



PARKS, RECREATION AND COMMUNITY SERVICES DEPARTMENT

September 1, 2022

TO: City Council

FROM: Accessibility and Disability Commission

SUBJECT: Annual Report – July 2021 through June 2022 and Work Plan for Fiscal Year 2022-2023

Recommendation:

This report is submitted for information purposes only.

Attached are the following:

- Report of Accomplishments for July 27, 2021 through June 21, 2022
- Report of Commission Attendance for July 27, 2021 through June 28, 2022
- Work Plan for August 23, 2022, through June 27, 2023

The attached documents were reviewed and approved by the Accessibility and Disability Commission at our meetings on June 21, 2022, and August 23, 2022.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Andrea Jennings".

Andrea Jennings, Chair
Accessibility and Disability Commission

City of Pasadena Accessibility and Disability Commission Report of Accomplishments: 07/27/2021 – 06/21/2022

MISSION (as stated in charter/ordinance):

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities;
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult with other public agencies and commissions on matters relevant to the commission.

FY 2021-2022 Objectives:

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Public Rights-of-Way

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

Objective #1 – Outreach and Awareness

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of disability community

Commissioners: Sweeney (lead), Friberg, Rogers, Waterson

Action Items:

- Table at a minimum of two community events.
- Review the existing Accessibility and Disability Commission brochure and modify it as needed.
- Invite local disability and social justice organizations to provide informational presentations to the Commission about their services and the individuals they serve.
- Update the history of the Commission section on the Commission's webpage, which was last revised in 2015. (Farr, Rogers)
- Further develop and utilize the ACCESS Network to build and strengthen Pasadena's disability community.
- Identify collaboration opportunities with community partners to sustain and grow the iBookClub.
- Facilitate monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Host one online event highlighting disability culture and identity.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead), Friberg, Rogers, and Waterson to the Outreach and Awareness ad hoc committee.
- Commissioners Rogers, Warner II, and Friberg facilitated the monthly iBookClub meeting on the topic of American history and the Americans with Disability Act of 1990 on Monday, July 12. There were 12 members in attendance.
- The Outreach and Awareness ad hoc committee volunteered to table at the Adaptive Sports Festival on Saturday, November 20.

August 2021:

- Commissioner Rogers facilitated the monthly iBookClub meeting on the topic of poetry on Monday, August 9. There were 19 members in attendance.
- Commissioner Rogers provided information to Library staff about the iBook Club for inclusion in the Library's response to the California State Library 2021 Summer Library Program Participation Survey.

September 2021:

- Commissioner Sweeney shared the current status of action items for the Outreach and Awareness objective and asked Commissioners to contact an ad hoc committee member (Sweeney, Friberg, Rogers, Waterson) with suggestions of local disability and social justice organizations to present at future meetings.
- Commissioner Rogers shared that the iBookClub met virtually on Monday, September 13 and discussed the topic of science.

October 2021:

- The Outreach ad hoc committee will be tabling at the Adaptive Sports Festival on Saturday, November 20, with Commissioners Sweeney, Estabrook, Farr and Waterson participating.
- Commissioners Jennings and Rogers volunteered to review the history of the Commission on the Accessibility and Disability Commission webpage and to provide suggested updates.
- Commissioner Sweeney emailed staff (Everett) an accessible email format to use with the Access Network, an e-list server maintained by staff for the purpose of distributing accessibility and disability related information to the public.
- Commissioner Rogers shared that the iBookClub met virtually on Monday, October 11, and discussed the topic of animals. Commissioner Rogers also spoke to Diane Walker (Hastings Branch Library) about how to describe the iBookClub and developed a draft of the bylaws that were sent to the Club leaders for review.

November 2021:

- Chair Farr and Commissioners Sweeney, Waterson, Estabrook, Jagusch tabled at the Adaptive Sports Festival on Saturday, November 20, where they shared information about the Commission with interested community members. Twenty-five individuals signed up to receive accessibility and disability related information via the Access Network e-list serv.
- Commissioner Sweeney updated the Commission brochure with information about the Commission's current work plan.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, November 8, where they discussed the topic of food with 16 participants in attendance.

- Commissioner Rogers is consulting with Staff (Everett) on bylaws for the iBookClub to share with the Hastings Branch Library and the Library Commission.
- Chair Farr discussed accessibility barriers to public participation when public comment is only accepted in person at City Council, committee, and commission meetings and requested that staff look into whether the City is considering continuing virtual public comment (in addition to in-person public comment) once in-person City Council meetings resume.

December 2021:

- No update due to meeting cancellation.

