

City of Pasadena Human Services Commission

Work Plan: 07/12/2023 – 06/12/2024

Mission:

The purpose of the commission is to advise and make recommendations to the council regarding the human service needs of people of all ages in this community. This commission will aid the City in facilitating collaborative efforts and a coordinated approach to improve and expand the delivery of quality human services in Pasadena. This commission is established to respond to significant unmet human service needs and gaps as identified in such documents that include, but are not limited to, the Early Child Development Policy; Needs Assessment; and related materials.

The commission shall:

1. Facilitate bringing City and community resources together to ensure the delivery of effective human services to people of all ages;
2. Formulate ideas and suggest plans and programs designed to promote the availability and effectiveness of human services;
3. Promote cooperation and collaboration among local agencies, organizations and commissions involved in the delivery of human services, consistent with the roles and responsibilities outlined in such documents as the Human Services Commission work plan;
4. Recommend priorities to the council for City resources which respond to identified unmet human service needs;
5. Collaborate with commissions, advisory groups, community agencies, provider organizations, groups, and individuals to facilitate effective collaboration in addressing human service issues in Pasadena;
6. Advise the council on ways to achieve human service goals consistent with council-adopted policies which address human services.

FY 2023-2024 Ad Hoc Committees:

Ad Hoc Committee re: Objective #1 – Diversity, Equity, Inclusion, Access

Ad Hoc Committee re: Objective #2 – Early Childhood Development

Ad Hoc Committee re: Objective #3 – Unhoused Constituents in Pasadena

Ad Hoc Committee re: Objective #4 – Higher Education Access

Ad Hoc Committee re: Objective #5 – Access to Mental Health Services

Ad Hoc Committee re: Objective #1 – Diversity, Equity, Inclusion, and Access

Objective Purpose: Ensuring diversity, equity, inclusion, and access for all community members in the City of Pasadena who are the recipients of Parks, Recreation and Community Services Department.

Commissioners: Isaacs (lead), Albrecht, Guirguis, Miskey, Apodaca

Action Items:

- Identify barriers impacting equitable access to community opportunities, resources, and needs for all individuals.

Work Plan Updates:

July 2023:

- No update provided

August 2023:

- Chair Apodaca appointed Commissioner Isaacs as the lead for the Diversity, Equity, Inclusion, and Access ad hoc committee.
- Chair Apodaca requested the ad hoc committee clarify the objective purpose for the Diversity, Equity, Inclusion, and Access objective.

Status:

Ad Hoc Committee re: Objective #2 – Early Childhood Development

Objective Purpose: Support the implementation and areas of recommendation of the Early Child Development Policy adopted in 2022.

Commissioners: Guirguis (lead), Chen Stammer, Matthes, Paccereilli, Apodaca

Action Items:

- Determine how to best support the implementation of the Early Child Development Policy with a beginning focus to supporting children with special needs and early childhood hubs.

Work Plan Updates:

July 2023:

- No update provided

August 2023:

- Vice Chair Guirguis requested Staff (Osborne) arrange a meeting for the ad hoc committee with Carla Hegwood, (Early Development Coordinator, Office of the Young Child), to discuss the action items for the Early Childhood Development objective.

Status:

Ad Hoc Committee re: Objective #3 – Unhoused Constituents in Pasadena

Objective Purpose: Advocate for the procurement of temporary and permanent housing and supportive services for the unhoused population.

Commissioners: Miskey (lead), Albrecht, Isaacs, Paccereilli, Apodaca

Action Items:

- Propose recommendations for usage of Kaiser building on Lake Ave. and Villa St. to ensure it will be used to house those experiencing homelessness.
- Identify gaps and services for Transitional Age Youth (TAY) population including:
 - Collection of data from local agencies.

Work Plan Updates:

July 2023:

- Commissioner Miskey reported the ad hoc committee met to discuss the action items and are currently in the process of contacting local agencies providing services for Transitional Age Youth (TAY) to collect information about their services for unhoused individuals.

