PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

September 3, 2024

TO: **City Council**

FROM: **Accessibility and Disability Commission**

SUBJECT: **Annual Report – July 2023 through June 2024 and Work Plan for Fiscal Year 2024-2025**

Recommendation:

This report is submitted for information purposes only.

Attached are the following:

- Report of Accomplishments for July 25, 2023, through June 25, 2024
- Report of Commission Attendance for July 25, 2023, through June 25, 2024
- Work Plan for July 23, 2024, through June 24, 2025

The attached documents were reviewed and approved by the Accessibility and Disability Commission at our special meeting on June 25, 2024, and regular meeting on July 23, 2024.

Respectfully submitted,

Andrea Jennings, Chair
Accessibility and Disability Commission

City of Pasadena Accessibility and Disability Commission
Report of Accomplishments: 07/25/2023 – 06/25/2024

Mission:

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities.

2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and

3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

FY 2023-2024 Ad Hoc Committees:

Ad Hoc Committee re: Objective #1: American with Disabilities Act (ADA) Oversight

Ad Hoc Committee re: Objective #2: Outreach and Education

Ad Hoc Committee re: Objective #3: Health, Wellness, and Inclusive Community

Ad Hoc Committee re: Objective #1 – American with Disabilities Act (ADA) Oversight

Objective Purpose: Advise and inform the City Council on accessibility issues

Commissioners: Jagusch (co-lead) Totten (co-lead), Jennings

Action Items:

- ***Completed -*** Provide input on accessibility improvements in the public right-of-way and bike lanes, including identifying priority locations for the installation of curb ramps.
- ***Completed*** - Support and promote the annual Adaptive Sports Festival

Work Plan Updates:

July 2023:

- The Adaptive Sports Festival has been confirmed for Saturday, November 4, 2023, at Brookside Park. Sara Goldman is working with Eric Lomeli and Triumph Foundation to plan the festival.

August 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
  - The City will be requesting public comment on the North-South Greenways project in Fall 2023 and recommended the Commission receive a presentation from the Department of Transportation regarding an update on the project prior to the date for public comment.
  - The Commission will make a recommendation in January 2024 on the accessibility improvements in the public right-of-way and the installation of curb ramps. She requested the Commission receive a presentation from the Department of Transportation regarding an update on the current accessibility improvement projects.
  - Reminded the Commission of the date for the Adaptive Sports Festival and to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community.

September 2023:

- Chair Jennings shared comments from Cy Estabrook regarding the upcoming Adaptive Sports Festival (ASF) and reminded Commissioners to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community. Chair Jennings reminded Commissioners to invite their respective Councilmembers to the ASF

- Commissioner Jagusch was approved to speak on behalf of the Commission at the 10/10/2023 meeting of the Municipal Services Committee regarding the North-South Greenways project.

October 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
  - Municipal Services Committee discussed “All Ages and Abilities” design criteria for North-South Greenways on 10/28/2023.
  - Reminded the Commission of the date for the Adaptive Sports Festival (ASF) and to plan on assisting on the day of the event at the commission table to share information about the work of the Commission with the community.
- Staff Goldman to send sign-up information for Commissioners for ASF tabling.

November 2023:

- The Commissioner discussed formalizing honoring the Robert Gorski Access Award recipient each year at the annual Pasadena Adaptive Sports Festival. The Commission will vote to approve this at the January 2024 regular meeting.

December 2023:

- Meeting cancelled

January 2024:

- Commissioner Jagusch reported the ad hoc committee met on Monday, January 22 and discussed the following items:
  - Monitoring California Assembly Bill 1757 titled Accessibility: internet websites, to determine how it will affect the community.
  - The status of the Commission recommendations for Capital Improvement Program (CIP) projects.
  - Researching how the Commission can support local businesses regarding accessibility issues and will add an action item to the objective, if appropriate.
- Staff (Goldman) reminded the Commission to report concerns about accessibility at crosswalks, with street signal timing or with Pasadena Transit to the Citizens Service Center either online, through the app or by calling (626) 744-7311 and to include that the request is an accessibility issue.
- The ad hoc committee deemed the following action item completed:
  - Support and promote the annual Adaptive Sports Festival.

