



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION  
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION  
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting  
January 18, 2018**

**I. CALL TO ORDER**

The meeting was called to order by Chair Meymarian at 11:07am

**II. ROLL CALL**

**Commissioners Present:** Chair Debbie Meymarian, Vice-Chair Marilyn Buchanan, Jack Huang, Steve Mulheim, and Sally Lunetta

**Commissioners Absent:** Scott Ward and Susan Hickman – Commissioner Mulheim stated that Ward is retiring and may not continue to be part of the Commission. Hickman also may not continue.

**Staff Present:** Jon Hamblen, Duke Beacham, Joaquin Siques, and Sean Singletary

**III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

**IV. NEW BUSINESS**

**a. Update on Tree Grates**

Sean Singletary spoke about efforts to fix broken grates, which would continue with FY19

**b. FY19 Annual Budget**

Jon Hamblen asked if the Commission wanted any changes to the existing plan before it goes to City Council. Some cosmetic changes were requested.

**V. OLD BUSINESS**

**a. Mobile Payment App Update**

John Hamblen stated that there have been delays from the software company (T2) due to issues with the app. We are waiting on a resolution. Hamblen will present the cost of replacing Old Town meters at the next meeting.

**b. Taxi and Loading Zone Updates**

Joaquin Siques presented a sign (reading Commercial Loading 6am-6pm, Passenger Loading 6pm-2am) that is being considered for loading zones. Chair Meymarian stated that passenger loading was not a previously discussed issue and that the sign wouldn't help the situation as she is not confident that enforcement will occur. The Commission discussed adding a time limit (3 minutes) to the passenger portion of the sign to help with enforceability, and Siques said that he will look into a re-design.

**VI. INFORMATION ITEMS**

**a. Financial Reports**

Hamblen stated that the fund is healthy.

