



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION  
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION  
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting  
April 18, 2019**

**I. CALL TO ORDER**

The meeting was called to order at 11:05am

**II. ROLL CALL**

**Commissioners Present:** Chair Marilyn Buchanan, Vice Chair Debbie Meymarian (left at 12:07pm), Jack Huang, Steve Mulheim, and Craig Chrisney

**Commissioners Absent:** Sally Lunetta

**Staff Present:** Jon Hamblen, Joaquin Siques (left at 11:52am), and Duke Beacham

**Public:** Ryan Winn and Andrew Knipp (both left at 11:52am)

**III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA**

**IV. NEW BUSINESS**

**a. Welcoming New Commissioner Craig Chrisney**

**b. Annual Work Plan**

Jon Hamblen reminded the Commission that the due date for the annual work plan is approaching.

**V. OLD BUSINESS**

**a. Mobile Payment App Update**

Hamblen reported that Passport ran the numbers and 40% of parking transactions in Old Pasadena are done through the app.

**b. Taxi and Loading Zone Updates**

Joaquin Siques gave a visual presentation on Digital Curb Front Management, which includes the use of technology to dynamically assign curb space with demand-based pricing. Chair Buchanan commented that it seemed like a great deal of effort for little benefit, and Vice Chair Meymarian agreed. Commissioner Mulheim viewed the potential project as a mixed-bag, stating that he could see it creating benefit but possibly over-complicating the process of parking in the area. Siques explained that this is an early step in reaching out to determine need and/or viability of the project.

**c. Funding Priorities for Capital Improvement Projects**

Commissioner Mulheim stated that Public Works is doing cost analyses for different potential projects. Sean Singletary will be invited to the next meeting to discuss further.

**VI. INFORMATION ITEMS**

**a. Financial Reports**

Hamblen stated that meter revenue is up, and the fund is doing well.

**b. Meter Plant and Statistics**

Meter batteries continue to be a consistent expense.

**c. Parking Enforcement**

Steady

**d. Attendance Reporting**

Hamblen explained that the City Council wants detailed reporting of attendance at Commission meetings.

**VII. APPROVAL OF MINUTES**

**a. January 17, 2019 Meeting**

Motion passed unanimously.

**VIII. COMMISSIONER COMMENTS**

Commissioner Huang stated that he thinks that a confirmation email should be issued when someone appeals a parking citation. Hamblen explained that T2 is unable to do that at this time. Commissioner Huang also felt that the levels of enforcement for loading zones is inconsistent.

**IX. CHAIR COMMENTS**

**X. OTHER REPORTS**

**XI. ADJOURNMENT**

Chair Buchanan adjourned the meeting at 12:16pm.

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Duke Beacham, Recording Secretary