February 2024:

- Commissioner Jagusch reported the ad hoc committee met on Thursday, February 22 and discussed the following items:
  - Researching available resources for local businesses to address accessibility issues.

- Concerns about the availability of accessible parking on Union Street and researching the definition of accessible parking on residential streets.

March 2024:

- Commissioner Jagusch reported the ad hoc committee met on Sunday, March 17 and discussed the current City policies regarding overnight parking passes for residents of Accessory Dwelling Units (ADU's). The ad hoc committee requested Staff (Goldman) arrange a meeting with the Department of Transportation to share concerns regarding accessible parking for disabled residents.
- Staff (Goldman) shared that the Planning Department is currently evaluating the parking policy for ADU's and will provide updates to the ad hoc committee when available.

April 2024:

- Commissioner Jagusch reported the ad hoc committee met on Thursday, April 18 and discussed potential questions for the meeting with the Department of Transportation regarding current projects, areas of improvement regarding the public right-of-way.
- Commissioner Jagusch encouraged the Commission to report issues that impede access to the public right of way the Citizens Service Center (CSC), either through the app, online or by phone, and stated its helpful to provide details about the exact location and pictures.

May 2024:

- Commissioner Jagusch reported she attended the Department of Transportation's Short Range Transportation Presentation with Commissioner Struski and Staff (Goldman). Commissioner Struski offered several suggestions regarding accessibility.
- Commissioner Struski reported she attended the Arroyo Trailing meeting with Staff (Goldman). The staff referred to the trails as universal trails.
- The ad hoc committee met on 05/23/24 and learned the Department of Transportation is available to meet on 06/20/24.

June 2024:

- Commissioner Jagusch stated she will meet with the Department of Transportation on Thursday, June 27, 2024, to discuss current projects.

Status: Completed

Ad Hoc Committee re: Objective #2 – Outreach and Education

Objective Purpose: To encourage the Commission to connect and engage with other commissions and community organizations to help implement accessibility measures and education throughout the City.

Commissioners: Herrera (lead), Struski, Jennings

Action Items:

- ***Completed*** - Nominate, select, and recognize the Robert Gorski Access Award recipient.
- ***Completed*** - Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.
- ***Completed*** - Table at a minimum of three community events to increase awareness and visibility of the Accessibility and Disability Commission.
- **Discontinued** - Attend City of Pasadena and other commission meetings to inform and educate about accessibility and disability related considerations and promote inclusion of individuals with disabilities. Report to the Commission on accessibility topics discussed and knowledge gained at the meetings.
- ***Completed*** - Promote awareness of the Department of Rehabilitation "Demand Side Initiative" and EmployAbility grants for businesses to support employment for individuals with disabilities.
- ***Completed*** - Continue to support iBook Club of Pasadena including dissemination of monthly newsletter.
- ***Completed -*** Facilitate a town hall style meeting around the topic of accessible housing in Pasadena.

Work Plan Updates:

July 2023:

- Chair Jennings reported that E.R. Ruiz was honored as the 2023 recipient of the Robert Gorski Access Award at the City Council meeting on Monday, July 17. Staff (Goldman) introduced Mr. Ruiz and spoke about his advocacy for burn survivors.
- Commissioner Herrera provided the following update on the EmployAbility Grants webinar:
    - The webinar is scheduled for Thursday, August 24, 2023, at 10:00 A.M.
    - The flyer for the webinar will be sent to the Commission once it is finalized and requested the Commission distribute the flyer to their networks.
    - The ad hoc committee has contacted the local Department of Rehabilitation (DoR) office to encourage their support and attendance at the webinar.

- The Commission received the monthly newsletter for the iBook Club with information regarding the virtual meeting scheduled for August 14, 2023.