August 2023:

- Chair Apodaca appointed Commissioner Miskey as the lead for the Unhoused Constituents in Pasadena ad hoc committee.
- Commissioner Paccereilli reported he attended the Senior Commission meeting on Tuesday, August 8 to provide information about the work of the Commission regarding unhoused constituents in Pasadena. The ad hoc committee will follow up to determine the feasibility of collaborating with the Senior Commission to avoid a duplication of efforts regarding the needs of unhoused seniors.

Status:

Ad Hoc Committee re: Objective #4 – Higher Education Access

Objective Purpose: To assess the programs and services enabling access to higher education for residents of Pasadena.

Commissioners: Jarso (lead), Cervantes, Isaacs, Matthes, Medel, Apodaca

Action Items:

- Review the availability and access to public transportation to higher education institutions within Pasadena and provide recommendations to the City Council for addressing potential shortcomings.
- Identify services and resources for the unhoused student population.
- Develop a survey to identify gaps and distribute the survey at citywide events.

Work Plan Updates:

July 2023:

- No update provided

August 2023:

- Commissioner Jarso reported the ad hoc committee met on Monday, August 7 and recommend adding the following action items for the objective:
 - Identify services and resources for the unhoused student population.
 - Develop a survey to identify gaps and distribute the survey at citywide events.
- Commissioner Guirguis suggested the ad hoc committee research Safe Parking LA, an organization that works with students that are unhoused, to verify if services are available for students in Pasadena.
- Staff (Osborne) recommended the ad hoc committee meet with Jennifer Paige, Department Director, Planning and Community Development, to discuss the Safe Parking ordinance in Pasadena.

Status:

Ad Hoc Committee re: Objective #5 – Access to Mental Health Services

Objective Purpose: Increase availability and improve access to mental health services in Pasadena.

Commissioners: Apodaca (lead), Chen Stammer, Cervantes, Jamal, Paccereilli

Action Items:

- Assist parents and families access mental health services for children ages 10 – 18.
- Identify available mental health services in Pasadena.

Work Plan Updates:

July 2023:

- Chair Apodaca reported the ad hoc committee met on Tuesday, July 11 and heard a presentation from individuals that provide mental health services for families in Pasadena. The ad hoc committee will review the presentation to determine if the information will assist the Commission in achieving their work plan goals.

August 2023:

- Chair Apodaca appointed herself as lead for the Access to Mental Health Services ad hoc committee.
- Commissioner Paccereilli reported he attended the Senior Commission meeting on Tuesday, August 8 to provide information about the work of the Commission regarding the access to mental services in Pasadena. The ad hoc committee will follow up to determine the feasibility of collaborating with the Senior Commission to avoid a duplication of efforts regarding mental health services for seniors.

Status:

Human Services Commission Presentation Calendar FY 2023-2024

To Be Scheduled:

- Presentation for the Pasadena Citizens Service Center (CSC) regarding the process to respond to citizen requests by phone call or the CSC application – Mandy Templeton, 311 Call Center Manager (Staff – Osborne)
- Presentation from Pasadena Senior Center regarding access to services to assist with basic needs and housing – Akila Gibbs, Executive Director, Pasadena Senior Center (Miskey)

July 2023:

- None

August 2023:

- None

September 2023:

- Presentation from Pasadena & San Gabriel Valley Planned Parenthood regarding their LGBTQ+ Care programs and services provided for individuals experiencing homelessness – Christian Port, MPA, Director of Business Development and Policy Initiatives

October 2023:

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November 2023:

- Presentation of Community Development Block Grant (CDBG) Program Year 2022- 2023 Consolidated Annual Performance and Evaluation Report (CAPER) Public Services

December 2023:

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January 2024:

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February 2024:

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March 2024:

Presentation regarding staff recommendations for PY24 Community Development Block Grants (CDBG)

April 2024:

- Presentation regarding staff recommendations for PY24 Pasadena Assistance Fund (PAF) Grants

May 2024:

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June 2024: Annual Meeting

(updated August 9, 2023)