January 2022:

- Commissioner Sweeney shared that the Black History Parade and Festival was cancelled due to COVID-19 concerns so the Commission will not be able to table at the event as planned.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, January 10, where they discussed the topics of dancing and drumming with 14 participants in attendance.
- Commissioner Rogers shared that the draft iBookClub Principles and Practices document was reviewed by Commissioners Warner II, Friberg, and Library staff. The role of the Accessibility and Disability Commission will be to include a Commissioner on the iBookClub Planning Team.

February 2022:

- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, February 14, where they discussed the topic of storytelling with 12 participants in attendance.
- Commissioner Rogers led a discussion about information to add to the Commission's history posted on the Commission's webpage. Suggested additions including information about the Adaptive Sports Festival, iBookClub, providing recommendations about accessible features for public use computers at community centers, celebration of the ADA 30th anniversary, and the Robert Gorski Access Award.
- Chair Farr established the Commission History ad hoc committee and appointed himself and Commissioner Rogers to the ad hoc committee. The ad hoc committee will review and recommend updates to the existing Accessibility and Disability Commission History, including recommending additions for 2015-present.

March 2022:

- Commissioner Sweeney led a discussion about suggested action items for the Outreach and Awareness work plan objective in the next fiscal year.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, March 14, where they discussed the topic of birthdays with 12 participants in attendance.

April 2022:

- Commissioner Rogers shared an update about the iBookClub virtual meeting on Monday, April 11, where they discussed the topic of sports with 11 participants in attendance. She also shared a copy of a flyer advertising the iBookClub that the Hastings Branch Library staff created and made available for library patrons.

May 2022:

- The Commission approved Chair Farr, Vice-Chair Jennings, Commissioner Sweeney, and Commissioner Friberg to attend the Pasadena Disaster Mental Health Plan stakeholder meetings on behalf of the Commission.
- Commissioner Rogers shared an update about the iBookClub virtual meeting on Friday, May 13, where they discussed the topic of summer activities with 12 participants in attendance.
- Commissioners Waterson and Sweeney agreed to table on behalf of the Commission at the Older Americans Month celebration on Wednesday, May 25, from 10:00 AM–12:00 PM at the Jackie Robinson Community Center.
- Commissioner Sweeney agreed to table on behalf of the Commission at the Juneteenth Celebration on Saturday, June 18, from 10:00 AM–12:00 PM.

June 2022

- Commissioner Sweeney tabled on behalf of the Commission at the Juneteenth celebration at Robinson Park Recreation Center on Saturday, June 18, 2022.
- Chair Farr and Commissioner Friberg attended the Pasadena Disaster Mental Health Plan virtual meeting on Thursday, May 26 and Friday, May 27, 2022, respectfully, where they provided input on behalf of the Commission about how the Pasadena Public Health department can support community members with disabilities in the event of a disaster.
- The iBookClub met on Monday, June 13, where they discussed the topic of technology with 14 participant in attendance. Councilmember Felicia Williams also attended and participated in the meeting.

Status: Completed

Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The *Robert Gorski Access Award* will be presented annually by the Mayor and City Council at a City Council meeting in July and the awardee will be recognized at the Commission's July meeting.

Commissioners: Sweeney (lead), Estabrook

Action Items:

- Recognize the inaugural recipient of the Robert Gorski Access Award at the Commission's August 2021 meeting.
- Review and recommend any changes to the Robert Gorski Access Award criteria and nomination process for 2022.
- Select the honoree of the Robert Gorski Access Award for recognition in July 2022.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Sweeney (lead) and Estabrook to the Robert Gorski Access Award ad hoc committee.
- Commissioner Sweeney provided staff with information about the Robert Gorski Access Award to post on the Commission's webpage and to use in the City's press release about the award.

August 2021:

- Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, was recognized at the City Council meeting on Monday, August 2, and the Commission meeting on Tuesday, August 24.

September 2021:

- Commissioner Sweeney shared that the ad hoc committee will resume focusing on this objective after the holiday season in January 2022, and recommended inviting Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, to receive the award at the first in-person meeting.

October 2021:

- Commissioner Sweeney invited Donna Pomerantz, the inaugural Robert Gorski Access Award recipient, to attend and receive the award during opening ceremonies at the Adaptive Sports Festival on Saturday, November 20.

November 2021:

- The Commission presented Donna Pomerantz with the Robert Gorski Access Award during the Adaptive Sports Festival opening ceremonies on Saturday, November 20.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Commission discussed the nomination criteria for the Robert Gorski Access Award.

February 2022:

- The Commission continued to discuss updates to the nomination criteria and process for the Robert Gorski Access Award.