August 2023:

- Commissioner Jagusch provided the following updates on the action items for the objective:
  - The ad hoc committee will begin to review the criteria and nomination process for the Robert Gorski Award and present the information to the Commission at an upcoming meeting.
  - Announced the Annual Pasadena Civitan Reception recognizing local businesses committed to hiring individuals with disabilities is on Thursday, October 12, 2023, from 5:00 – 7:00 P.M. at AbilityFirst, Pasadena.
  - Encouraged the Commission to attend the Planning Commission Study Session regarding the Lamanda Park Specific Plan on Wednesday, August 23, 2023, at 6:30 P.M. This is a good opportunity to learn about development plans in the City and provide public comment to promote inclusion of individuals with disabilities in the plans. The Commission received an email on Monday, August 21 with more information about the meeting.
- Chair Jennings reported she assisted at the commission table at Assemblymember Chris Holden's Annual Community Resource Fair and Block Party on Saturday, August 5, 2023, and shared information about the work of the Commission with the community.
- Commissioner Herrera reported 50 local businesses have registered for the EmployAbility Grants webinar scheduled for Thursday, August 24, and encouraged the Commission to register for the event to learn more about the program.
- Commissioner Warner II reported he attended the iBook Club virtual meeting on Monday, August 14, with 15 participants in attendance. During the meeting, the participants shared their favorite music recordings in a variety of media formats. The Commission will be sent the iBook Club newsletter with information about the virtual meeting scheduled for September 11.

September 2023:

- Commissioner Jagusch reminded the Commission about supporting the Annual Pasadena Civitan Reception recognizing local businesses committed to hiring individuals with disabilities is on Thursday, October 12, 2023, from 5:00 – 7:00 P.M. at AbilityFirst, Pasadena.
- Chair Jennings stated that the ad hoc committee will begin to review the criteria and nomination process for the Robert Gorski Award and present the information to the Commission at an upcoming meeting.
- Commissioner Herrera reported that the EmployAbility Grant Webinar was successful, and a recording of the webinar is available through the City's Economic Development web page.

- The Commission requested follow up with Department of Rehabilitation regarding outcome reporting including numbers of applications and successful grant awards by webinar attendees.

October 2023:

- Staff and Commissioners shared experiences from the Annual Pasadena Civitan Reception honoring Pasadena Humane, Armstrong Nurseries, Chuck E. Cheese, Huntington Dining Services, and YMCA of the Foothills for their commitment to hiring and accommodating individuals with disabilities. Commissioners voiced appreciation for Civitan, AbilityFirst, and Villa Esperanza.
- Commissioner Herrera provided the following updates on the action items for the objective:
    - The ad hoc committee will continue to review the criteria and nomination process for the Robert Gorski Access Award and present the information to the Commission at the November regular meeting.
    - The Department of Rehabilitation will provide information about the individuals who have applied and/or received EmployAbility grant funds following the Pasadena workshop.
- Commissioner Warner II reported he attended the iBook Club virtual meeting on Monday, October 9, with 8 participants in attendance. The topic was "Unusual Places People Live." Participants discussed interesting places they have lived in the past. Next month, the iBook club will meet on November 13 at 3 pm. The topic will be "Explorers," with a presentation from a rocket scientist.

November 2023:

- The Commission discussed the nomination process for the Robert Gorski Access Award, including whether to accept nominations from community-based organizations rather than solely from Commissioners. The Commission will vote to confirm the process at the January 2024 regular meeting.
- Commissioner Herrera provided the following updates:
    - 7 local businesses from Pasadena have been awarded the EmployAbility grant, with more details regarding awards to be reported in January.
    - Vice Chair Warner II reported that the iBook Club met on November 13, with 8 members in attendance, and they discussed world exploration.

December 2023:

- Meeting cancelled

January 2024:

- The Commission approved the Nomination Process and Criteria for the 2024 Robert Gorski Access Award.
- Commissioner Herrera requested that all Commissioners nominate an individual for the Robert Gorski Access Award during the nomination period from March 1 – 30, 2024. She recommended that Commissioners request

suggestions from their networks if they do not know an individual that meets the criteria.

- Commissioner Jagusch stated that the list of Pasadena agencies that support people with disabilities seeking employment is being reviewed and updated by the ad hoc committee to ensure the agencies are notified of employment opportunities within the City.
- Chair Jennings asked Staff (Goldman) about how the Commission can provide input on job descriptions for positions that may include accessibility awareness within the scope of duties. Staff (Goldman) stated she will research the request and provide an update at the meeting scheduled for February 27.
- Vice Chair Warner II reported he attended the iBook Club virtual meeting on Monday, January 8, with 9 participants in attendance. The topic was “Interesting Facts.” Next month, the iBook club will meet on Monday, February 5 at 3:00 p.m. since the library is closed on Monday, February 12 and 19.
- The ad hoc committee deemed the following action items as completed:
    - Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.
    - Promote awareness of the Department of Rehabilitation “Demand Side Initiative” and EmployAbility grants for businesses to support employment for individuals with disabilities.
- The ad hoc recommended adding the following action item to the objective:
    - Facilitate a town hall style meeting around the topic of accessible housing in Pasadena.
- Chair Jennings removed Commissioner Jagusch, at her request, from the Outreach and Education ad hoc committee.
- Chair Jennings appointed Commissioner Struski to the Outreach and Education ad hoc committee.

