers will be replaced based on field inspection, evaluation criteria, or a modeling indication of overloading in FY 2024.	No reportable activity in the fourth quarter as the work plan was completed in the third quarter. Staff is reviewing the project expenditures and will take appropriate action to address the project imbalance.	6/30/2024		No Activity This Quarter
15	3225	Electric Vehicle Charging Infrastructure	19,088,000	11,088,000	5,640,535	51%	2,445,000	Electric Vehicle (EV) charging stations with both fast and Level 2 chargers at Robinson Park, Victory Park, Shoppers Lane, and a fire station will be installed in FY 2024. Installation of 12 additional fast chargers at the Arroyo EV Charging Depot and 20 more Level 2 chargers at the Playhouse Park will be completed. In addition, installation of Department of Transportation electric services for two electric bus fast chargers will be completed. Land acquisition and design for a new EV charging depot that will be shared with the Water division's new water well site will begin.	Construction of EV supply equipment projects continued Victory Park and Robinson Park. EV chargers at Victory Park will be energized by the end of the fourth quarter; the chargers at Robinson Park are expected to be online in the second quarter of FY 2025. In addition, staff installed five trees at Shoppers Lane to comply with City Planning Department requirements. The design to install additional EV chargers at Arroyo Depot is on hold since the EV fast charger PWP used is no longer available.	6/30/2027		Ongoing
16	3271	Customer Information System Managed Services - Power	7,660,800	3,675,000	2,045,305	56%	1,169,350	Additional CIS system enhancements and upgrades will continue in FY 2025.	Enhancements of the Customer Information System continued in the fourth quarter.	6/30/2027		Ongoing

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17	3263	T.M. Goodrich Receiving Station Upgrades	4,673,031	1,151,031	1,026,731	89%	263,000	The installation and commissioning of TM Goodrich Bank 2 Dissolved Gas Analysis (DGA) system will be completed in FY 2024. In addition, the design, installation, and commissioning of the 34-6 and 34-9 power meter upgrades will be completed in FY 2024.	The installation and commissioning of TMG Transformer Bank 2 Dissolved Gas Analysis (DGA) was completed in the fourth quarter. In addition, the engineering design for the TMG Alarm Upgrades was completed.	6/30/2027		Ongoing
18	3279	Power Substation Weatherizing Enhancements	1,811,500	327,500	113,866	35%	352,000	Two substations will be weatherized in FY 2025. Enhancements will include protective weatherproof high-temperature paint coating for eight transformers and protective rubberized/weatherproof coating for two control room structures and four metal clad switchgear.	A contract was awarded to assist in the completion of "weatherization" of the Chester Bank 1A transformer; weatherization includes protective weatherproof high-temperature paint coating and protective rubberized/weatherproof coating.	6/30/2028		Ongoing
19	3277	Oak Knoll Substation Upgrades	2,349,372	132,000	6,314	5%	132,000	The design and specification for Oak Knoll 35kV switch upgrades will be initiated in FY 2024.	Design and specification for the Oak Knoll 35 kV switch upgrades continued in the fourth quarter.	6/30/2027		Design
20	3278	Villa Substation Upgrades	2,349,372	132,000	6,314	5%	132,000	The design and specification for Villa 35kV switch upgrades will be completed in FY 2024.	Design and specification for the Villa 35 kV switch upgrades continued in the fourth quarter.	6/30/2027		Design
21	3235	Substation Modernization Program	12,642,000	5,650,000	4,843,623	86%	1,758,000	The Villa Unit 1 substation modernization featuring new metering and capacitor bank controllers will be completed in FY 2024. In addition, five transformer health upgrades featuring new nitrogen cabinets, load tap changer oil filters, and load tap changer desiccant filters will be completed.	Battery charger upgrades for Villa and Hastings substations were completed in the fourth quarter. In addition, the engineering design and programming for Villa Unit 1 capacitor bank relay / controller were completed.	6/30/2027		Ongoing
22	3140	Computerized Maintenance Management System	4,988,278	4,188,278	1,718,900	41%	1,926,000	Proposal evaluations, solution demonstrations, and final selection for the Computerized Maintenance Management System and the solution implementer will begin in FY 2024.	The contract negotiations were initiated and continued in the fourth quarter, with the CMMS software vendor and the solution implementor to finalize the project scope of work. Contract awards are expected to be presented to the City Council after contract negotiations are finalized.	6/30/2027		Ongoing