March 2022:

- The Robert Gorski Access Award ad hoc committee recommended moving forward with the 2022 award without making any changes to the established nomination process, under which nominations are only accepted from Commissioners. The ad hoc committee suggested that the Commission consider changing the nomination process to accept nominations from individuals not on the Commission starting with the 2023 award.

April 2022:

- The Robert Gorski Access Award ad hoc committee reminded the Commission that the deadline to submit nominations for the 2022 Robert Gorski Access Award is Saturday, April 30 and reminded the Commission of nomination eligibility criteria.
- Chair Farr added Commissioner Waterson and himself to the Robert Gorski Access Award ad hoc committee for the purpose of reviewing nominations and recommending a 2022 Award nominee to the full Commission.

May 2022:

- The Commission selected Zebreda Dunham as the 2022 Robert Gorski Access Award recipient.

June 2022

- Commissioner Sweeney provided information about the 2022 Robert Gorski Access Award recipient, Zebreda Dunham, for the City's press release about her

recognition. Staff (Everett) informed the Commission that the City Council will recognize Ms. Dunham at its meeting on Monday, August 8, 2022.

- The Commission will recognize Ms. Dunham at its regular meeting on Tuesday, August 23, 2022.

Status: Completed

Objective #3 – Transportation and Public Rights-of-Way

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and public rights-of-way.

Commissioners: Estabrook, Farr, Jagusch, Jennings

Action Items:

- Study, examine, and provide recommendations regarding accessibility considerations for bike lanes, including the Union Street Protected Bike Lane project and the proposed protected bike lane for the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan. **(Completed February 2022)**
- Explore a City-sponsored ride share program that provides discounted fares for trips within the City as a means to make all destinations within the City more accessible for people with disabilities who use public transit.
- Study, examine, and recommend policies and procedures that establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb cuts.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Estabrook, Farr, Jagusch, and Jennings to the Transportation and Public Rights-of-Way ad hoc committee.
- Staff (Everett) shared that there will be an upcoming public meeting of the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan and will share the details once they are available.
- Staff (Everett) shared information about the Metro Micro on-demand rideshare program as it relates to the Commission's action item of exploring a City-sponsored ride share program.

August 2021:

- Commissioners Estabrook and Jagusch attended the City Council District 5 Walk & Talk with the Department of Transportation on Saturday, August 7. They spoke with Department of Transportation staff and other attendees about accessibility considerations for protected bike lanes and opportunities for collaboration on the topic.

- Chair Farr shared that he had a good experience using the Metro Micro on-demand rideshare program and encouraged other Commissioners and individuals with disabilities to try the service.

September 2021:

- Commissioners Jagusch and Estabrook attended the third North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan community meeting on Tuesday, August 31, and reported that the Department of Transportation presented three options, two including protected bike lanes, and informed the meeting attendees that the option without the bike lane is the preferred option.
- Staff (Everett) informed Commissioners they may submit comments about the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan on the project website.

October 2021:

- The Transportation and Public Rights-of-Way ad hoc committee asked about the status of the North Lake Avenue Transportation and Safety Enhancement Plan. Staff (Everett) shared that comments are still being accepted and compiled from the August 21, 2021 meeting.

November 2021:

- Commissioner Estabrook and Staff (Everett) updated the Commission that the North Lake Avenue Traffic and Pedestrian Safety Enhancement Plan final conceptual designs and project frequently asked questions are now available online.
- Chair Farr shared the difficulty he experiences with transportation to Brookside Park and asked Staff (Everett) to inquire whether the City can recommend to LA Metro that Metro Micro expand its footprint to serve Brookside Park.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Transportation and Public Rights-of-Way ad hoc committee met in January to discuss action items for the work plan objective. The ad hoc committee reported that Staff (Everett) worked with the Department of Transportation in December 2021 to identify locations for on-street accessible parking on blocks where parking was altered due to on-street dining along Colorado Boulevard and Green Street.

February 2022:

- The Transportation and Public Rights-of-Way ad hoc committee met in February to discuss action items for the work plan objective. The ad hoc committee reported that they are not planning to take further action on the Union Street Protected Bike Lane or North Lake Avenue Traffic and Pedestrian

- Safety Enhancement Plan until and unless there are updates to the existing project plans.
- Commissioner Jagusch shared information about the East Colorado Specific Plan and encouraged Commissioners to review the plan and provide any accessibility related comments at the upcoming City Council public hearing on Monday, February 28.