February 2024:

- Chair Jennings thanked the Commissioners that assisted at the commission table at the Black History Festival on Saturday, February 17 and the Commissioners shared their experience of sharing the work of the Commission with the community.
- Commissioner Herrera reported the ad hoc committee met on Monday, February 26 and discussed the following items:
    - Created a draft agenda for the town hall style meeting to get feedback from the community regarding accessible housing in Pasadena.
    - Drafted a Save the Date flyer for the meeting to send to Staff (Goldman) for review.
    - The nomination process for the Robert Gorski Access Award and reminded the Commission the nomination period is from March 1 – March 30.

- Commissioner Struski shared a comment she received from a resident at the Black History Festival regarding the concern of small business owners being fined by the City for non-compliance of accessibility standards based on private citizens filming their place of business.
- Staff (Goldman) stated she will research the concern with the appropriate City department and provide an update at the meeting scheduled for March 26.

March 2024:

- Commission Herrera stated the ad hoc committee has received two nomination forms for the Robert Gorski Access Award and will present their recommendations at the meeting scheduled for April 23.
- Vice Chair Warner II reported that the iBook Club met on March 11, with 11 members in attendance, and they discussed their favorite movies that were based on books. The next iBook Club meeting is Monday, April 8 and the topic is Earth Day.
- Staff (Goldman) provided the following information regarding the planned town hall style meeting regarding accessible housing in Pasadena.
    - Date and time: Thursday, May 30, 2024, from 7:00 – 9:00 P.M.
    - Location: City Council Chamber at City Hall.
    - The meeting will be covered live by KPas and be held in-person and virtually.
    - Sign Language interpretation will be provided.
    - Marketing will be coordinated with the Public Information Office including the creation of a flyer and press release.
- Commissioner Herrera reviewed the proposed agenda for the meeting and stated Interior Designer Jeanne Chung is confirmed as the Keynote Speaker.
- Commission attendance at the town hall style meeting was discussed to determine if the event will replace their regular meeting scheduled for Tuesday, May 28. Staff (Goldman) will verify the meeting options with the City Attorney and provide the information to the Commission at their meeting scheduled for April 23.
- Staff (Goldman) shared three upcoming community events that provide an opportunity for the Commission to staff a resource table and share information about the work of the Commission including the upcoming town hall event:
    - Pasadena Unified School District (PUSD) Community Advisory Committee Resource Fair on Saturday, April 27 from 10:00 A.M. – 1:00 P.M. at 351 S. Hudson Avenue, Pasadena.
    - Pasadena Public Health Department's Spring Into Wellness on Saturday, May 4 from 11:00 A.M. – 3:00 P.M. at Villa Parke Community Center.
    - Pasadena Celebrates Older Americans Month on Wednesday, May 22 from 10:00 A.M. – 1:00 P.M. at Victory Park.
- The Commission will discuss the options for having a resource table at one of the recommended events at their meeting on April 23.

April 2024:

- Staff (Goldman) announced that the Commission will have a table at the Department for Public Health “Spring Into Wellness” event on Saturday, April 29 from 11:00 A.M. – 3:00 P.M. at Robinson Park Recreation Center to share information about the work of the Commission with the community. She will send an email with a schedule for staffing the table and more information about the event.
- Commissioner Herrera reported the flyer for the town hall style special meeting on Thursday, May 30 is available and encouraged the Commission to share the flyer with their networks and Councilmembers.
- Staff (Goldman) reported she received the survey developed by the ad hoc committee and a QR code will be included in the press release and social media posts to access the survey online.
- Vice Chair Warner II reported he attended the iBook Club virtual meeting on Monday, April 8 and the topic was Earth Day.
- The ad hoc committee deemed the following action items completed:
    - Nominate, select, and recognize the Robert Gorski Access Award recipient.
    - Table at a minimum of three community events to increase awareness and visibility of the Accessibility and Disability Commission.
    - Continue to support iBook Club of Pasadena including dissemination of monthly newsletter.
- The ad hoc committee recommended the following action item be discontinued:
    - Attend City of Pasadena and other commission meetings to inform and educate about accessibility and disability related considerations and promote inclusion of individuals with disabilities. Report to the Commission on accessibility topics discussed and knowledge gained at the meetings.