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23	3222	Emergency Transmission and Distribution System Replacements	12,192,000	7,592,000	8,593,239	113%	1,408,000	Emergency replacements to transmission, distribution, and substation systems will be completed on an as needed basis in FY 2024.	Thirteen emergency replacement projects were completed in the fourth quarter. Staff is reviewing the project expenditures and will take appropriate action to address the project imbalance.	6/30/2027		Ongoing
24	3221	Installation of Low Voltage Electrical Services	31,318,000	18,518,000	18,667,150	101%	3,118,000	Modifications, upgrades, solar installations, telecom, unmetered service, or new low voltage electric service will be installed as requested in FY 2024. Installation of service conductors to provide electrical service will be installed, as needed.	Approximately 89 residential and commercial installation requests for new service, modifications, and upgrades from the public right of way equal to 400 amps or below were completed in the fourth quarter. In addition, approximately 71 solar connections were completed.	6/30/2027		Ongoing
25	3220	Installation of High Voltage Electrical Services	26,943,000	16,343,000	15,884,036	97%	2,616,000	Modifications, upgrades or new high voltage electric services will be completed as requested in FY 2024. Installation of cables, conduits, switches, transformers, and meters will be installed as necessary.	Approximately four private property electric service installations in response to customer requests for new service, modifications, and upgrades higher than 400 amps of service were completed in the fourth quarter.	6/30/2027		Ongoing
26	3245	Supervisory Control and Data Acquisition (SCADA) System Expansion	6,287,500	1,065,000	461,202	43%	263,000	The design and specifications for the Connex 30 substation gateways and Jungle Mux fiber optic multiplexer upgrades will begin in FY 2024.	The design and specification for the Connex 30 substation gateway and Jungle-Mux fiber optic multiplexer upgrades continued in the fourth quarter.	6/30/2024		Design
27	3253	Primary Dispatch Facility Remodel	4,850,000	1,350,000	113,468	8%	328,000	A technical evaluation of the South Wall power and controls equipment will be completed in FY 2024. In addition, a design package for equipment removal and/or relocation will be initiated.	The project scope of work was initiated in the fourth quarter. The project team visited recently remodeled local utility control centers to gain insight into the operational use of modern technologies relevant to this project.	6/30/2027		Planning
28	3267	Fair Oaks Substation Upgrades	14,862,500	855,000	122,108	14%	285,000	The design and specifications of a new unit substation for Fair Oaks Substation will continue in FY 2024.	Task order work associated with a general engineering services contract continued for the Fair Oaks / Brookside Substation major materials .	6/30/2027		Ongoing