March 2022:

- Commissioner Jagusch shared that the North Lake Avenue Transportation and Safety Enhancement Plan final conceptual designs are now posted online and includes features that improve accessibility (directional ramps, high visibility crosswalks, and curb extensions).
- Staff (Everett) shared an update that the City Council approved the Union Street Protected Bike Lane project at their meeting on Monday, March 14.
- Staff (Everett) shared that Public Works staff reported that 175 curb ramps have been or will be installed or brought up to code during FY 2022.

April 2022:

- No update provided.

May 2022:

- Chair Farr reported that the City Council discussed pedestrian usage and safety of street crossings on South Fair Oaks Avenue at its meeting on May 23, 2022, and encouraged interested Commissioners to view the recording of the meeting.

June 2022:

- The Transportation and Public Rights-of-Way ad hoc committee met on Wednesday, June 15, to discuss progress on its work plan action items and ideas for the next work plan.
- Commissioner Jagusch reported that there is a meeting on Wednesday, June 22, about the Central District Specific Plan and plans to attend and report back to the Commission on any disability and accessibility related information.

Status: Carryover to FY 2022-2023

Objective #4 – Housing

To promote inclusive housing solutions for the disability community.

Commissioners: Jennings (lead), Warner II

Action Items:

- Research a possible recommendation to City Council about the quantity of accessible housing units available through the City of Pasadena housing programs.
- Select a representative to attend Draft Housing Element update public meetings on behalf of the Commission and report to the Commission about the content of the meetings as it relates to accessibility and disability.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Jennings (lead) and Warner II to the Housing ad hoc committee.
- The Commission unanimously voted to approve Commissioners Jennings and Warner II to serve as representatives and speak on behalf of the Commission at the Draft Housing Element meetings.

August 2021:

- The Commission received a presentation from the Housing Department about housing programs and services for individuals with disabilities.
- Chair Farr requested the Housing ad hoc committee draft a recommendation for discussion at the Commission's September meeting about the quantity of accessible housing units available through the City's housing programs.

September 2021:

- Vice-Chair Jennings shared that the Housing ad hoc committee is still conducting research on a possible recommendation about increasing the inventory of accessible housing in the city.

October 2021:

- No update provided.

November 2021:

- The Housing ad hoc committee shared a draft version of recommendations for increasing accessible housing in Pasadena, which the Commission discussed and provided feedback.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Housing ad hoc committee met with Staff (Everett) to review and discuss its draft housing recommendations, which will be presented to the Commission for discussion at the next meeting in February.

February 2022:

- The Housing ad hoc committee discussed their proposed recommendations for increasing accessible housing in Pasadena for the Commission to discuss and provide feedback.

March 2022:

- The Commission discussed and provided feedback on the Housing ad hoc committee's draft recommendations to increase accessible housing in Pasadena.

April 2022:

- The Housing ad hoc committee provided a status update on their draft housing recommendations and reported that they plan to present the recommendations in a letter to Mayor Gordo with the request he share the recommendations with the Housing Task Force. Prior to doing so, they will present the draft letter to the Commission for approval.

May 2022:

- Vice-Chair Jennings provided an update on the status of the City of Pasadena Housing Element.
- Chair Farr reported that a ballot initiative for rent control and just cause eviction in Pasadena will be on the ballot for the November election.

June 2022:

- No updates provided

Status: Carryover to FY 2022-2023

Objective #5 – Public Safety

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Commissioners: Farr, Jennings

Action Items:

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to: requesting a community meeting where the disabled community can interact with the Pasadena Police Department; developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations; and providing information about the needs of disabled individuals to the Community Police Oversight Commission.
- Explore data about police categorical use of force toward people with disabilities.
- Select a representative to observe City Council Public Safety Committee meetings and report to the Commission about the content of the meetings as it relates to accessibility and disability.

Work Plan Updates:

July 2021:

- Chair Farr appointed himself and Vice-Chair Jennings to the Public Safety ad hoc committee.
- Chair Farr reported that he is observing the Community Police Oversight Commission training meetings and will report to the Commission as it relates to accessibility and disability.

August 2021:

- Chair Farr observed four of the Community Police Oversight Commission training meetings and reported that the training included police procedures and policies about interacting with persons who have a disability.

September 2021:

- No update provided.

October 2021:

- No update provided.

November 2021:

- No update provided.

December 2021:

- No update due to meeting cancellation.

January 2022:

- No update provided.

February 2022:

- Chair Farr provided an update on topics discussed at the Community Police Oversight Commission meeting on Thursday, February 3 and shared the topics to be discussed at the next Public Safety Committee meeting on Wednesday, February 23.

March 2022:

- No update provided.

April 2022:

- No update provided.