May 2024:

- Commissioner Herrera provided the timeline and agenda for the special Town Hall meeting scheduled for Thursday, May 30, 2024.
- Staff (Goldman) confirmed the Q& A function would be available for use during the Town Hall meeting. She also confirmed DoIT will be recording the meeting through Zoom and shared the link to post on the Accessibility and Disability Commission webpage.

June 2024:

- Chair Jennings stated the commission held their Town Hall meeting regarding accessible housing on Thursday, May 30, 2024.

Status: Completed

Ad Hoc Committee re: Objective #3 – Health, Wellness, and Inclusive Community

Objective Purpose: To prioritize accessibility measures in public safety, housing, and community health
Commissioners: Heinrich (lead), Warner II, Jennings

Action Items:

- ***Continued -*** Facilitate communication with Pasadena Public Health Department regarding best practices pertaining to authentic disability inclusion.
- ***Continued -*** Work collaboratively with Department of Housing to increase availability of affordable and accessible housing.
- ***Continued -*** Ensure a training program that prioritizes accessible measures in public safety is added to the current public safety training manual.

Work Plan Updates:

July 2023:

- Chair Jennings reported that the ad hoc committee is developing a comprehensive list of accessible features that can be used in the development plans for building or remodeling homes, apartments, office buildings, City facilities or public places that that will provide accessibility to individuals with visible or invisible disabilities. A draft of the list will be presented to the Commission at a future meeting and requested the Commission gather suggestions for features to include on the list from friends, family, and individuals within their networks.

August 2023:

- Commissioner Heinrich reported the ad hoc committee met on Monday, August 21 and discussed ways the Commission can assist in educating the community about the need for affordable and accessible housing.
- The ad hoc committee recommends the Commission receive a presentation from Ethan Wolferman, Senior Homeowner Advisor, Cottage ADUs, regarding the importance of accessibility in Accessory Dwelling Units (ADUs).
- Commissioner Herrera reported she will contact Jennifer Estep, Training Coordinator, Pasadena Police Department, to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities and provide an update to the Commission at the September meeting.
- Staff (Souto) reported he will follow up to arrange the presentation for the Commission from Ron Takiguchi, Building Official, Planning and Community Development Department regarding an update on the City's Prototype Design Options for Accessory Dwelling Units (ADUs).

- Commissioner Heinrich recommended the Commission receive a presentation regarding state and local building codes pertaining to accessibility in residential housing.

September 2023:

- Commissioner Herrera reported she will contact Jennifer Estep, Training Coordinator, Pasadena Police Department, to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities and provide an update to the Commission at the October meeting.
- The Commissioner strongly urged staff to advocate for a response and follow-up regarding the previously submitted housing recommendation letter.
- Commissioner Heinrich advocated for a presentation regarding state and local building codes pertaining to accessibility in residential housing.
- Staff (Goldman) reported that she will offer a training for Pasadena Police Department regarding rules and etiquette surrounding service animals, following dissatisfactory interactions between officers and community service dog handlers at the recent MobilityDog Poodle Palooza event at Central Park.

October 2023:

- The October Meeting will be adjourned in recognition of survivors, and all those impacted by Breast Cancer.
- Staff provided the following updates:
    - Council district liaisons were provided information regarding policy items #1 and #4 from the housing recommendation letter and Commissioners are encouraged to follow up directly with their council district liaisons regarding the status of the recommendations.
    - The Department of Planning and Department of Housing staff have been contacted regarding policy items #2 and #3 from the housing recommendation letter.
    - Presentations regarding ADUs, state and local building codes pertaining to accessible residential housing, and housing department grants for accessible/affordable housing have been added to presentation calendar as “to be scheduled.”
- Staff provided the Commission with the opinion from the State Attorney General to state and local building departments regarding responsibilities/requirements and authority pertaining to accessible housing.