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29	3232	Replacement of Power Plant Instruments and Controls	560,000	160,000	2,280	1%	102,800	Procurement of instruments and controls at the Glenarm Power Plant will occur on an as-needed basis in FY 2024.	No reportable activity in the fourth quarter; instruments and controls will be replaced on an as-needed basis.	6/30/2024		Ongoing
30	3233	Deteriorated Pole Replacement Program	12,670,556	6,070,556	5,639,823	93%	1,559,000	A total of 60 utility poles will be replaced based on inspection and evaluation criteria in FY 2024. In addition, funds are required to cover Southern California Joint Pole Committee charges that account for joint pole work performed by other utilities.	Eight poles were replaced in the fourth quarter. In addition, two joint poles were replaced through Southern California Joint Pole Committee (SCJPC) coordination.	6/30/2027		Ongoing
31	3236	Power Production Facility Improvements	3,144,320	2,744,320	1,076,304	39%	899,500	Work planned for FY 2024 includes: installation of a perimeter wall at Azusa; Remote Intelligent Gateway (RIG) improvements to allow communication between the units and the California Independent System Operator (CAISO); physical security improvements; and miscellaneous facility improvements on an as-needed basis.	Bid specifications for the Glenarm fountain and remote intelligent gateway (RIG) replacement are underway.	6/30/2025		Ongoing
32	3196	Seismic Upgrade of Power Facilities	4,310,000	2,910,000	1,763,222	61%	302,000	Construction of the seismic upgrade of the Del Mar substation will be completed in FY 2024.	The Brookside Substation seismic upgrade was completed and construction of the Oak Knoll Substation seismic upgrade began in the fourth quarter. In addition, design for the Del Mar Substation seismic upgrade continued.	6/30/2024		Ongoing
33	3230	Vault Cover Lid Replacement Program	1,470,985	662,985	399,549	60%	202,000	Installation of restraint system and lid enhancement for 15 vault/manhole covers will be completed in FY 2024.	Approximately five blast resistant vault covers were installed in the fourth quarter.	6/30/2027		Ongoing
34	3257	Fire Threat Mitigation Tier 3 Areas	2,450,000	450,000	248,773	55%	40,000	Designs for the civil and electrical systems for converting the high voltage distribution line on Canyon Close Rd and Fox Ridge Dr to underground utilities will be completed in FY 2024.	Work on the overhead and the underground portions of the fire threat mitigation design for Canyon Close Rd continued in the fourth quarter.	6/30/2025		Design

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35	3260	Santa Anita 35kV Receiving Station Upgrades	6,154,000	4,470,000	3,227,529	72%	882,000	The 34-20, 34-23, 34-27, 34-28, North Tie, and South Tie protection and control upgrades for the Santa Anita 35 kV circuit breakers will be completed in FY 2024.	The upgrades of the North and South Tie circuit breakers were completed in the fourth quarter. In addition, engineering designs for the CAPS 4-6 and CAPS 10-12 circuit breaker upgrades were completed.	6/30/2027		Design
36	3192	Distribution System Automation	6,915,001	5,915,001	5,003,799	85%	402,000	One Supervisory Control and Data Acquisition (SCADA) connected Resettable Fault Interrupter (RFI) on the Waverly Circuit and one Automatic Transfer Switch (ATS) for City Hall to provide a backup power source will be installed in FY 2024.	Final coordination and outreach was conducted for the City Hall Automatic Transfer Switch (ATS) in the fourth quarter. Construction for the ATS is expected to begin in the first quarter of FY 2025 as material shipment delays were experienced. In addition, the traffic control plan for the ATS substructure was completed and submitted to Public Works for permitting.	6/30/2024		Construction
37	3248	Security, Access Control, and Lighting Program at Power Facilities	2,070,000	1,170,000	313,891	27%	151,000	Construction of security, access control, and lighting for the Fair Oaks Substation will be completed in FY 2024.	Construction continued for Santa Anita Substation security upgrades in the fourth quarter. In addition, security cameras were restored at Fair Oaks Substations and added to the new security network.	6/30/2027		Construction
38	3246	Distribution System GIS Enhancements	946,521	546,521	34,957	6%	100,000	A GIS mobile solution and related forms/applications to facilitate field inspections of assets and customer facilities will be completed in FY 2024. In addition, the GIS will continue to be enhanced to meet operational needs.	No reportable activity in the fourth quarter.	6/30/2024		No Activity This Quarter
39	3228	Distribution System Expansion Program	8,195,528	7,395,528	7,397,024	100%	503,000	Design and installation of the new underground cable that will make up the new Paloma Circuit out of Hastings Substation will be completed in FY 2024. In addition, field ties will be constructed, with the neighboring 17kV circuits, to provide backup support to Hastings Substation. Underground infrastructure for customer related projects will be enhanced and expanded.	No reportable activity in the fourth quarter as the work plan was completed in the second quarter.	6/30/2024		No Activity This Quarter

