



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
July 19, 2018**

I. CALL TO ORDER

The meeting was called to order by Chair Meymarian at 11:11am

II. ROLL CALL

Commissioners Present: Chair Debbie Meymarian, Vice-Chair Marilyn Buchanan, Jack Huang, Steve Mulheim, Sally Lunetta, and Susan Hickman

Commissioners Absent:

Staff Present: Jon Hamblen and Duke Beacham

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

IV. NEW BUSINESS

a. Annual Reports – Work Plan and Accomplishments

Presented by Jon Hamblen. Commissioners will convene outside of regular meeting to discuss the Annual Report for City Council. Most Work Plan items are ongoing projects with progress made during the year. Motion made and approved for Commissioners Meymarian and Mulheim to work on the Annual Report.

V. OLD BUSINESS

a. Mobile Payment App Update

Issue with fraud protection being activated when transactions hit 100/hour. Setting to be corrected to avoid this problem. App use is high.

b. Taxi and Loading Zone Updates

Joaquin Siques was absent from this meeting so no feedback yet, but signage has been posted.

VI. INFORMATION ITEMS

a. Financial Reports

Hamblen stated that revenue is 7% above the projected budget – likely partially due to use of Passport app.

b. Meter Plant and Statistics

Nothing out of the ordinary. Meter batteries continue to be a consistent expense.

c. Parking Enforcement

Inter-Con has repeatedly asked the City to help with their difficulty keeping enforcement officers. They want more money to pay officers higher wages. Options are being discussed.

VII. APPROVAL OF MINUTES

a. April 26, 2018 Meeting

Motion passed unanimously.

VIII. COMMISSIONER COMMENTS

None

IX. CHAIR'S COMMENTS

None

X. OTHER REPORTS

None

XI. ADJOURNMENT

Chair Meymarian adjourned the meeting at 11:55am.

Duke Beacham, Recording Secretary