November 2023:

- Chair Jennings presented a draft comprehensive list of accessible features that can be used in the development plans for building or remodeling homes, apartments, office buildings, City facilities or public places that that will provide accessibility to individuals with visible or invisible disabilities. The Commission and staff discussed the draft and City policies regarding the release and promotion of the final document. Discussion will be continued at the January 2024 regular meeting.

- Commissioner Herrera provided the following update:
    - Discussions are continuing with Pasadena Police Department (PD) regarding the adoption of crisis intervention training. Jennifer Estep requested that the Accessibility and Disability Commission connect PD with local community partners to work with to better understand the needs of the disability, access, and functional needs community.

December 2023:

- Meeting cancelled

January 2024:

- The Commission approved the title of the document that will include a comprehensive list of accessible features that can be used in the development plans for new or existing buildings as: Guide for Accessible Housing: Building Housing Designed for All, with the subtitle: By the City of Pasadena Accessibility and Disability Commission and discussed hosting a town hall style meeting to present and gather feedback on the document from the community.
- Commissioner Herrera requested assistance from Staff (Goldman) to contact the Pasadena Police Department to follow up on the Commission's recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with individuals with disabilities.
- Staff (Goldman) reported that Manuel Carmona, Interim Director of the Department of Public Health would like to make a presentation to the Commission regarding the Language Access work group that has developed guidelines for the City to provide accessible communication to the community that includes both primary language and mode of communication.

February 2024:

- No updates provided

March 2024:

- Commissioner Heinrich stated the ad hoc committee met on Thursday, March 21 to review the action items for the objective and reported the following:
    - The ad hoc committee requested Staff (Goldman) arrange a meeting for the ad hoc committee with staff from the Pasadena Public Health Department to discuss best practices pertaining to authentic disability inclusion.
    - The ad hoc committee requested Staff (Goldman) arrange a meeting for the ad hoc committee with staff from the Department of Housing to discuss the availability of affordable and accessible housing.
    - The ad hoc committee recommends the Commission collaborate with the Human Relations Commission to host a public forum on recommendations for the current public safety training manual.
- Staff (Goldman) reported she recently completed a five-day training about service animals for Pasadena Police Department Officers and staff.

The ad hoc committee requested Commission Herrera follow up with Jennifer Estep, Training Coordinator to request an update on the recommendation to implement mandatory crisis intervention training for all police officers to improve police interactions with people with disabilities.

April 2024:

- Commissioner Heinrich reported the ad hoc committee is in the process of setting up meetings with the Department of Public Health, Department of Housing and Jennifer Estep, Training Coordinator for the Pasadena Police Department. Staff (Goldman) stated she will provide an update to the ad hoc committee when information becomes available.

May 2024:

- Commissioner Jagusch shared information about the Department of Housing's Home Enhancement Loan Program (HELP) Virtual Community Workshop scheduled for Wednesday, June 5 at 6:00 P.M.

June 2024:

- No update provided

Status: Completed

Accessibility and Disability Commission
Presentation Calendar FY 2023-2024

To Be Scheduled:

- Presentation from Planning and Community Development Department regarding an update on the City's Prototype Design Options for Accessory Dwelling Units (ADUs) – Presenter TBD (Staff - Goldman)
- Presentation from a local arts organization that offers art classes to children with disabilities – Presenter TBD
- Presentation from Department of Transportation regarding an update on the current accessibility improvement projects - Presenter TBD (Staff - Goldman)
- Presentation regarding state and local building codes pertaining to accessibility in residential housing - Presenter TBD (Staff - Goldman)
- Presentation regarding Pasadena Public Health Department practices of inclusion of people with disabilities – Presenter TBD (Staff - Goldman)
- Presentation from the Braille Institute regarding their programs and services provided for the community – Presenter TBD (Staff – Goldman)
- Presentation from the Public Health Department regarding the Language Access workgroup – Manuel Carmona, Deputy Director
- Presentation regarding California Assembly Bill 2449 and City of Pasadena policies related to in-person and virtual meeting participation/attendance – Danielle St. Clair, Deputy City Attorney, City of Pasadena

