



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Draft Minutes of Regular Meeting
April 20, 2017**

I. CALL TO ORDER

The meeting was called to order at 11:08 am.

II. ROLL CALL

Commissioners Present: Chair Debbie Meymarian, Vice-Chair Marilyn Buchanan, Sally Lunetta, and Susan Hickman

Commissioners Absent: Jack Huang, Steve Mulheim, and Scott Ward

Staff Present: Jon Hamblen, Diana Garcia, Claire Hester, and Art Chute

Guests: Nathan Berry, Passport Parking, Inc.

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

None

IV. NEW BUSINESS

a. Fund Allocations – Meter Replacement Cost Estimates

Mr. Hamblen provided cost estimates for replacement of existing single space meters. The consensus of the Commission was to wait and see how the Mobile Payment App works prior to further discussion.

V. OLD BUSINESS

a. Staff General Fund/Strategic Planning

None

b. Mobile Payment App

Nathan Berry from Passport provided a demonstration on the mobile payment application for parking meters. He mentioned there is no cost to the City; users will be charged directly an amount of \$0.10 per transaction. The goal is to implement the payment application by July 1st.

c. Loading Zone Plan

Mr. Hamblen reported that the loading zone study has been completed. Incremental work such as signage and pavement markings has also been done. He will request that Joaquin Siques attend the next OPPMZAC meeting to provide an update.

d. Taxi Zone Update

Mr. Hamblen reported that there are Taxi Zones in Old Pasadena for Taxi use. The PMC does not allow Taxi's to park in metered spaces therefore, Parking Enforcement has been instructed to cite Taxi's parked in metered spaces.

VI. INFORMATION ITEMS

a. Financial Reports

Mr. Hamblen responded to questions on the Financial Report.

i. Discussion of PD Footbeat cost

Claire Hester and Art Chute from the Pasadena Police Department presented information on PD Footbeat costs and services provided. No increase is requested to the budget for FY18.

b. Meter Plant and Statistics

Mr. Hamblen reported battery replacement is the most common repair on single space meters.

c. Parking Enforcement

Abuse of Disabled Parking Placards was discussed.

d. Civic Center Pilot Study

Mr. Hamblen discussed the Civic Center Pilot study which has a goal to reduce the number of parking citations issued and establish a system that manages parking occupancy through a demand based pricing model. Parking occupancy is the metric.

VII. APPROVAL OF MINUTES

a. January 19, 2017 Meeting

Motion made by Chair Meymarian, seconded by Vice Chair Buchanan, to approve minutes of the January 19, 2017, meeting as submitted. Motion approved unanimously.

VIII. COMMISSIONER COMMENTS

None

IX. CHAIR'S COMMENTS

None

X. OTHER REPORTS

None

XI. ADJOURNMENT

Meeting was adjourned at 12:35 p.m.

Diana Garcia, Recording Secretary