

**CITY OF PASADENA COMMISSION ON THE STATUS OF WOMEN
WORK PLAN: 7/1/19 – 6/30/20**

MISSION (as stated in Charter/Ordinance):

The purpose of the commission is to advise the council on the special needs and concerns of women of all ages, races, religions, ethnic and cultural backgrounds, and economic and social circumstances.

The commission shall:

1. Study and examine through the conduct of meetings, conferences, public hearings or other appropriate methods those conditions which indicate discrimination or prejudice encountered by women;
2. Recommend procedures, programs and legislation to promote and ensure equal rights and opportunities for all women in the city;
3. Consult and cooperate with other public agencies and commissions on matters relevant to the commission.

OBJECTIVES:

1.	<p>ADVISE CITY COUNCIL</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none"> • Invite City Council representatives to attend meetings of the Commission on the status of Women. • Learn about the processes and procedures for presenting recommendations to City Council. • Develop a list of “hot topics” on which the Commission will advise council, as needed, after gathering information about the topics through research and other appropriate methods. • Continue to research the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) and make a recommendation to City Council based on that research.
2.	<p>CITY LEVEL PARTNERSHIPS</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none"> • Strengthen its link with City Council through quarterly updates, attending City Council meetings, and other appropriate methods. • Explore and identify collaborative opportunity with other City Commissions, community groups, and other organizations. • Collaborate with the City of Pasadena Celebrating 100 Committee, which will conduct events and other activities to recognize the 100th anniversary of women obtaining the right to vote.

3. SURVIVAL GUIDE

During FY 19/20 the Commission will:

- 2018-2020 Survival Guide
 - Finalize the Survival Guide.
 - Establish a distribution plan for hard copies.
 - Develop and distribute a flyer and postcard marketing the online version of the Survival Guide.
- 2020-2023 Survival Guide
 - Establish an Ad Hoc Committee to begin working on the 2020-2021 Survival Guide.
 - Develop a project plan and timeline.
 - Identify a fiscal sponsor.

Cost: \$10,000 (printing and translation)

4. OUTREACH & AWARENESS

During FY 19/20 the Commission will:

- In March 2020, celebrate Women’s History month with community events that engage diverse attendees, including organizing Herstory 2020.
Cost: \$750
- In April 2020, support the City of Pasadena’s recognition of Denim Day in support of Peace over Violence.
- Explore opportunities to engage young girls in opportunities to give back to the community.
- Host a special meeting of the Commission on the Status of Women featuring subject matter experts on a specific issue that impacts women such as pay equity, domestic violence, children and family, or mental health.
Cost: \$1,000
- Engage in opportunities to stimulate discussion on the status of women of all ages and young girls, including attending and tabling at events such as the YWCA Racial Justice Breakfast, the Southern California Women’s Health Conference, and League of Women Voters activities, which improve the quality of life for women and young girls.
Cost: \$1,000

	<ul style="list-style-type: none"> • Share information about outreach and awareness activities with City Councilmembers for the purpose of disseminating the information to the community through Councilmember newsletters and other existing communication methods.
<p>5.</p>	<p>FINANCIAL RESOURCES</p> <p>During FY 19/20 the Commission will:</p> <ul style="list-style-type: none"> • Explore/identify funding sources for FY 19/20 in order to fulfill the Commission purpose and functions as stated in Pasadena Municipal Code 2.65.110, including but not limited to participation in the Association of California Commissions for Women (ACCW) and the National Association of Commissions for Women (NACW). <p>Cost: \$50 (ACCW membership dues for FY 2019-2020) / \$75 (NACW membership dues for calendar year 2020)</p> <ul style="list-style-type: none"> • Submit the application to establish the Recreation and Parks Foundation as a fiscal sponsor for the Commission on the Status of Women.