

**PASADENA
RENTAL HOUSING BOARD
RESOLUTION NO. RHB-2023-18**

**A RESOLUTION OF THE PASADENA RENTAL HOUSING BOARD
RECOMMENDING APPROVAL BY THE CITY COUNCIL OF THE CITY OF
PASADENA OF A CONTRACT WITH 3Di, INC., FOR IMPLEMENTATION,
OPERATION AND MAINTENANCE OF A RENTAL REGISTRY PORTAL**

WHEREAS, the Pasadena Fair and Equitable Charter Amendment (“Charter Amendment”) went into effect on December 22, 2022, and the Rental Housing Board (“Board”) was appointed on April 19, 2023; and

WHEREAS, the Board is charged with implementing the Charter Amendment;
and

WHEREAS, the Charter Amendment requires the Board to establish a rental registry and online portal (Section 1812); and

WHEREAS, the Board issued a Request for Proposals (“RFP”) for qualified firms to implement, operate and maintain a rental registry portal on October 10, 2023; and

WHEREAS, the Board received three responses to the RFP; and

WHEREAS, the Board’s Ad Hoc Foundations Committee and the City’s Department of Information Technology (“DoIT”) ranked the responses received based on the scoring criteria in the RFP; and

WHEREAS, the Ad Hoc Foundations Committee interviewed the two respondents with the highest scores based on the scoring criteria in the RFP; and

WHEREAS, based on the responses to the RFP, the scoring criteria and the interviews, the Ad Hoc Foundations Committee recommended that the Board enter into a contract with 3Di, Inc. to implement, operate and maintain the rental registry for an amount not to exceed \$269,714 over a three year term.

NOW, THEREFORE, BE IT RESOLVED the Board recommends that the City Council of the City of Pasadena approve a contract with 3Di, Inc., for the implementation, operation and maintenance of the rental registry required pursuant to the Charter Amendment in an amount not to exceed \$269,714 over a three year term.

BE IT FURTHER RESOLVED, that the Board authorizes the Chair of the Board to sign the contract with 3Di, Inc, once approved by the City Council.

The foregoing Resolution was adopted at a regular meeting of the Pasadena Rental Housing Board, duly held on the 6th day of December, by the following vote:

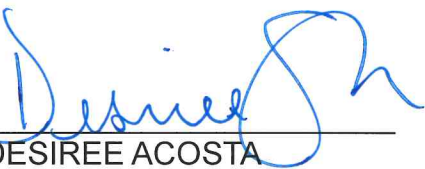
AYES: Board Members Dunlop, Gonzalez, Henry, Najera, Pitts, Chavez, Siegel, Dreier, Torres, Vice Chair Lamar, Chair Bell

NOES:

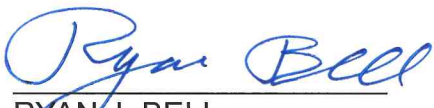
ABSTAIN:

ABSENT: Board Member Santiago

ATTEST:



DESIREE ACOSTA
RECORDING SECRETARY
BOARD



RYAN J. BELL
CHAIR, RENTAL HOUSING BOARD