May 2022:

- No update provided.

June 2022:

- Chair Farr gave information about Nixle, Pasadena's emergency notification system, to the Commission and encouraged them to sign up to receive notifications about safety announcements affecting City residents.

Status: Carryover to FY 2022-2023

Objective #6 – Adaptive and Inclusive Recreation

To promote health and recreational opportunities for persons with disabilities and their families.

Commissioners: Estabrook, Waterson, Friberg

Action Items:

- Research and recommend information about accessibility features at City parks to add to the information posted on the City's website about the parks.
- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Estabrook, Friberg, and Waterson to the Adaptive and Inclusive Recreation ad hoc committee.

August 2021:

- Staff (Everett) reported that the Adaptive Sports Festival will occur on Saturday, November 20, and that the City is partnering with Triumph Foundation to conduct the event.
- Chair Farr requested the Adaptive and Inclusive Recreation ad hoc committee discuss with Commissioner Sweeney whether the Commission should request time be allotted during the Adaptive Sports Festival opening ceremonies to recognize Donna Pomerantz as the first Robert Gorski Access Award recipient.

September 2021:

- Commissioners Estabrook and Sweeney reported attending a site visit at the Lower Arroyo to review and provide comment on the City's plan to add accessible parking to the parking lot in the Lower Arroyo area adjacent to the casting pond.

October 2021:

- Staff (Everett) reported that the Adaptive Sports Festival currently has 400 registered participants and approximately 125 volunteers and staff, including Commissioner Estabrook who will be facilitating tennis.

November 2021:

- Chair Farr and Commissioners Sweeney, Estabrook, Waterson and Jagusch attended the Adaptive Sports Festival where they volunteered to help with the

event and provided information about the Commission to interested community members. Chair Farr also made comments on behalf of the Commission during the event's opening ceremonies.

- Chair Farr suggested that the Commission recommend memorializing Commissioner Estabrook's role in bringing the Adaptive Sports Festival to Pasadena via a method to be further discussed.
- Commissioner Friberg led a discussion about what accessibility features at City parks the Commission would like added to the park information available on the City's website.

December 2021:

- No update due to meeting cancellation.

January 2022:

- Staff (Everett) shared that the Adaptive Sports Festival is tentatively scheduled to take place on Saturday, November 5, 2022.
- The Commission unanimously voted to approve the Adaptive and Inclusive Recreation ad hoc committee's recommended additions to the City's online Parks and Facilities directory, to include information about the following items:
 - Accessible parking (on-site or on-street)
 - Accessible restrooms (single or multi-user)
 - Playground accessibility information (accessible play components, surface material, accessible routes)
 - Sitting areas (availability and type)
 - Distance of accessible walking paths; and
 - Distance to closest transit stops.

February 2022:

- Commissioner Sweeney led a discussion about the Commission possibly recommending that the Lower Arroyo Streamside Walk project include a trail that is specifically designed to be welcoming to and accessible for people with mobility disabilities. Chair Farr appointed Commissioners Sweeney, Waterson, Friberg, and Estabrook to the Lower Arroyo Streamside Walk accessibility ad hoc committee.
- The Commission unanimously voted to inform the Recreation and Parks Commission that they are working on a recommendation about designing an accessible trail as part of the Lower Arroyo Streamside Walk.

March 2022:

- Commissioner Friberg provided an update on the Adaptive and Inclusive Recreation ad hoc committee's efforts to add information about park accessibility to the City's website and shared that the Parks Division has agreed to assist with collecting data about park accessibility features discussed at the Commission's January meeting.
- Staff (Everett) reported that the information the Commission provided about the Lower Arroyo Streamside Walk accessible trail was forwarded to the

Recreation and Parks Commission staff who shared it with the Recreation and Parks Commission Accessibility and Disability ad hoc committee.

March 2022:

- No update provided.

April 2022:

- No update provided.

May 2022:

- Staff (Everett) informed the Commission that the park accessibility information for the City website is still in the process of being collected and status update will be provided at a future meeting.

June 2022:

- No update provided.

Status: Completed

Objective #7 – Employment

To promote the employment of people with disabilities in the Pasadena community.

Commissioners: Rogers, Estabrook, Jagusch

Action Items:

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Research information about the City of Pasadena ROSE program outreach, application, and interview process and recommend opportunities to increase participation for young people with disabilities.
- Research information about the MASH program outreach, application, and interview process and make recommendations about how to decrease barriers to participation for people with disabilities.

