



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
April 26, 2018**

I. CALL TO ORDER

The meeting was called to order by Chair Meymarian at 11:09am

II. ROLL CALL

Commissioners Present: Chair Debbie Meymarian, Vice-Chair Marilyn Buchanan, Jack Huang, Scott Ward, and Susan Hickman

Commissioners Absent: Steve Mulheim and Sally Lunetta

Staff Present: Jon Hamblen, Duke Beacham, Joaquin Siques, Fred Dock, and Brenda Harvey-Williams

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

IV. NEW BUSINESS

a. City Manager's Office "Join The Conversation"

Brenda Harvey-Williams gave a presentation regarding the City's budget and residents' thoughts and opinions for FY19 relating to priorities. She handed out surveys to the Commissioners. Brenda and Fred Dock left after this portion of the meeting.

b. Old Pasadena Meter Replacement Cost

Jon Hamblen presented a handout regarding cost to enable credit cards at all parking spaces.

V. OLD BUSINESS

a. Mobile Payment App Update

Passport did a press release too early, so the City had to rush to add stickers to the meters. Jon Hamblen presented a handout detailing revenue. A larger rollout is coming in the near future. More statistics next meeting.

b. Taxi and Loading Zone Updates

Joaquin Siques stated that the signs have been produced, and the work order is complete and should be issued soon. Clarification was made in the taxi zones, which appears to have helped with this matter.

VI. INFORMATION ITEMS

a. Financial Reports

Hamblen stated that the fund is doing well and should do better once the Debt Service Payment ends after FY19.

b. Meter Plant and Statistics

Hamblen stated that costs are mostly preventative maintenance.

c. Parking Enforcement

Hamblen presented ticket data via an online tool.

VII. APPROVAL OF MINUTES

a. January 18, 2018 Meeting

Motion passed unanimously.

VIII. COMMISSIONER COMMENTS

Scott Ward will be vacating his position.

IX. CHAIR'S COMMENTS

Chair Meymarian asked when the elevator in the Civic Center structure would be repaired. Hamblen said that he was told next week (week of April 30th).

X. OTHER REPORTS

None

XI. ADJOURNMENT

Chair Meymarian adjourned the meeting at 12:26pm

Duke Beacham, Recording Secretary