July 2023:

- None

August 2023:

- None

September 2023

- Presentation regarding the City's policies and procedures to ensure compliance with the Americans with Disabilities Act (ADA) standards – Sara Goldman, Acting Accessibility and Disability Coordinator
- Presentation regarding the importance of accessible Accessory Dwelling Units (ADUs) – Ethan Wolferman, Senior Homeowner Advisor, Cottage ADUs

October 2023

- None

November 2023

- None

December 2023

- Meeting Cancelled

January 2024

- Presentation from the Office of the City Manager regarding the proposed City of Pasadena Anti-Discrimination Policy - Brenda Harvey-Williams, Assistant City Manager

February 2024

- Presentation from Department of Transportation regarding the North- South Greenways Quick-Build projects – Rich Dilluvio, Principal Planner
- Presentation regarding the Hollywood Burbank Airport Replacement Passenger Terminal Project – Janice Lee, Deputy Project Manager, Jacobs Project Management Co. and Patrick Lammerding, Deputy Executive Director, Planning and Development, Burbank-Glendale-Pasadena Authority (BGPAA)

March 2024

- Presentation from City of Pasadena Department of Public Works regarding Pasadena Central Library Retrofit – Debra Gerod and Devon Barnes, Gruen Associates

April 2024

- None

May 2024

- None

June 2024 - Annual Meeting

(updated June 25, 2024)

City of Pasadena Accessibility and Disability Commission
Meeting Attendance Record for FY 2023-2024

ACCESSIBILITY AND DISABILITY COMMISSION
MEETING ATTENDANCE RECORD
July 2023 - June 2024

MEMBERS	07/25/23 REGULAR	08/22/23 REGULAR	09/26/23 REGULAR	10/24/23 REGULAR	11/28/232 REGULAR	12/26/23 REGULAR	01/23/23 REGULAR	02/27/24 REGULAR	03/26/24 REGULAR	04/23/24 REGULAR	05/28/24 REGULAR	05/30/24 SPECIAL	06/25/24 REGULAR			TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
ANDREA JENNINGS (District 7)	P	P	P	P	P	XX	P	P	P	P	P	P	P			12	100.00%
MICHAEL WARNER II (District 5)	P	P	P	P	P	XX	P	P	P	P	P	P	P			12	100.00%
ANDREA TOTTEN (District 1)	P	P	U	P	P	XX	P	P	P	P	P	P	P			11	91.67%
CASEY JAGUSCH (District 2)	A	P	P	P	A	XX	P	P	P	P	P	A	P			9	75.00%
PATRICIA HERRERA (District 4)	P	P	P	P	P	XX	P	P	P	P	P	P	P			12	100.00%
JANIE LYNN HEINRICH (District 6)	P	P	P	A	A	XX	U	P	P	P	A	A	A			6	50.00%
VALERIE STRUSKI (District 3)							P	P	A	P	P	P	P			6	85.71%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

Total Meetings Held	12

City of Pasadena Accessibility and Disability Commission
Work Plan: 07/23/2024 – 06/24/2025

Mission:
The purpose of the Commission is to advise the Council on accessibility issues in Pasadena. The Commission shall:

1. Study and examine: (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs, and legislation for eliminating those inequities.

2. Recommend policies, procedures, programs, and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and

3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

FY 2024-2025 Objectives:

Ad Hoc Committee re: Objective #1: Beyond the American's with Disabilities Act (ADA)

Ad Hoc Committee re: Objective #2: Building Inclusive Community

Ad Hoc Committee re: Objective #3: Safety, Health, and Wellness

Ad Hoc Committee re: Objective #4: Supporting Community and City Events

Ad Hoc Committee re: Objective #1 – Beyond the Americans with Disabilities Act (ADA)

Objective Purpose: To support City departments and governing bodies in exceeding the minimum requirements set by the Americans with Disabilities Act (ADA) and other relevant state and local disability policy by implementing innovative and inclusive accessibility measures across City facilities and services.