Work Plan Updates:

July 2021:

- Chair Farr appointed Commissioners Rogers, Estabrook, and Jagusch to the Employment ad hoc committee.
- The Employment ad hoc committee met on Monday, July 26, to discuss possible questions for the ROSE and MASH presenters at the Commission's meeting on Tuesday, July 27.

August 2021:

- Commissioner Rogers reported that the City Council meeting on Monday, October 4 will celebrate National Disability Employment Awareness Month with a proclamation from the City Council and comments from Chair Farr and staff (Everett) about employment for persons with disabilities.
- Commissioner Estabrook contacted the Southern California Resources Services for Independent Living (SCRS-IL) and Commissioner Rogers contacted Jennifer Pringle (Assistant Principal of Special Education & Student Support Services, Pasadena High School) and the Frostig School to share information about the ROSE and MASH programs.
- The Employment ad hoc committee drafted a list of agencies in Pasadena that support individuals with disabilities who are seeking employment and presented it to the Commission. The list will be further reviewed and discussed at the September meeting.

September 2021:

- The Employment ad hoc committee recommended that the Commission provide City staff a list of agencies in Pasadena that provide services to individuals with disabilities who are seeking employment, with the recommendation that the agencies are informed when City employment programs such as MASH and ROSE are accepting applications.

October 2021:

- The Commission received a presentation from the Human Resources Department on policies and procedures for providing accommodations for job applicants.
- Commissioner Rogers provided an update that Smart & Final, Home Depot, and Michaels were honored by Pasadena Civitan Club as local employers of persons with developmental disabilities at a reception on Thursday, October 14. Several City representatives, including Mayor Victor M. Gordo, attended the reception.
- Commissioner Rogers informed the Commission that Governor Newsom signed Senate bill 639 on Monday, September 27, ending an exception that allowed businesses with special licenses to pay people with disabilities subminimum wage for their work.

November 2021:

- Commissioner Rogers reported about a new assistive technology tool, the TD Pilot, which will help employees with disabilities by using an Apple iPad with eye tracking technology.
- Staff (Everett) reported that disability based requests for program modifications and auxiliary aids and services for the ROSE program participants will be facilitated by the Parks, Recreation and Community Services Department and that she is assisting PRCS staff to develop policies and procedures to respond to any requests.

December 2021:

- No update due to meeting cancellation.

January 2022:

- The Employment ad hoc committee met with Staff (Everett) on Wednesday, January 19 to review the work plan action items, list of local agencies serving individuals with disabilities who are seeking employment, and employment programs offered by the City (ROSE and MASH).
- Staff (Everett) shared that the MASH application period will be open from Thursday, February 3 through Monday, February 17.

February 2022:

- The Employment ad hoc committee provided an update that they have contacted the nine previously identified agencies in Pasadena that support

individuals with disabilities who are seeking employment to inform them about the MASH program application deadline.

March 2022:

- The Employment ad hoc committee provided an update that they have contacted the nine previously identified agencies in Pasadena that support individuals with disabilities who are seeking employment to inform them about the ROSE internship program application deadline.

April 2022:

- The Commission received a presentation from the Pasadena office of the Department of Rehabilitation about their employment services for people with disabilities.
- The employment ad hoc committee met in advance of the Commission meeting to discuss possible questions for the presenter from the Department of Rehabilitation.

May 2022:

- No update provided.

June 2022

- The Employment ad hoc committee met on Thursday, June 16, to discuss progress on its work plan action items and ideas for the next work plan.
- The Employment ad hoc committee updated the list of agencies in Pasadena that support individuals with disabilities who are seeking employment and provided the updated list to staff.

Status: Completed

City of Pasadena Accessibility and Disability Commission Meeting Attendance Record for FY 2021-2022

ACCESSIBILITY AND DISABILITY COMMISSION MEETING ATTENDANCE RECORD July 2021 - June 2022																
MEMBERS	07/27/21 REGULAR	08/24/21 REGULAR	09/28/21 REGULAR	10/26/21 REGULAR	11/23/21 REGULAR	11/30/21 SPECIAL	12/28/21 REGULAR	01/25/22 REGULAR	02/22/22 REGULAR	03/22/22 REGULAR	04/26/22 REGULAR	05/24/22 REGULAR	06/21/22 SPECIAL	6/28/22 REGULAR	TOTAL MEETINGS ATTENDED	ATTENDANCE RECORD PERCENTAGE
JAMES FARR District 3	P	P	P	P	XX	P	XX	A	P	P	P	P	P	XX	10	90.91%
ANDREA JENNINGS District 7	P	P	P	P	XX	P	XX	P	P	P	P	P	P	XX	11	100.00%
CY ESTABROOK Mayor	P	P	P	P	XX	P	XX	A	P	A	P	A	P	XX	8	72.73%
DANIELLE FRIBERG District 1	P	A	P	P	XX	P	XX	P	A	P	A	P	A	XX	7	63.64%
CASEY JAGUSCH District 2	P	P	P	A	XX	P	XX	P	P	P	P	P	P	XX	10	90.91%
SHARON ROGERS District 4	P	P	P	P	XX	P	XX	P	P	P	P	P	P	XX	11	100.00%
MICHAEL WARNER II District 5	P	P	P	P	XX	P	XX	P	P	P	P	P	P	XX	11	100.00%
MARTIN SWEENEY District 6	A	P	P	P	XX	P	XX	P	P	P	P	P	A	XX	9	81.82%
MARK WATERSON At Large/District 6	P	P	P	P	XX	P	XX	P	A	P	P	P	P	XX	10	90.91%