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40	3269	Customer Facility Replacements	3,810,000	1,810,000	1,465,126	81%	606,000	A total of 10 units will be replaced based on field recommendation and resource availability in FY 2024.	Approximately 17 outdated switches at various customer facilities were replaced with new Resettable Fault Interrupters (RFIs).	6/30/2027		Ongoing
41	3244	Fiber Optic Cable Expansions / Overbuilds	1,145,000	545,000	152,847	28%	151,000	The installation of overhead and underground fiber-optic cables along El Mirador from Colorado Blvd. up to El Mirador Tower on Glen Oaks Blvd. will be completed in FY 2024. In addition, work in coordination with Department of Technology to complete fiber projects to meet PWP operational and system needs will continue.	The South Lake Avenue fiber expansion project was completed in the fourth quarter.	6/30/2024		Ongoing
42	3240	Geographic Information System (GIS) Enhancements	1,996,000	1,541,000	146,692	10%	1,213,040	The ArcGIS upgrade will be completed and the GIS Utility Network Upgrade preparation and training will be conducted in FY 2024.	Data preparation for the migration to the utility network and the current-state assessment and end-state recommendation efforts continued in the fourth quarter. In addition, the pilot data migrations and data cleanup work was initiated.	6/30/2027		Ongoing
43	3025	Field Services and Meter Reading Automation	737,463	607,463	310,007	51%	133,640	Purchase of new meter reading hardware, software, and professional services for the upgrade to Cloud capability will begin in FY 2024.	No reportable activity in the fourth quarter.	6/30/2027		No Activity This Quarter
44	3206	Energy Storage System Phase I	7,380,000	1,380,000	327,909	24%	709,320	Planned work in FY 2024 includes permitting, environmental study, and development of specifications for Requests for Proposal (RFP) for major construction, installation, and owner's engineer.	Work continued on the CEQA process and began the National Environmental Policy Act environmental process. In addition, a contract for for the design and future purchase of 25 MW of dispatchable storage capacity was awarded by City Council in the fourth quarter.	6/30/2025		Ongoing

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45	3259	Station Transformer Upgrades	5,966,000	870,000	357,756	41%	353,000	The vendor selection and procurement contract for the Mobile Transformer and Mobile Transformer Station Upgrades will be issued in FY 2024. In addition, the design and specification for the Mobile Transformer Housing Upgrades will be completed, the vendor selected, and the procurement contract will be issued.	The single proposal received in response to the bid solicitation for the Mobile Transformer was evaluated in the fourth quarter.	6/30/2027		Design
46	3254	Power System Equipment	3,005,847	1,755,847	1,390,955	79%	604,000	Major tools and test equipment will be purchased upon field evaluation in FY 2024.	A new bid solicitation request for the 10,000 lb. forklifts is expected to be published in the first quarter of FY 2025, as the first bid resulted in technical specifications adjustments to accommodate the size constraints for operating within an electrical substation.	6/30/2027		Ongoing
47	3261	Santa Anita 17kV Substation Upgrades	3,074,603	1,946,603	1,531,200	79%	290,000	The Santa Anita Bank 4 Transformer Controller upgrade will be completed in FY 2024. The upgraded controller will monitor transformer temperature and performance, control radiator fans, and provide real-time updates to the Power SCADA system.	Design work for the Santa Anita Bank 4 Transformer Controller upgrade continued in the fourth quarter.	6/30/2027		Design
48	3252	Distribution Volt/Var Enhancements Program	3,073,000	1,593,000	1,570,407	99%	402,000	A switch capacitor bank solution will be installed to alleviate low voltage problems in the system in FY 2024. Voltage correction projects will occur when determined by recorded voltage abnormalities or when customers request connection or upgrade of a service connection. In addition, communication functionality to the battery units installed on the C-1 Circuit will be completed.	A switchable capacitor bank was installed in the fourth quarter.	6/30/2024		Ongoing

