

City of Pasadena Human Services Commission Work Plan: 07/01/2021 – 06/30/2022

Mission:

The purpose of the commission is to advise and make recommendations to the council regarding the human service needs of people of all ages in this community. This commission will aid the city in facilitating collaborative efforts and a coordinated approach to improve and expand the delivery of quality human services in Pasadena. This commission is established to respond to significant unmet human service needs and gaps as identified in such documents that include, but are not limited to, the Early Child Development Policy; Needs Assessment; and related materials.

The commission shall:

1. Facilitate bringing city and community resources together to ensure the delivery of effective human services to people of all ages;
2. Formulate ideas and suggest plans and programs designed to promote the availability and effectiveness of human services;
3. Promote cooperation and collaboration among local agencies, organizations and commissions involved in the delivery of human services, consistent with the roles and responsibilities outlined in such documents as the Human Services Commission work plan;
4. Recommend priorities to the council for city resources which respond to identified unmet human service needs;
5. Collaborate with commissions, advisory groups, community agencies, provider organizations, groups and individuals to facilitate effective collaboration in addressing human service issues in Pasadena;
6. Advise the council on ways to achieve human service goals consistent with council-adopted policies which address human services.

FY 2021-2022 Objectives:

Objective #1 – LGBTQ+ Health and Human Services to our Constituents

Objective #2 – Equity, Diversity, and Inclusion (EDI) Services

Objective #3 – Mentoring for Young Women of Color

Objective #4 – Early Childhood Development

Objective #5 – Homelessness

Objective #6 – Community Development Block Grant (CDBG)

Objective #1 – LGBTQ+ Health and Human Services to our Constituents

Provide better access to LGBTQ+ health and human services for the City of Pasadena.

Commissioners: Xie (Lead), Rotter

Action Items:

- Leverage the San Gabriel Valley LGBTQ+ Needs Assessment to bridge any gaps identified in Pasadena.
- Host LGBTQ+ Cultural Competency Training for City leaders and professionals.
- Interview residents who identify as LGBTQ+ regarding resource gaps.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed herself to lead the LGBTQ+ Health and Human Services to our Constituents ad hoc committee and appointed Commissioner Rotter to the committee.
- Staff (Osborne) will submit a request to the Mayor's Office for a proclamation for LGBTQ+ History Month in October.

August 2021:

September 2021:

October 2021:

November 2021:

December 2021:

January 2022:

February 2022:

March 2022:

April 2022:

May 2022:

June 2022:

Status:

Objective #2 – Diversity, Equity, and Inclusion (DEI) Services

Ensuring diversity, equity, and inclusion (DEI) in the City of Pasadena.

Commissioners: Wright (Lead), Apodaca, Guirguis

Action Items:

- Examine DEI data from the Parks, Recreation and Community Services (PRCS) Department and to collect data from other City departments.
- Examine DEI in relationship to delivery of services for black and brown males of all ages within the City of Pasadena.
- Review data for programs related to DEI provided by the ad hoc committee.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed Commissioner Wright to lead the Diversity, Equity, and Inclusion ad hoc committee and appointed Commissioners Apodaca and Guirguis to the committee.
- Staff (Osborne) will report on data collected from PRCS surveys in October 2021.

August 2021:

September 2021:

October 2021:

November 2021:

December 2021:

January 2022:

February 2022:

March 2022:

April 2022:

May 2022:

June 2022:

Status:

Objective #3 – Mentoring for Young Women of Color

Fill in the gap to ensure that young women are exposed and enlightened to opportunities and resources that can assist in changing their trajectory.

Commissioners: Jamal (Lead), Guirguis, Wright, Medel

Action Items:

- Research the need for mentoring young women of color.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed Commissioner Jamal to lead the Mentoring for Young Women of Color ad hoc committee and appointed Commissioners Guirguis, Wright, and Medel to the committee.

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October 2021:

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Status:

Objective #4 – Early Childhood Development

To inform the Commission on the progress and accomplishments of the Office of the Young Child and overall early childhood development.

Commissioners: Guirguis (Lead), Apodaca, Matthes

Action Items:

- Continue to support city staff in the Office of the Young Child.
- Bring awareness of the impact from the implementation of transitional kindergarten (TK) on the Pasadena Unified School District (PUSD) and other early childhood providers and centers.
- Provide information about Growing Together PASadena, All Children Thrive, and support the early childhood hubs.
- Review the Early Development Instrument (child development assessment) and share the data with the public through the early childhood hubs.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed Commissioner Guirguis to lead the Early Childhood Development ad hoc committee and appointed Commissioners Apodaca and Matthes to the committee.

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Status:

Objective #5 – Homelessness

To support local agencies that advocate for the procurement of temporary and permanent housing for the homeless population.

Commissioners: Xie (Lead), Albrecht, Ford

Action Items:

- Provide data to the City Council to recommend procurement of bridge housing.
- Work with the newly formed Housing Taskforce to support their efforts and provide feedback and ideas.
- Shed light on the increasing unhoused Transitional Aged Youth (TAY) population in order to get resources to prevent chronic homelessness.
- Collect data from the local school district, including private and charter schools, to educate the City Council on the increase of youth homelessness.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed herself to lead the Homelessness ad hoc committee and appointed Commissioners Albrecht and Ford to the committee.

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Status:

Objective #6 – Community Development Block Grant (CDBG)

Objective: To update the scoring criteria for the Community Development Block Grant (CDBG) and Pasadena Assistance Fund (PAF).

Commissioners: Albrecht (Lead), Ford, Rotter

Action Items:

- Review the scoring criteria for the Community Development Block Grants for Public Service (CDBG).
- Meet with Randy Mabson (Housing Department) to learn about the creation of the current criteria.
- Obtain best practices for proposals for grant projects.
- Present suggestions for updated scoring criteria.

Work Plan Updates:

July 2021:

- The Commission approved the work plan for FY 2021-2022.
- Chair Xie appointed Vice-Chair Albrecht to lead the Community Development Block Grant ad hoc committee and appointed Commissioners Ford and Rotter to the committee.

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October 2021:

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December 2021:

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