LEGEND
P - PRESENT
A - EXCUSED ABSENCE
U - UNEXCUSED ABSENCE
XX - CANCELED MEETING
NQ - NO QUORUM

Total Meetings Held	11
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**City of Pasadena Accessibility and Disability Commission
Work Plan: 08/23/2022 – 06/27/2023**

Mission:

The purpose of the commission is to advise the council on accessibility issues in Pasadena. The commission shall:

1. Study and examine (a) existing inequities in access to the physical, work, communication, civic involvement, social and cultural environments for all residents of Pasadena, particularly those who have disabilities, and (b) policies, procedures, programs and legislation for eliminating those inequities;
2. Recommend policies, procedures, programs and legislation to promote and ensure the accessibility of the physical, work, communication, civic involvement, social and cultural environments to all residents of Pasadena, particularly those who have disabilities; and
3. Consult with other public agencies and commissions on matters relevant to the commission.

FY 2022-2023 Objectives:

Objective #1 – Outreach and Awareness

Objective #2 – Robert Gorski Access Award

Objective #3 – Transportation and Accessibility at City Facilities

Objective #4 – Housing

Objective #5 – Public Safety

Objective #6 – Adaptive and Inclusive Recreation

Objective #7 – Employment

Objective #1 – Outreach and Awareness

To increase awareness, visibility, and inclusion of the Accessibility and Disability Commission and the disability community, including reflecting the intersectionality of the disability community.

Chair appointed Commissioners: Waterson (lead), Friberg, Heinrich, Jennings

Action Items:

- Table at a minimum of two community events to increase awareness and visibility of the Accessibility and Disability Commission.
- Support the monthly iBookClub meetings in partnership with the Pasadena Public Library.
- Collaborate with other entities, including the Arts and Culture Commission, to promote the inclusion of people with disabilities in local art based events and opportunities.
- Attend public outreach meetings hosted by the City of Pasadena to inform and educate about accessibility and disability related considerations and report to the Commission on accessibility and disability topics discussed at the meetings.
- Research and recommend a hybrid meeting policy to promote greater accessibility for people with disabilities attending public meetings.
- Recommend the City support awareness and visibility of the disability community by honoring disability and health related awareness events through public displays, such as lighting City Hall in colors associated with the awareness event.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioners Friberg, Waterson, Heinrich and herself to the Outreach and Awareness ad hoc committee.
- Commissioner Warner reported that the iBookClub met virtually on Monday, July 11 and they discussed the topic of summer activities with 12 participants in attendance. They also met virtually on Monday, August 8, and they discussed the topic of gardening with 16 participants in attendance.

Status:

Objective #2 – Robert Gorski Access Award

Conduct and manage the nomination and selection process for the *Robert Gorski Access Award*. The *Robert Gorski Access Award* is presented to a Pasadena resident with a disability who has made a significant contribution toward improving accessibility and quality of life for people with disabilities and the City of Pasadena's disability community. The Mayor and City Council will present The *Robert Gorski Access Award* annually at a City Council meeting in July and the Commission will recognize the awardee at the Commission's July meeting.

Chair appointed Commissioner: Estabrook (lead), Jagusch

Action Items:

- Recognize the recipient of the *2022 Robert Gorski Access Award* at the Commission's August 2022 meeting.
- Review and recommend any changes to the Robert Gorski Access Award criteria and nomination process for 2023 no later than the Commission's December meeting.
- Select the honoree of the Robert Gorski Access Award for recognition in July 2023.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioner Estabrook and Vice Chair Jagusch to the Robert Gorski Access Award ad hoc committee.
- The 2022 Robert Gorski Access Award recipient, Zebreda Dunham, was recognized by City Council at its meeting on Monday, August 8, and by the Accessibility and Disability Commission at its meeting on Tuesday, August 23.