Commissioners: Jennings (Co-Lead), Warner II (Co-Lead), Jagusch

Action Items:

- Continue to provide input and recommendations regarding improvements to the Public Right of Way and curb ramp installations.
- Collaborate with City of Pasadena Department of Transportation on upcoming City projects to improve transportation access for people with disabilities.
- Research and make recommendations to improve compliance with accessible parking and path of travel rules, including research into a community-driven ticketing/referral program for parking violations.
- Finalize and publish Accessible Housing Guide to provide community members and local partners with resources to improve housing accessibility.
- Continue to communicate with City of Pasadena Building Inspector regarding ADU standard plan updates, including provision of free accessible/ADA compliant standard plans, and provision of overnight on-street parking passes for ADU residents.
- Research and share information about the processes for validation of information regarding accessible housing features promoted on https://www.pasadenahousingsearch.com/
- Research and make recommendations on improving accessible housing planning approval process.

Work Plan Updates:

July 2024:

- The Commission reviewed, finalized, and approved objective purpose and action items.

Status:

Ad Hoc Committee re: Objective #2 – Building Inclusive Communities

Objective Purpose: Foster an inclusive community by promoting accessibility awareness through opportunities for meaningful participation and engagement.

Commissioners: Herrera (Co-Lead), Struski (Co-Lead), Jagusch

Action Items:

- Nominate, select, and recognize the Robert Gorski Access Award recipient.
- Research, develop, and publish a resource list for local adaptive programs, services, and events for community use.
- Develop resources for annual recognition and celebration of Disability Pride Month, including celebration of the 35th anniversary of the passage of the Americans with Disabilities Act.
- Assemble resources to assist community members in navigating the reasonable accommodations process within the community, including schools, housing, and more.
- Fill current Commission vacancies through development of recruitment materials and processes.

Work Plan Updates:

July 2024:

- The Commission reviewed, finalized, and approved objective purpose and action items.

Status:

Ad Hoc Committee re: Objective #3 – Safety, Health, and Wellness

Objective Purpose: Collaborate with City departments and community organizations to ensure equitable access to safety, health, and wellness resources in the City.

Commissioners: Heinrich (Co-Lead), Totten (Co-Lead), Jagusch

Action Items:

- Collaborate with City and community partners, including One Arroyo, to encourage the development of universally accessible trails in the Arroyo Seco.
- Collaborate with Law Enforcement to increase public safety measures and relations with/for people with disabilities.
- Research current City Emergency Preparedness practices and procedures for people with disabilities, including provision of recommendations to City Emergency Manager and Pasadena Public Health Department regarding revisions of the City of Pasadena Emergency Operations Plan.
- Plan and host a community event promoting inclusive holistic wellness practices.

Work Plan Updates:

July 2024:

- The Commission reviewed, finalized, and approved objective purpose and action items.

Status:

Ad Hoc Committee re: Objective #4 – Supporting City and Community Events

Objective Purpose: Provide promotional and in person support to organizations recognizing and hosting events and providing services to the disability community.

Commissioners: Heinrich (Co-Lead), Totten (Co-Lead), Jagusch

Action Items:

- Support and promote the annual Adaptive Sports Festival.
- Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities in recognition of National Disability Employment Awareness Month (NDEAM).
- Table at a minimum of (3) City and/or community events to increase awareness and visibility of the Accessibility and Disability Commission.
- Continue to support the iBook Club of Pasadena including dissemination of monthly newsletter.

Work Plan Updates:

July 2024:

- The Commission reviewed, finalized, and approved objective purpose and action items.

Status:

Accessibility and Disability Commission

Presentation Calendar FY 2023-2024

To be scheduled:

July 2024:

- Presentation regarding parking for individuals with disabled person parking placards and plates at the Paseo Colorado parking garage - John Hamblen, City of Pasadena Parking Manager and Michael Woolson, Management Analyst III, City of Pasadena Department of Transportation

August 2024:

- Presentation regarding City of Pasadena curb ramp installation plans and processes - Roya Falahati, City of Pasadena Public Works Engineer and James Tong, City of Pasadena Public Works Principal Engineer

September 2024:

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October 2024:

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November 2024:

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December 2024:

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January 2025:

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February 2025:

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March 2025:

April 2025:

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May 2025:

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June 2025 - Annual Meeting

(updated July 23, 2024)