



**OLD PASADENA PARKING METER ZONE ADVISORY COMMISSION
REGULAR MEETING**

**DEPARTMENT OF TRANSPORTATION
221 E. Walnut St., Suite 210**

**Minutes of Regular Meeting
October 17, 2019**

I. CALL TO ORDER

The meeting was called to order at 11:02am

II. ROLL CALL

Commissioners Present: Chair Marilyn Buchanan, Jack Huang, Craig Chrisney, Kevin Litwin

Commissioners Absent: Sally Lunetta, Steve Mulheim, Vice Chair Debbie Meymarian

Staff Present: Jon Hamblen, Duke Beacham

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

(Public comment will be limited to a total of 20 minutes at the beginning of the meeting and will continue at the conclusion of the meeting, if necessary. Comments are limited to 3 minutes each, and the Chair may limit this time if reasonable under the circumstances.)

IV. NEW BUSINESS

a. Welcome New Commissioner Kevin Litwin

Commissioner Litwin spoke about his personal and career history.

b. Elections

Moved to next meeting as three Commissioners were absent.

V. OLD BUSINESS

a. Mobile Payment App Update

Passport continues to perform well. Usage keeps increasing. Hamblen shared an online revenue chart illustrating the app's revenue/usage growth.

b. Taxi and Loading Zone Updates

Joaquin Siques was attending a different meeting an unable to speak on this subject. Moved to next meeting. Commissioners Huang and Mulheim still plan to meet with Joaquin to discuss the topic.

c. Funding Priorities for Capital Improvement Projects

Moved to next meeting as Sean Singletary was not available.

VI. INFORMATION ITEMS

a. Financial Reports

Hamblen stated that meter revenue is up 6%. Expenses are exceeding budget, but this is due to increased costs that mirror the increased revenue. The fund is expected to end FY20 with just over \$1 million.

b. Meter Plant and Statistics

Growth each month compared to this time last year.

c. Parking Enforcement

Consistent. Inter-Con seems to have settled into a working rhythm.

VII. APPROVAL OF MINUTES

a. July 18, 2019 Meeting

Motion passed unanimously.

VIII. COMMISSIONER COMMENTS

Commissioner Litwin expressed his opinion that the concept of eliminating curbside parking is a potentially bad idea and that jurisdictions should move toward digital payment for parking. Commissioner Huang gave his opinion that Old Pasadena is currently in a financial slump.

IX. CHAIR COMMENTS

X. OTHER REPORTS

XI. ADJOURNMENT

Chair Buchanan adjourned the meeting at 12:13pm.

Duke Beacham, Staff Liaison