Status:

Objective #3 – Transportation and Accessibility at City Facilities

Monitor and advise the City Council on accessibility considerations for transportation, paratransit, and city facilities.

Chair appointed Commissioners: Estabrook (lead), Jagusch, Jennings

Action Items:

- Attend public meetings to provide input on accessibility considerations for City Projects involving new construction and alterations.
- Research the accessibility of public transit, paratransit, and on-demand transportation drop-off and pick-up locations serving the Rose Bowl pedestrian loop.
- Study, examine, and recommend the City establish a communication strategy to inform the public of sidewalk and intersection closures.
- Provide input on accessibility improvements in the public right-of-way, including identifying priority locations for the installation of curb ramps.
- Provide input on City's updated Transition Plan that is funded as part of the FY 2022-2023 Capital Improvements Program (CIP).

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioner Estabrook, Vice Chair Jagusch and herself to the Transportation and Accessibility at City Facilities ad hoc committee.
- Staff (Everett) reported in response to the Commission's recommendation, Metro Micro is providing service to Brookside Park which started on July 24, 2022.

Status:

Objective #4 – Housing

To promote inclusive housing solutions for the disability community.

Chair appointed Commissioners: Heinrich (lead), Jennings, Herrera, Warner II

Action Items:

- Submit a recommendation to City Council to improve access to quality, affordable and accessible housing in the City of Pasadena.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioners Heinrich, Herrera, Warner II and herself to the Housing ad hoc committee.

Status:

Objective #5 – Public Safety

To promote and support the public safety of persons with disabilities, their families and neighborhoods.

Chair appointed Commissioner: Herrera (lead), Jennings

Action Items:

- Assist in facilitating positive interactions and community relations between the Police Department and the disabled community through means including, but not limited to:
 - Requesting a community meeting where the disabled community can interact with the Pasadena Police Department.
 - Developing a list of best practices for police interactions with people with disabilities that includes contributions from disability organizations.
 - Providing information about the needs of individuals with disabilities to the Community Police Oversight Commission.
- Explore data about police categorical use of force toward people with disabilities.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioner Herrera and herself to the Public Safety ad hoc committee.

Status:

Objective #6 – Adaptive and Inclusive Recreation

To promote health and recreational opportunities for persons with disabilities and their families.

Chair appointed Commissioners: Estabrook (lead), Waterson, Friberg

Action Items:

- Support and promote the annual Adaptive Sports Festival.
- Consult with other Commissions regarding recreation related objectives.
- Examine opportunities for and barriers to participation in recreation and leisure activities for people with disabilities in order to inform recommendations that will improve access for all community members.
- Review park accessibility information once it is posted to the Parks, Recreation and Community Services Department webpage.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Commissioners Waterson, Estabrook and Friberg to the Adaptive and Inclusive Recreation ad hoc committee.

Status:

Objective #7 – Employment

To promote the employment of people with disabilities in the Pasadena community.

Chair appointed Commissioners: Jagusch (lead), Herrera

Action Items:

- Study and examine opportunities for and barriers to employment for people with disabilities in order to inform potential recommendations about increasing the employment of people with disabilities in the Pasadena community, including researching support and resources that employers may need.
- Follow up with Pasadena agencies supporting people with disabilities that were contacted about the ROSE and MASH programs to determine barriers and opportunities.
- Review the contact information for Pasadena agencies that support people with disabilities seeking employment and provide updates to relevant City staff.
- Share employment opportunities with Pasadena agencies that support people with disabilities seeking employment.
- Review the City of Pasadena job opportunities webpage for clearly visible information about how to request an accommodation for the application process.
- Support the Civitan event honoring employers of people with disabilities and disseminate information about employers supporting the hiring of people with disabilities.

Work Plan Updates:

July 2022:

- Meeting cancelled.

August 2022:

- Chair Jennings appointed Vice Chair Jagusch and Commissioner Herrera to the Employment ad hoc committee.

Status:

Accessibility and Disability Commission Presentation Calendar FY 2022-2023

To Be Scheduled:

July 2022:

- No meeting

August 2022:

- No presentation

September 2022:

- City of Pasadena Homelessness Plan Listening Session – Jennifer O'Reilly-Jones (Homeless Programs Coordinator, Housing Department) and Anna Jacobsen (Consultant, CityWise)

October 2022:

November 2022:

December 2022:

January 2023:

February 2023:

March 2023:

April 2023:

May 2023:

June 2022: Annual Meeting

Updated July 20, 2022