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49	3128	Substation Oil Containment	7,579,352	5,306,352	3,695,117	70%	925,000	In FY 2024, a new oil containment system for the Wilson, Oak Knoll, and Villa substations will be constructed. In addition, the design of a new oil containment system for the Chester substation will be completed and the design of a new oil containment system for Glenarm Units 1 and 2 will be initiated.	Construction began for the Wilson Substation Oil Containment project and materials were in final fabrication for the Oak Knoll Substation Oil Containment project in the fourth quarter. In addition, the design for an Oil Containment system at Glenarm Substation units 1 an 2 is underway, with expected completion in the first quarter of FY 2025.	6/30/2027		Ongoing
50	3175	Water and Power Facilities Modernization	19,939,282	19,939,282	18,454,870	93%	1,177,000	The locker room upgrades will be completed in FY 2024.	Construction on the Locker Room Remodel Project was initiated in the fourth quarter.	6/30/2027		Construction
51	3266	Glenarm Receiving Station Upgrades	7,358,400	1,920,000	1,252,957	65%	748,000	The protection and control upgrades for the GT-1 and GT-2 circuit breakers will be completed in FY 2024. In addition, the design and specifications for Glenarm RSC and RSD 35kV protection and control upgrades for mini lines (34-31, 34-32, 34-4, 34-7, 34-8, and 34-3), major lines (34-15, 34-16, 34-24, and 34-25), and radial lines (34-1, 34-2, 34-13, and 34-14) will be initiated.	The preliminary engineering design for the GT-1 and GT-2 circuit breaker upgrades was completed in the fourth quarter. In addition, the engineering design for the Glenarm RSC / RSD circuit breaker upgrades reached 40% completion.	6/30/2027		Ongoing
52	3195	Transmission System Enhancements	4,342,000	3,942,000	3,312,054	84%	101,000	In FY 2024, an aging communication device, RFL 6780 transmitter/receiver, will be replaced. In addition, other transmission equipment may be replaced or upgraded per the inspection results and recommendations of Southern California Edison.	Efforts continued on the Southern California Edison draft Letter Agreement to replace a 220kV disconnects and its associated foundation at TM Goodrich Receiving Station.	6/30/2027		Ongoing
53	3274	PWP Training Yard	615,000	610,000	149,060	24%	251,000	Environmental remediation will begin in FY 2024.	Select training equipment and storage units were moved to the site in the fourth quarter.	6/30/2027		Construction

Priority	Project#	Project Name	Total Estimated Cost	Appropriation Thru FY 2024	Expenditures Life of Project	% of Appropriations Spent To Date	FY 2024 Anticipated Expenditures	FY 2024 Workplan Schedule	Status Update	Target Completion Date	Revised Completion Date	Phase
54	3249	Power Supply Integrated Resource Planning and Design	2,215,000	1,215,000	1,194,308	98%	205,600	FY 2025 work includes a Request for Proposal (RFP) for a consultant to assist PWP with developing an update to the 2023 Integrated Resource Plan (IRP) which will be completed and submitted to City Council for approval.	No reportable activity in the fourth quarter.	6/30/2025		Ongoing
55	3239	Management Information Systems	1,646,500	1,159,000	612,440	53%	521,196	Project work in FY 2024 includes implementation of vulnerability assessment recommendations, new vulnerability scanner, inventory system cloud upgrade, security upgrades, information technology data center miscellaneous hardware and software, and network equipment for switches and firewalls.	The VXRail upgrade (data center expansion) efforts continued in the fourth quarter. In addition, the project charter and bid specification for the virtual server platform transition from VMWare to Nutanix (to gain compatibility with DoIT) and the HighJump warehouse software upgrades were completed.	6/30/2024		Ongoing
56	3251	Power Transmission Program	1,873,000	1,073,000	244,566	23%	443,799	The following work will take place in FY 2024: continued work on the replacement of the 480 V breaker at Sylmar Converter Station (SCS); removal of Old Ground System; replacement of 3 IGS Towers; air conditioning unit replacement for Converter 1 & 2 Valve Halls; Phase 2 of the Fire Protection System Replacement; and various smaller capital projects.	LADWP is the operating agent for this project. In the fourth quarter, activity included continued work on the following projects: 480V Breaker Replacement, HVAC System upgrade, Fire Protection System Replacement, and Replacement of 3 IGS Towers.	6/30/2024	6/30/2027	Ongoing
57	3190	Power Transmission Program	9,478,999	9,428,999	8,968,262	95%	297,082	Work will continue on the Sylmar AC/DC Filter Replacement project and SCS Fire Protection System Replacement-Construction Phase 1 project in FY 2024. The Porcelain Insulators Replacement project will continue and is projected to be complete in December 2024. The Reactor Bushing Replacement project is expected to be completed in FY 2024.	LADWP is the operating agent for this project. In the fourth quarter, activity included continued work on the following projects: AC/DC Filter Replacements and Porcelain Insulator replacement.	6/30/2027		Ongoing

