

COMMUNITY SERVICES

JACKIE ROBINSON COMMUNITY CENTER, 1020 N. FAIR OAKS AVE.
VILLA PARKE COMMUNITY CENTER, 363 E. VILLA ST.

**COMMUNITY SERVICES STAFF IS AVAILABLE
MONDAY THROUGH FRIDAY BY APPOINTMENT TO
ASSIST THE PUBLIC WITH THE FOLLOWING SERVICES:**

SMALL CLAIMS

Common small claims lawsuits such as return of a security deposit, uninhabitable conditions, or failure to fulfill a contract

UNLAWFUL DETAINERS

Assistance with completing the tenant's response to an unlawful detainer claim. This service is only available to tenants

LANDLORD/TENANT ISSUES

Assistance with tenant rights and responsibilities, unfair security deposit deductions, and evictions

RESTRAINING ORDER/RESPONSES TO RESTRAINING ORDERS

Civil harassment, domestic violence, elder abuse and gun violence restraining orders

SSI DISABILITY - VOCATIONAL ASSESSMENT

Applying for long-term disability, appealing a disability case and medical assessment

UNEMPLOYMENT CLAIM / STATE DISABILITY

Initial unemployment application, weekly job search form and appealing a denied unemployment insurance claim

SOCIAL SECURITY FORMS

Assistance with Social Security pension forms and correspondence

MEDI-CAL / CALWORKS FORMS

Assistance with application and renewals

CALFRESH AND GR FORMS

General Relief and food stamp applications, reviewing documents from DPSS

HOUSING APPLICATIONS

Section 8, Affordable Housing

LEGAL NAME CHANGE

Application to request a name change. Service provided at Jackie Robinson Community Center only

IMMIGRATION

Citizenship, DACA, consular process, family petitions, residency renewal, affidavits of support and TPS renewal

INCOME TAX PREPARATION

Free tax preparation assistance program for low to moderate-income taxpayers. Service provided at Villa-Parke Community Center only

MISCELLANEOUS FORMS ASSISTANCE

Jury duty summons, wage garnishment documents, and employment applications

EUAP/APPLE APPLICATIONS

EUAP is a monthly or bi-monthly electric discount program for low-income customers. APPLE is a payment assistance program for electrical bill shut off notices for low-income customers up to \$100 a year

MEDIATION SERVICES

Mediate community disputes including landlord-tenant, consumer-merchant, neighbor, billing, property damage, workplace, and interpersonal conflicts. Coming soon to Jackie Robinson Community Center

PASSPORT SERVICES

Acceptance of the application for a U.S. passport including taking photos. Coming soon to Villa-Parke Community Center

PUBLIC COUNSEL - PRO BONO LEGAL SERVICES

Free Legal consultations provided by volunteer attorneys second Saturday of each month from 9:00 am-12:00 pm at Jackie Robinson Community Center only

FOR MORE INFORMATION OR TO MAKE AN APPOINTMENT, PLEASE CALL

JACKIE ROBINSON COMMUNITY CENTER (626) 744-7300 OR VILLA-PARKE COMMUNITY CENTER (626) 744-6530