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58	3270	Power Facility Wastewater / Storm Water Capture and Treatment	5,663,000	463,000	0	0%	305,600	Work planned for FY 2024 includes the completion of a study to determine the most cost-effective option for managing chemical constituents in stormwater; replacement of the oily water separator, and addressing any needs of storm and wastewater treatment, storage, recycling, and disposal facilities at the Power Plant.	Stormwater treatment/management feasibility study bid evaluations were conducted in the fourth quarter.	6/30/2027		Ongoing
59	3273	Chester Substation Upgrades	4,816,000	490,000	42,991	9%	285,000	The design and specifications for the Chester 35kV switch upgrades will be completed in FY 2024.	Design and specification for the Chester 35 kV switch upgrades continued in the fourth quarter.	6/30/2027		Design
60	3234	Power Supply Facility Security	1,192,900	792,900	420,315	53%	308,400	In FY 2024, procurement and installation of new and/or improved security systems with a focus on Glenarm Plant will continue, and work on Broadway and Azusa Hydroelectric Plants will be performed on an as-needed basis.	No reportable activity in the fourth quarter. Work on Glenarm Power Plant will resume in FY 2025.	6/30/2024		Ongoing

Technology Projects

1	71168	Police Computer-Aided Dispatch and Records Management System Replacement	3,550,000	3,550,000	2,724,564	77%	765,600	Implementation of additional systems and historical data migration will be completed in FY 2024.	Contract replacement continued in the fourth quarter. Data migration was completed in the third quarter.	6/30/2024		Ongoing
2	71165	DoIT Equipment Lifecycle Replacement FY 2020 - FY 2024	8,212,231	8,212,231	4,321,520	53%	1,100,000	Annual system life cycle replacement of hardware and software will continue in FY 2024.	Network and server infrastructure equipment and software updates continued as part of planned lifecycle replacements in the fourth quarter. The PBX replacement project continued with the total number of phones migrated to date surpassing 500. The remaining phone migrations are expected to be completed in 2025.	6/30/2024		Ongoing

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3	71163	Enterprise Building Security Management	3,126,367	3,126,367	2,577,087	82%	500,000	Work will continue at various branch library locations, and potentially expand to other City facilities in FY 2024.	Final invoices were reviewed and processed in the fourth quarter. CDBG required documentation was submitted and accepted for all park locations. A new quote was obtained for security enhancements at the Hastings Library, which is anticipated to begin and be completed in the first quarter of FY 2025.	6/30/2024		Construction
4	71167	City Fiber Network Expansion FY 2020 - FY 2024	3,536,653	2,596,653	1,440,997	55%	450,000	Fiber expansion plans along South Lake Ave. will continue in FY 2024. Additionally, fiber expansion to the Mirador Reservoir and Radio Tower will begin and is expected to be completed in FY 2024.	Development of the Strategic Broadband Plan continued in the fourth quarter. Technical solutions, conceptual design, and feasibility phase remains on schedule for completion in the first quarter of FY 2025.	9/30/2024		Ongoing
5	71169	City Park Public Wifi Expansion	1,500,000	1,500,000	3,561	0%	500,000	Implementation and construction will begin in FY 2024 following design finalization.	Wireless network designs were completed in the fourth quarter.	6/30/2024		Design
6	71151	Enterprise Content Management System	2,000,000	800,791	797,799	100%	45,000	Upgrade of the existing system will take place in FY 2024 to support future capabilities and expanded use to support any department needs.	Based on the recommendations of the security review, an updated proof of concept is being designed and expected to be completed in the first quarter of FY 2025. Implementation will commence thereafter, following customer acceptance of the proposed solution.	6/30/2024		Ongoing